

Quarterly Budget and Expenditure Reporting for HEERF I, II, and III (a)(1) Institutional Portion, (a)(2), and (a)(3), if applicable

Institution Name: PCI Health Training Center #030198 _____ **Date of Report:** 6/16/21 **Covering Quarter Ending:** 06/30/2021

PR/Award Number(s): P425F _____ P425J _____ P425K: _____ P425L _____ P425M: _____ P425N: _____

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$638,116 Section (a)(2): _____ Section (a)(3): _____ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹		81,450.29		
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

¹ To support expenses related to the disruption of campus operations due to coronavirus consistent with applicable law. This includes eligible expenses under a student’s cost of attendance under CARES Act Section 18004(c), or any component of a student’s cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care, per Section 314(c) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and Section 2003 of the American Rescue Plan Act of 2021 (ARP).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. ²	193934.44			
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a class period and to provide time for disinfection between uses.				
Replacing lost revenue from academic sources. ³				
Replacing lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	18497.32			
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.				
Other Uses of (a)(1) Institutional Portion funds. ⁴				
Other Uses of (a)(2) or (a)(3) funds, if applicable. ⁵				
Quarterly Expenditures for Each Program	212431.76	81450.29		

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

³ Please see the Department’s [HEERF Lost Revenue FAQs](#) (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(1) Institutional Portion may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

⁵ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(2) and (a)(3) may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Total of Quarterly Expenditures				

Form Instructions

Completing the Form: On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the 11-digit PR/Award Number (number is found in Box 2 of your Grant Award Notification (GAN)) for each HEERF grant funding stream as applicable, the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” Institutions that expended HEERF grant funds during the calendar quarter from January 1 – March 30, 2021 are required to post the quarterly report that involved the expenditure of HEERF II CRRSAA and HEERF I CARES Act funds. The Department did not previously affirmatively indicate this reporting requirement was in place for HEERF II CRRSAA funds. As such, institutions may have until the end of the second calendar quarter, June 30, 2021, to post these retroactive reports if they have not already done so. For the July 10, 2021 quarterly reporting deadline, institutions are encouraged, but not required to, submit the quarterly reports (this institutional reporting form and the student quarterly report) to the Department by emailing those reports as PDF attachments to HEERFreporting@ed.gov.

In the chart, an institution must specify the amount of expended HEERF I, II, and III funds for each funding category: (a)(1) Institutional Portion; (a)(2), and (a)(3), if applicable. (a)(2) funds include Assistance Listing Numbers (ALNs) 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); (a)(3) funds are for ALN 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant) and 84.425S (SAIHE). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the (a)(1) Institutional Portion, (a)(2) and (a)(3) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

Posting the Form: This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under (a)(1) of the CARES Act, CRRSAA, and ARP (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2023 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10). Each quarterly report must be separately maintained on an IHE’s website or in a PDF document linked directly from the IHE’s HEERF reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact HEERFreporting@ed.gov, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

Higher Education Emergency Relief Fund Report
Emergency Financial Aid Grants to Students
July 23, 2020

PCI Health Training Center OPEID # 030198 received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.¹ For questions or concerns regarding this Fund Report, please contact **Peggy**

Rogers, Director of Financial Aid/Compliance progers@pcihealth.com

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$638,116.00**.
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is \$638,116.00
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **267**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **267**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

¹ See:

Attachment A

PCI Health Training Center

Emergency Financial Aid Grants to Students Policy

To address the pressing financial need of students due to the disruption of campus operations from coronavirus, and pursuant to the authority duly delegated to the Secretary under the CARES Act and associated with the coronavirus emergency, as stated in Proclamation 9994 of March 13, 2020.

PCI Health Training Center agrees to promptly make available emergency financial aid grants from the advanced funds, directly to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child care expenses.

PCI Health Training Center designates March 27, 2020 as the effective date. This is the date that the bill was signed.

1. All students in school as of the effective date are eligible.
2. Amount of funding per student was awarded by taking the total amount that was awarded (\$638,116.00) and divide it by the number of students (270) that were eligible as of the effective date stated above.
3. The funding will be issued in two even monthly disbursements via a rechargeable debit card.
4. The debit cards will be mailed to the student by Prepaid Technologies and will need to be activated by the student with their social security number and date of birth. A Pin number will be required to be set up at the time of activation.
5. The card may be used to cover the costs of expense which could include housing, food, healthcare, childcare and technology to assist with online classes. This is whether you pay using the card itself or withdraw cash from the balance on the card.
6. The card may be used to cover the costs of expense which could include housing, food, healthcare, childcare and technology to assist with online classes. This is whether you pay using the card itself or withdraw cash from the balance on the card.
7. Each student will be required to complete and sign an attestation. A copy will be retained in the student's file.
8. Reconciliation of the funding will be done on a monthly basis
9. All mandatory reporting will be done according to the Department of Education's guidelines.

ATTACHMENT B
Emergency Financial Aid Grants to Students
Under the Coronavirus AID, Relief, and Economic Security (CARES) Act

QUESTIONS AND ANSWERS

Q. Who is eligible for the funding?

A. Students who were active on March 27, 2020 and were eligible to apply for Financial Aid.

Q. When will I receive the funding?

A. After the student completes and returns the student attestation. The funds will be issued in two disbursements

Q. How will I receive the funding?

A. A rechargeable debit card along with a welcome package will be mailed to the student from Prepaid Technologies. The card has to be activated by the student's social security number and date of birth. At the time of activation a pin number will need to be set up. It is very important that the debit card and the student's credentials are secured and kept in a safe place.

Q. What if the debit card is lost, stolen, or not received by the student?

A. All communications will be handled by Prepaid Technologies. The student will contact Prepaid Technologies for a replacement card. There will be certain guidelines that will need to be followed for any stolen cards and will be outlined in the welcome package. Any funding not used from the lost or stolen card will not be replenished.

Q. How can I use the Debit Card?

A. The debit card can be used to help cover the costs of expense which could include housing, food, healthcare, childcare and technology to assist with online classes. This is whether you pay using the card itself or withdraw cash from the balance on the card.

Q. May I use the Debit Card to pay my obligations to PCI?

A. Yes you may but you are not required to do so.



4/30/2020

**Emergency Financial Aid Grants to Students
Under the Coronavirus AID, Relief, and Economic Security (CARES) Act**

Student Attestation

The U.S. Department of Education has made Emergency Financial Aid Grants to students of our institution who need financial support for their expenses related to the disruption of campus operations due to Coronavirus. This application permits students to apply for these need-based grants. Campus administration will use the information you provide here to determine your eligibility for a grant and the amount for which you will be eligible. Each student will be eligible for only one grant, and only one application will be considered per student. Please fill out this information neatly and completely and provide it to your campus Financial Aid Director.

It is very important to read the attached Questions and Answers

Printed Name: Email:

Home Address: City: State: Zip:

Phone Number (Mobile):

Have you incurred financial hardships due to disruptions caused by the Coronavirus pandemic? Check one:
 YES NO

I attest that all information is true and accurate, and I am requesting assistance through the Emergency Financial Aid Grant to help cover the cost below, Check off the ones that apply to you:

Housing Food Healthcare Childcare Technology

Signature: Date:

School Administrator: Date:

Higher Education Emergency Relief Fund II Report – CRRSAA

Emergency Financial Aid Grants to Students

Date: 6/30/2021

PCI Health Training Center (OPE ID: 03019800) received education stabilization funds under section 314 (a)(1) of CRRSAA. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund II (CRRSAA) that is designated exclusively for emergency financial aid grants to students.

The institution has received these funds and is distributing them in accordance with the CRRSAA and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education's ("Department") Electronic Announcement of May 13, 2021. For questions or concerns regarding this Fund Report, please contact Name, Title, at Email Address.

1. The institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA 314 (a)(1) program to provide Emergency Financial Aid Grants to Students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA 314 (a)(1) program is \$648,017.00
3. The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA 314 (a)(1) program as of the date of submission as of 6/30/2021 is \$638,883.65
4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA 314 (a)(1) program is 254.
5. The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA 314 (a)(1) program is 254
6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA 314 (a)(1) program.
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

PCI Health Training Center

Emergency Financial Aid Grants to Students Policy

This funding is allocated to the Higher Education Emergency Relief Fund II (HEERF II) by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), which was signed into law by President Donald J. Trump on Dec. 27, 2020.

PCI Health Training Center agrees to promptly make available emergency financial aid grants from the advanced funds, directly to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child care expenses.

PCI Health Training Center designates students who were active as of March 31, 2021 and eligible to apply for financial aid are eligible for the funding.

1. Amount of funding per student was awarded by taking the total amount that was awarded (\$648,071.00) and determine the need by the EFC on the current ISIR. Students that did not complete a FASFA but would have been eligible to do so are included in the population.
2. The students with zero EFC will be awarded \$2550.00. EFC Ranges 1-1000 = \$2400.00, EFC Ranges 1001-2000 = \$2200.00, EFC Ranges 2001-3000 = \$2000.00, EFC Ranges 3001-5712 = \$1800.00, EFC Ranges 5712-9999 = \$1500.00.
3. All funding will go to the student. It will be up to the student to pay any tuition balances due.
4. The funding will be issued by a debit card.
5. The debit cards will be mailed to the Institution by Prepaid Technologies and will need to be activated by the student with their social security number and date of birth. A Pin number will be required to be set up at the time of activation.
6. The card may be used to cover the costs of expense which could include Tuition payments, housing, food, healthcare, childcare and technology to assist with online classes.
7. All mandatory reporting will be done according to the Department of Education's guidelines.



**(HEERF II) by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)
STUDENT**

QUESTIONS AND ANSWERS

(HEERF II) by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)

Q. Who is eligible for the funding?

A. Students who were active AS OF 3/30/21 and were eligible to apply for Financial aid.

Q. How will I receive the funding/Debit Card?

A. A debit card along with a welcome package has been mailed to the campus from Prepaid Technologies. The card has to be activated by the student's social security number and date of birth. At the time of activation a pin number will need to be set up. It is very important that the debit card and the student's credentials are secured and kept in a safe place. **The Debit card may be picked up on your scheduled on-campus class in the Financial Aid office. If you are on extern or have already graduated please set up a time to come by the campus between the hours of 9:00 to 6:00.**

Q. What if the debit card is lost, stolen, or not received by the student?

A. All communications will be handled by Prepaid Technologies. The student will contact Prepaid Technologies for a replacement card. There will be certain guidelines that will need to be followed for any stolen cards and will be outlined in the welcome package. Any funding not used from the lost or stolen card will not be replenished.

Q. How can I use the Debit Card?

A. The debit card can be used to help cover the costs of expense which could include tuition payments, housing, food, healthcare, childcare and technology to assist with online classes. This is whether you pay using the card itself or withdraw cash from the balance on the card.

Q. May I use the Debit Card to pay my obligations to PCI?

A. Yes you may

Q. Will there be further funding?

A. PCI will continue to follow the provisions provided by the Department of Education and our Federal Government.