



Operations Committee Report
May 18, 2019
Randy Orth, Committee Chairman
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Charter: To insure the community is well maintained and Operations runs smoothly by overseeing day to day operations, expenses and priorities of both work orders and maintenance.

Committee Members: Randy Orth as Chairman, Members as Paul Flanagan, Dustin Enny and Victoria J. Darling-Orth

Work Orders

- Equipment and Maintenance
 - Three work orders completed: 1.) Plow truck repair. 3:00 man hours. \$520 in parts. 2.) Serviced Road Grader. 2.00 man hours. Parts in stock. 3.) Replace Road Grader batteries. 6:00 man hours. \$675 in parts.
- Water Treatment
 - One work order completed: 1.) SCADA Internet Repair. 4.00 man hours, parts on hand.
- Building Maintenance
 - One work order completed: 1.) Meeting with contractor on repair of Sand Shed. 1.00 man hours.
- General
- Road Maintenance
 - Three work orders related to road grading completed: 1. 2. 3.) Grading of roads. 12.30 man hours

General

Contractor for sand shed repairs updating bid for project. Will need a few weeks to wrap up current project before starting work on the sand shed.

Administration

Victoria continues work on general administrative duties, water accounting, completing minutes in a timely manner and assisting members and tenants as needed. Assisting the Board of Directors with Member Communications and mailings and work with Bookkeeper on membership accounts. Assist with Annual Meeting slide presentation as needed. Additional support to staff, Committee Chairs and Directors as needed.

Water Treatment

Miex Resin was ordered and received. HACH was in to service and calibrate equipment. SCADA and Internet issues arose and were resolved in a timely manner at no cost in parts. State required water tank inspections have been scheduled for June.

Lakes

Monthly State required Dam Inspections have been performed with results as "GOOD". Operations assisted with the Biolyneus treatment of the lakes, stocking of the fish and installation of aerators on Willow Lake.

Road Maintenance

New batteries were purchased and installed on the Road Grader. Grading continues on a weekly basis as weather allows. Road Base has been ordered and is on its way.