



Office Committee Report
June 20, 2020
Kent Broome, Committee Chairman
kentb@bigelkmeadows.org

Committee Members: Kent Broome as Chairman, Members as: John Stonum, Paul Flanagan, Collin Isenhart, Mike O'Connell and Scott Johnstone

Update

Rough-In Inspection Passed!!!

Electrical –Committee on behalf of the Community would like to thank Luke Unruh and the Unruh family for installing electrical in the new office at no labor charge to the membership.

Plumbing –Committee on behalf of the Community would like to thank the Schwab family for installing plumbing in the new office at no labor charge to the membership.

Septic – The septic and leach field are in and have passed inspection by Larimer County. Committee on behalf of the Community would like to thank Operations for getting this done.

Handicap Pad – Pad has been installed and the road raised for good access to the office.

HVAC – Scheduled with Vertical Heating. Materials for the original office section are on order.

French drain – has been completed.

Exterior Stone: Materials have been generously donated and the stone is being installed by Ramon as his schedule permits. Committee on behalf of the Community would like to thank Ramon for installing stonework on the exterior of the new office at no labor charge to the membership.

Garden Area - Patio stone, Aspen and Spruce have arrived. Committee on behalf of the Community would like to thank the Matsuda family for their generous donation of the trees and to Karina Zedalis and Richard Matteson for obtaining patio stone for the garden area. The Office Committee would also like to thank Karl Davis and the Lot Maintenance Committee along with the Matsuda's and Karina Zedalis for their hard work on planting the 12 beautiful Spruce trees around the office. We have a good group of volunteers working on this project.

Committee member Mike O'Connell has finished the original office section which is looking great!

Insulation has started and the bid has been reduced by 1K. Sheetrock installation is now scheduled.

Holding us up are the following: Relocation of the trash compactor.

Initially the project was moving slow as the Committee has made every effort to be fiscally responsible to the membership and due to this project being an undesirable job for the current building environment. But the committee has continued to meet and we are excited to see the project coming to fruition. We thank the Board of Directors, the many volunteers and the community for their patience and support throughout the project.

Fund Raising

Directors Faughnan and Saylor have been working on fund raising through the Friends of Big Elk ad hoc committee and are seeing a positive response with donations and requests for bricks and other items coming in. Both the Office Committee and Friends of Big Elk Committee are very excited to see the success of this project. If any members, former members, friends and family or businesses are interested in participating, please have them contact the office.