



**Operations Committee Report**  
**July 13, 2020**  
**Robert Forsberg, Committee Chairman**  
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**Charter:** To insure the community is well maintained and Operations runs smoothly by overseeing day to day operations, expenses and priorities of both work orders and maintenance.

**Committee Members:** Robert Forsberg as Chairman, Members as Paul Flanagan, Dustin Enny and Victoria J. Darling-Orth.

**Water Treatment**

The Water Treatment Plant has been operating well during this time of high demand. Well rotation has begun in order to maintain the water table. All water Tests have come back as "GOOD" and preparations are being made for Lead & Copper Testing in August. Operations has acquired new wiring through a generous member's donation. Once installed communications between the upper tank and SCADA system will improve and in turn will increase the efficiency of work processes. Operations expect to have the communications operating by week end.

**Roads**

New grader blades have arrived and are now installed. Due to a lack of precipitation which is needed to complete the task of grading, grading of the main road was accomplished twice in the last month. In observation of weather predictions in the next two weeks, Operations is expecting to grade again soon.

A new gate has been installed at the south end of Aspen Dr. on the trail leading to Meadow Dam as a result of vehicles accessing and damaging the area. Contact a member of Operations for assistance.

The new Compactor site has been blasted for a second time, with material removal and leveling in process this week.

**Parks and Pool**

Mowing and weeding efforts have continued. Operations repaired the volleyball area and installed a new net. Dog Waste stations provided by Friends of Big Elk have been installed at three locations around the Meadows with good feedback from Members.

Clean-Up Day was a great success lead by the Social Activities Committee with support from both Lot Maintenance and Operations. Volunteers and the red dump truck worked until 4:00 pm, and the dumpster was compacted six times.

The Pool has been enjoyed by many members and guests this season reaching full capacity on several occasions. With the enthusiasm of pool use, Staff has had to remove the handle on the hose bib. This is due to water being turned up and left on high, causing flooding at the pool and a waste of BEMA's most valuable resource: our water! As BEMA heads into the dry season Operations asks that members be conscientious of their water usage and conserve whenever possible.

**Lakes and Streams**

Flow through the Meadows has drastically slowed and Daily Lake Level readings will soon begin. The new fishing signs were installed upon arrival. A new "Boat Docking" station has been installed on Meadow Lake and an additional station is being built for Rainbow Lake. Member Glenn Christensen and Operations worked with L4 on closeout item for Sunset Dam.

**New Office**

Operations worked on the new patio area, leveled the parking area and backfilled/sloped around the new office.

**Administration**

Victoria continues work on general administrative duties, water accounting, completing minutes in a timely manner and assisting members and tenants as needed. She has also started preparation for moving to the new office by organizing and eliminating unneeded items from the cinderblock building. Victoria continues to assisting the Board of Directors with Member Communications, mailings and working with Bookkeeping on membership accounts. Administrative support pertaining to State required documentation for water production and other documentation as needed. Additional support to staff, Committee Chairs and Directors as needed.