



Office Committee Report
August 15th, 2020
Kent Broome, Committee Chair
kentb@bigelkmeadows.org

Committee Members: Kent Broome as Chairman, Members as: John Stonum, Paul Flanagan, Collin Isenhardt, Mike O'Connell and Scott Johnstone

Update

Rough-in inspection passed!!

Electrical –Committee on behalf of the Community would like to thank Luke and Bill Unruh of Unruh Technologies LLC for installing electrical in the new office at no labor charge to the membership.

Plumbing –Committee on behalf of the Community would like to thank the Sam and Zach Schwab of Schwab plumbing for installing plumbing in the new office at no labor charge to the membership.

Septic – The septic and leach field are in and have passed inspection by Larimer County. Committee on behalf of the Community would like to thank Operations for getting this done.

Handicap Pad – Pad has been installed and the road raised for good access to the office. French drain is in.

Exterior Stone: Materials have been generously donated and the stone was installed by Ramon Portillo of Orlando's Masonry, LLC. Committee on behalf of the Community would like to thank Ramon Portillo for installing stonework on the exterior of the new office at no labor charge to the membership.

Insulation is done. Lowered the bid by 1K, and got a higher R value; Sheetrock is in and finished; Internet wiring is in thanks to Ryan Sommers.

Garden Area - Patio stone has been installed and the Aspen and Spruce have been planted! Committee on behalf of the Community would like to thank the Matsuda family for their generous donation of the trees and to Karina Zedalis and Richard Matteson for obtaining patio stone for the garden area. The Office Committee would also like to thank Karl Davis and the Lot Maintenance Committee along with the Matsuda's and Karina Zedalis for their hard work on planting the 12 beautiful Spruce trees and many Aspen around the office. We had a good group of volunteers working on this project.

Holding us up are the following:

- Relocation of the trash compactor
- Mike O will install the interior doors and trim.
- Paint team will then paint the interior.
- Aldrich to refinish floors before painting.
- Schwab to finish plumbing fixtures.
- Luke Unruh will finish the electrical,
- Scheduled, HVAC by Vertical heating

Initially the project was moving slow as the Committee has made every effort to be fiscally responsible to the membership and due to this project being an undesirable job for the current building environment. But the committee has continued to meet and we are excited to see the project coming to fruition. We thank the Board of Directors, the many volunteers and the community for their patience and support throughout the project.

Fund Raising

Directors Faughnan and Saylor have been working on fund raising through the Friends of Big Elk Committee and have seen a positive response with donations and requests for bricks and other items that came in. Both the Office Committee and Friends of Big Elk Committee are very excited to see the success of this project. If any members, former members, friends and family or businesses are interested in participating, please have them contact the office.