



**Big Elk Meadows Association
Saturday, January 16th, 2021
Meeting Agenda**

09:00 Call to Order by President

- Quorum verification – (Board members attending):
- Board members not in attendance:
- Members in Attendance:
- Non-members in Attendance:
- Staff in Attendance:
- Request for Executive Session made by _____ for the purpose of _____.
- Approval of this Agenda – First motion by _____, and second motion by _____, all in favor.
- Approval of December 12th, 2020 Meeting Minutes – First motion by _____ and second motion by _____ discussion, all in favor.

09:10 Member Communication

- Report from VFD of BE Fire Chief Isenhart
- Incident Report - Cyphers

09:30 Master Calendar

09:45 Architectural Review

Item	Notes	Person(s) Presenting
Committee Report	Comments, Q & A	K. Broome
Non-Compliance	Discussion and vote	K. Broome
Managing exterior updates	Discussion and vote	K. Broome

10:00 Communications Committee Report

Item	Notes	Person(s) Presenting
Committee Report	Comments, Q & A	R. Sommers

10:15 Operations Committee Report

Item	Notes	Person(s) Presenting
Committee Report	Comments, Q & A	S. Johnstone



10:30 Finance Committee Report

Item	Notes	Person(s) Presenting
Committee Report	Comments, Q & A	B. Clevenger
Rate Schedule	Discussion and vote	B. Clevenger
Late Fee	Discussion and vote	B. Clevenger
Transaction Fee	Discussion and vote	B. Clevenger
Rental Fee	Discussion and vote	B. Clevenger

10:45 Long Term Planning Committee Report

Item	Notes	Person(s) Presenting
Committee Report	Comments, Q & A	C. Faughnan

11:00 Old Business – Review of Action Item List

11:15 New Business

11:30 Adjourn Meeting: First motion by _____, second motion by _____, all in favor.

Next Board meeting is on Saturday, February 20th, 2021 at 9:00 a.m. location TBD.

5 Minute Break

11:35 Executive Session