



Communications Committee Report
Ryan Sommers, Chairman
ryans@bigelkmeadows.org

Written and submitted by: Ryan Sommers

Date: 15 February 2021

Members: Devona Sayler, Tori deVore, Cathy Faughnan

No monthly meeting held this month

Purpose: The Communications Committee exists to (1) compose and distribute member communications in a clear, timely, and effective manner, including via the bigelkmeadows.org website, (2) work to apply record retention per the governing documents, and (3) administer fair, timely, and accurate voting and reporting of ballots.

New Internet Service (Progress Report)

- Progress is slowly being made on the tower by the sand shed. No delivery date is available at this time.
- Starlink (<https://www.starlink.com/>) is now available on a limited first come, first served, basis for beta testing customers. This means that folks can sign up for the service, but there could be outages and service interruptions. The service costs about \$100 a month and requires a one-time payment of \$570 for equipment. The setup is very easy and will only require the skills necessary to permanently mount the device and bring the cable in the house near a power outlet.

Open Action Items

- Develop document retention plans for email communications, member/association documents, reconstruction, etc.
 - **Status:** In progress
 - **Action taken:** Director Sommers briefly met with Glen and will work with him to transition documents to the new office for planning longer term storage, retention and destruction (where applicable).
- Review and digitize work-order system
 - **Status:** On hold to work on violations/incident report system and process documentation
- Review and digitize workflow of violation/incident report system
 - **Status:** In progress
- BEM Website Improvements
 - **Status:** In progress

Big Elk Meadows Association

PO Box 440, 29 Willow Drive, Lyons, Colorado 80540 303-835-7557