



**Communications Committee Report**  
**Ryan Sommers, Chairman**  
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**Written and submitted by:** Ryan Sommers

**Date:** 20 March 2021

**Members:** Devona Sayler, Tori deVore, Cathy Faughnan

**No monthly meeting held this month**

**Purpose:** The Communications Committee exists to (1) compose and distribute member communications in a clear, timely, and effective manner, including via the bigelkmeadows.org website, (2) work to apply record retention per the governing documents, and (3) administer fair, timely, and accurate voting and reporting of ballots.

**New Internet Service (Progress Report)**

- Progress is slowly being made on the tower by the sand shed. No delivery date is available at this time.
- Starlink (<https://www.starlink.com/>) several residents are members of the beta program and can provide feedback on service quality. Starlink is taking preorders for delivery later this year for the general public service. The service is still slated to cost about \$100 a month and requires a one-time payment of \$570 for equipment. The setup is very easy and will only require the skills necessary to permanently mount the device and bring the cable in the house near a power outlet. Service is currently providing about 100-150mbps down and 20-40mbps up with an average of 35ms latency. Service is expected to raise to 300mbps later this year for public availability. This compares to typical Hughesnet/Viasat download of 25-30mbps down and 5mbps up and minimum of 600ms latency.

**Open Action Items**

- Develop document retention plans for email communications, member/association documents, reconstruction, etc.
  - **Status:** In progress
  - **Action taken:** Director Sommers briefly met with Glen and will work with him to transition documents to the new office for planning longer term storage, retention and destruction (where applicable).
- Review and digitize work-order system
  - **Status:** On hold to work on violations/incident report system and process documentation
- Review and digitize workflow of violation/incident report system
  - **Status:** In progress
  - **Action taken:** Working on redesigning a system that provides regular updates and feedback to members submitting reports. The system is also going to focus more on promptly addressing violations of the rules and regulations.
- BEM Website Improvements
  - **Status:** In progress

**Big Elk Meadows Association**

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