



**Big Elk Meadows Association
Saturday, May 15th, 2021
Meeting Agenda**

09:00 Call to Order by President

- Quorum verification – (Board members attending): Johnstone, Sommers, Sayler, Clevenger, Paddock, Broome and Leonard
- Board members not in attendance: Faughnan and Davis
- In Attendance: C. Loomis, J. Murphy, E. Murphy, L. MacLeod and P. Cyphers
- Staff in Attendance: Flanagan and Darling
- Request for Executive Session made by Director Clevenger for the purpose of reviewing the 55th Annual Membership Meeting presentation.
- Approval of this Agenda – First motion by Director Clevenger, and second motion by Director Paddock. President Johnstone called for the vote, all in favor.
- Approval of the April 17th, 2021 Meeting Minutes – First motion by Director Broome and second motion by Director Clevenger. No discussion. President Johnstone called for the vote, all in favor.

Board Discussion on CPI/COLA increase as per the Ballot – Annual Assessment 2021 – 2022

Director Clevenger presented the following information with details on the process:

An online discussion and vote among the Board took place on the date of April 28, 2021 pertaining to the recommended CPI or COLA increase of 1.8% to the Annual Assessment as stated in the ballot which was sent to the membership. After further review, Treasurer Clevenger concluded the COLA increase number listed at 1.8% should have been listed as 1.2%. A vote of the Board was taken via email reducing the amount of the recommended increase from 1.8% to 1.2%. President Johnstone called for the vote, Directors Faughnan, Clevenger, Davis, Sayler, Paddock, Sommers and Broome voted in favor of the percentage change and recommended increase to the Annual Assessment. The measure to recommend an increase to the Annual Assessment is considered as approved by the Board to move forward with a vote by the membership which requires a majority approval.

No further discussion held.

Director Clevenger reviewed the Ballot for Annual Assessment increase and the number of members required to vote for approval. Board discussion on quorum and majority vote.

09:07 Member Communication

J. Murphy – Questioned when survey results from the LTP would be provided to the community. Co-Chairman of the Long Term Planning Committee C. Loomis advised information was shared with the membership on April 24th through a member communication.

J. Murphy – reminded the Board to review what's acceptable for Executive Session as he disagreed with the Boards need to review the Annual Meeting presentation in Executive Session. Director Clevenger advised the Board is preparing for the Annual Meeting and will need to review the presentation to ensure information is well prepared. J Murphy requested the Board be transparent in their discussions, believes if three directors host a meeting, all members should be notified and invited. Office Administrator V. Darling will provide a list to the Board of acceptable purposes for Executive Sessions while Director Sayler provided the list to J. Murphy via chat.

Big Elk Meadows Association

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- Report from VFD of BE Fire Chief Isenhart – No VFD of BE presentation for this meeting.

P. Cyphers – Questioned when results of the survey pertaining to staff and the Board would be released. President Johnstone stated the purpose of the survey was for support and direction of the Board along with annual review for the staff; many comments were personal and as such will not be released to the membership.

09:20 Master Calendar

Board review of the master Calendar and upcoming events – No changes to be made
Board discussion on Fire Wise events and mitigating, employee handbook revision and completion.

09:27 Long Term Planning Committee Report

Co-Chair Loomis welcomed questions regarding on-going projects. Board review and discussion on potential generator purchase and the prospect of sharing a slightly larger generator with the VFD of BE. Committee recommended the first generator at Meadow Well. The Board approved moving forward with bids on generators. Co-Chair Loomis will coordinate with Operations and the Board President for information gathering in preparation of obtaining bids.

09:30 New Business

Quorum and Count – Director Clevenger requested a member communication go out on meeting quorum and majority of votes as approval/disapproval vs 2/3 of the membership approval.

09:33 Adjourn Meeting: First motion by Director Broome, second motion by Director Paddock, all in favor.

Next Board meeting is on Saturday, June 19th, 2021 at 9:00 a.m. location TBD.

5 Minute Break

11:50 Executive Session