



Operations Committee Report
Glenn Christensen, Linda Adler and Ron Leonard, Committee Co-Chairs
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Written and submitted by: Paul Flanagan

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Charter: To ensure the community is well maintained and Operations runs smoothly by overseeing day to day operations, expenses and priorities of both work orders and maintenance.

Committee Members: Ron Leonard, Linda Adler, Glenn Christensen as Co-Chairs. Members as Paul Flanagan, Dustin Enny, Christa Isenhardt, Dan Wray, Jennifer Taylor, Pat Sorenson and Mark Prucha.

Water Treatment

Our Monthly Water Tests were completed with good results. Disinfection By-Product Testing is also complete, we should receive results next week. Roy McCutchen assisted with replacement of a Butterfly Valve at the Water Treatment Plant. From discovery of the leak to full repair was about two hours. Thanks for the extra set of hands Roy!

Water Meter readings are complete.

Source Water Protection Planning is continuing with the next meeting on Monday, December 6th, from 1:30 to 3:00. We will be discussing Wildfire Planning and Impacts to our Source Water.

Roads

The Main road was graded once, work continues on pot holes.

General

The backhoe repair is complete; \$1,833 in parts, \$1,553 for repair and fluids for a Total of \$3,386. The new plow truck has arrived; the plow and lights have been installed. The sander and radios will be transferred next.

Work Orders

Since restarting the Work Order System eight Big Elk Meadows Work Orders have been completed and one Paid job for a member.

Administration

BEMA's Office Administrator continues work on general administrative duties and assisting members and tenants as needed. Assisting the Board of Directors with Member Communications and mailings, and work with Bookkeeper on membership accounts. Administrative support pertaining to State required documentation for water production and other documentation as needed. Additional support to staff, Committee Chairs and Directors as needed. Office Administrator also created the trash Compactor RCRA, BPCCC Program, State required Monitoring Plan Public Water System and Valve Inspection and Exercising Program and is now working on the O&M Plan and Safety Plan for BEMA's water system.