



**Governance Committee Report**

**Devona Sayler - Co-Chair**

[devonas@bigelkmeadows.org](mailto:devonas@bigelkmeadows.org)

**Christa Isenhardt - Co-chair**

**Written and submitted by: Devona Sayler Date: March 19,2022**

**Charter:** To support Big Elk Meadows in effectively managing the governing documentation of the association and to act as a liaison for any legal or regulatory issues or concerns that may arise and come before the Big Elk Meadows Board of Directors.

**Members:**, Bobbie Heisterkamp, Ryan Sommers, Ken Battaglini, , Selina Davis, Mary Ann Grimes

**Meeting was held - March 14, 2022.**

**Open Action Items report :**

- Employee Handbook- **Editing Complete after Board decision on the PTO, sick and vacation time decision.**
- Handling the First Right of Refusal. An Amendment should be structured in stating that we no longer have the First Right of Refusal. Waiver written to put into each property.
- VFD of Big Elk turned to Governance to define “open fire” and fire bans in with respect to BEMA standards for the community

**Ad Hoc Committee. For incident handling.** Members are: Devona Sayler-Chair, Scott Johnstone, Ryan Sommers, Selena Davis, and Paul McDaniels .

● Work on Documentation of Incident and Covenant Violation forms, Policy, Rules and Regulations Check

- The procedure of documenting incidents/violations through to resolution. Ryan will work with

Victoria J. Darling for training

**Big Elk Meadows Association**

PO Box 440, 29 Willow Drive, Lyons, Colorado 80540