



Communications Committee Report

May 21, 2022

Ryan Sommers, Chairperson

Members: Devona Saylor, Tori deVore, Cathy Faughnan, Jennifer Taylor

Purpose: The Communications Committee exists to (1) compose and distribute member communications in a clear, timely, and effective manner, including via the bigelkmeadows.org website, (2) work to apply record retention per the governing documents, and (3) administer fair, timely, and accurate voting and reporting of ballots.

New Internet Service (Progress Report)

- Starlink shipping to more people
- xBar7 broke ground on fiber and network gear installed by the office. This project will bring service to those that can't see the tower, first on Aspen and then progressing to other streets.

Open Action Items

- Website Maintenance
 - **(Complete) Action Item:** Old web-provider account closed, all infrastructure moved to Google Cloud, estimated savings of \$90 per year
 - **(Complete) Action Item:** Domains moved to GCP
- 2022 Technology Refresh
 - **(Complete) Action Item:** Main line ported to Google Voice for Business, lines, phones and headsets for Victoria and Paul. Have a phone for Dustin/WTP, pending new Internet service.
 - **(Complete) Action Item:** xBar7 Easement signed.
 - **(In Progress) Action Item:** Discontinue Viasat service at new office, estimated savings of about \$1500 per year. Just waiting to be sure no issues with new phone service.
 - **(In Progress) Action Item:** Order new computers for employees, waiting for FY22
- Water Meter Reading Project
 - **(In Progress) Action Item:** Further incremental improvements to water billing and metering

Big Elk Meadows Association

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2022 IT Refresh Proposal

Seeking approval to spend no more than \$3,000 on upgrading computer systems for all three employees including:

- New workstations for Office Administrator and Operations Manager:
 - Laptop
 - Monitor
 - Docking station
 - Keyboard/mouse (if needed)
- New workstation for Water Treatment Plant
 - Computer
 - Monitor
 - Docking station
 - Keyboard/mouse (if needed)

Current computers are ~7 years old and showing their age. They are unable to support employees completing tasks they need to. New laptops will allow employees to run critical applications from the office or remote (as might be necessary during fire evacuations). Machines will be targeted at lasting 5-7 years. Will also eliminate the need for a separate “water” laptop.