



**Governance Committee Report**  
**Devona Sayler, Committee co Chair**  
[devonas@bigelkmeadows.org](mailto:devonas@bigelkmeadows.org)  
**Christa Isenhardt - co-chair**

**Written and submitted by: Devona Sayler Date: February 19,2022**

**Charter:** To support Big Elk Meadows in effectively managing the governing documentation of the association and to act as a liaison for any legal or regulatory issues or concerns that may arise and come before the Big Elk Meadows Board of Directors.

**Members:** Bobby Clevenger, Bobbie Heisterkamp, Ryan Sommers, Ken Battaglini, , Selina Davis (**Mary Ann Grimes** motion onto Committee)

**Meeting was held Feb. 3, 2022.**

**Open Action Items report :**

- Employee Handbook- Edited Handbook with **need of an Attorney for clarification.**
  - 1) Will wait for the Ad Hoc HR committee for their suggestions.
  - 2) Will then finish editing the Employee Handbook.

- Handling the First Right of Refusal. An Amendment should be structured in stating that we no longer have the First Right of Refusal. Waiver written to put into each property.

**Ad Hoc Committee. For incident handling.** Members are: Devona Sayler-Chair, Scott Johnstone, Ryan Sommers, Selena Davis, and Paul McDaniels .

- Work on Documentation of Incident and Covenant Violation forms, Policy, Rules and Regulations Check

- The procedure of documenting incidents/violations through to resolution. Ryan will work with Victoria J. Darling for training?

**Board attention needed.**

**Big Elk Meadows Association**  
PO Box 440, 29 Willow Drive, Lyons, Colorado 80540