



Communications Committee Report

Aug 20, 2022

Ryan Sommers, Chairperson

Members: Devona Saylor, Tori deVore, Cathy Faughnan, Jennifer Taylor

Purpose: The Communications Committee exists to (1) compose and distribute member communications in a clear, timely, and effective manner, including via the bigelkmeadows.org website, (2) work to apply record retention per the governing documents, and (3) administer fair, timely, and accurate voting and reporting of ballots.

Open Action Items

- General Website and IT Functions
 - **(Completed) Action Item:** Deploy mailing lists for ARC and Social committees
 - i) arc@bigelkmeadows.org
 - ii) arc-com@bigelkmeadows.org
 - iii) social-committee@bigelkmeadows.org
 - **(In Progress) Action Item:** Work with ARC committee on electronic ARC form
- 2022 Technology Refresh
 - **(Completed) Action Item:** New computers installed and being used by employees
 - **(In Progress) Action Item:** Complete build-out plans for camera systems at: WTP, sand shed, tank shed and office.
 - **(In Progress) Action Item:** Donate or recycle old, outdated computer equipment
 - **(In Progress) Action Item:** Work with xBar7 to deploy phone in office foyer
- Water Meter Reading Project
 - **(In Progress) Action Item:** Further incremental improvements to water billing and metering

Big Elk Meadows Association

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Items for Board Vote: (FOR BOARD VOTE)

I motion that the Board give me, Ryan Sommers, permission to donate and/or recycle old computer equipment including: 3 computers, 3 monitors, 2 printers, and associated keyboards, mice, and cords.

All of this equipment is too old to be of any value to the Meadows. It also likely has next to no value on the used market and therefore I recommend donating it to Goodwill or recycling whatever they will not accept. (This could incur a small cost for Boulder County electronics recycling.)

I have created 1-for-1 backups of all the harddrives and will securely wipe them prior to whatever the Board decides to do.

If the Board has some other desire for these, please feel free to vote on that.