



## ARCHITECTURAL REVIEW COMMITTEE MONTHLY BOARD REPORT

Kirk Mason & Devona Sayler, Co-Chairs

[kirkm@bigelkmeadows.org](mailto:kirkm@bigelkmeadows.org) and [devonas@bigelkmeadows.org](mailto:devonas@bigelkmeadows.org)

**Written & submitted by:** Kirk Mason    **Meeting time requested:** 5 minutes    **Date:** December 3, 2022

**Charter:** To follow and enforce the Declaration, Protective Covenants, Bylaws and Rules and Regulations provided by the Big Elk Meadows members past votes to insure any changes in architecture comply with and reflect the beauty of our long established community.

**Members:** Kirk Mason, Devona Sayler, Meredith Campie, Cathy Faughnan, Barrett Rodgers, Matt Boshinski

**Meeting:** Design Guidelines Subcommittee met Wednesday 11/16/22 @ 11:00 am

**Next Online Sub-Committee Meeting:** Wednesday 1/11/23 @ 11:00 am

### ACTIVE REVIEWS:

- 153 Hemlock Dr. - Karlicek - Paint, Approved 11/14/22
- 564 Aspen-Jakobson Roof replacement; Approved 9/9/22
- 84 Aspen-McLeland Addition & Patio; Time extension approved, Under construction. Governance sending letter to request further information on current scope of the project. Need to verify there is not significant scope increase.
- 178 Aspen-Powers/Taylor New Shed; Approved 8/25/22
- 171 Cedar-Isenhardt Exterior upgrades; Work in progress
- 626 Aspen-Higgins Deck; Construction starting
- 113 Balsam-Mancina Stone Veneer, Work started

### COMPLETED REVIEWS:

- 1027 Aspen-Campie Paint
- 564 Aspen-Jakobsen New front door, same color-Notification only
- 645 Hickory-Francis Metal Roof replacement
- 527 Hickory-Loomis, Misc Exterior upgrades

### OPEN ACTION ITEMS:

- ARC Online Request Form is live on the BEMA website.
  - **Status:** An announcement was included in Member email communication sent on 11/11/22. Includes link to digital form on BEMA website. Google account is not required. Old version of the submittal form on the website was replaced with a PDF version of the new online form. Moving forward, active projects will be tracked using a spreadsheet generated by Google Docs. All board members will have access to this document for informational purposes. Project status will no longer be listed on the ARC monthly report, but a copy of the tracking spreadsheet will be included with the board documents for that meeting.
- Board approved ARC Sub-Committee to study and establish recommendations for Design Guidelines new home construction at the October BOD meeting. Members are Kirk M, Cathy F, Devona S, Bill Campie and Meredith C.
  - **Status:** Sub-Committee had an online meeting 11/16/22 with full member attendance. Discussed a mission statement and key criteria for the guidelines. Group intends to create guidelines that are educational versus dictatorial. Goal is to have an in person town hall meeting with the community in the spring.
- Owners of 355 Cedar made changes to the color and materials of their home without submitting for ARC review.
  - **Status:** ARC reviewed changes and felt they may be outside what is typically approved. Made recommendation to the Board and Governance to issue a letter of covenant violation and submit to ARC.

### 2022-23 GOALS FOR ARC:

- Simplify and clarify the ARC submittal, review, and tracking by implementing an online process.
- Study and make recommendations for Guidelines and criteria for the construction of new homes and how that is addressed in Architectural Control, Article V Rules and Regulations.
- Improve communication between ARC and BEM members.

**Big Elk Meadows Association**

PO Box 440, 29 Willow Drive, Lyons, Colorado 80540 303-835-7557