



## ARCHITECTURAL REVIEW COMMITTEE MONTHLY BOARD REPORT

Kirk Mason & Devona Sayler, Co-Chairs

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**Written & submitted by:** Kirk Mason      **Meeting time requested:** 2 minutes      **Date:** January 21, 2023

**Charter:** To follow and enforce the Declaration, Protective Covenants, Bylaws and Rules and Regulations provided by the Big Elk Meadows members past votes to insure any changes in architecture comply with and reflect the beauty of our long established community.

**Members:** Kirk Mason, Devona Sayler, Meredith Campie, Cathy Faughnan, Barrett Rodgers, Matt Boshinski

**Meeting:** Design Guidelines Subcommittee met Wednesday 1/11/23 @ 11:00 am

**Next Online Sub-Committee Meeting:** Wednesday 2/01/23 @ 1:00 pm

### ACTIVE REVIEWS:

- 153 Hemlock Dr. - Karlicek - Paint, Approved 11/14/22
- 564 Aspen-Jakobson Roof replacement; Approved 9/9/22
- 84 Aspen-McLeland Addition & Patio; Time extension approved, Under construction. Governance sending letter to request further information on current scope of the project. Need to verify there is not significant scope increase.
- 178 Aspen-Powers/Taylor New Shed; Approved 8/25/22
- 171 Cedar-Isenhardt Exterior upgrades; Work in progress
- 626 Aspen-Higgins Deck; Construction starting
- 113 Balsam-Mancina Stone Veneer, Work started

### COMPLETED REVIEWS:

- No current reviews closed out this month

### OPEN ACTION ITEMS:

- ARC Online Request Form is live on the BEMA website.
  - o **Status:** The tracking spreadsheet needs to be updated to incorporate active reviews previously submitted as paper documents.
- ARC Sub-Committee to study and establish recommendations for Design Guidelines new home construction.
  - o **Status:** Sub-Committee met online 1/11/23. Group established a set of Design Principles and associated Benefits and Strategies. Goal is to have a draft of the Design Guidelines and ARC Submittal Requirements to the Board for review by the end of March.
- Owners of 355 Cedar made changes to the color and materials of their home without submitting for ARC review.
  - o **Status:** Governance issued a letter of covenant violation, but property is currently under contract for sale.

### 2022-23 GOALS FOR ARC:

- Simplify and clarify the ARC submittal, review, and tracking by implementing an online process.
- Study and make recommendations for Guidelines and criteria for the construction of new homes and how that is addressed in Architectural Control, Article V Rules and Regulations.
- Improve communication between ARC and BEM members.

**Big Elk Meadows Association**

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