

Operations Status Report



Month of February 2023 – 02/28/23

Charter: To ensure the community is well maintained and operations runs smoothly by overseeing day to day activities, expenses and priorities of both work orders and maintenance.

Co-chairs: Paul McDaniels - paulm@bigelkmeadows.org & Paul Cyphers paulc@bigelkmeadows.org (Acting)

Written and Submitted By: Paul McDaniels & Paul Cyphers Date: March 6, 2023

Committee Members: Ken Battaglini, David Evertson, Curt Loomis, Pat Sorenson, Glenn Christensen, Paul Flanagan, **Meredith Campie, Dan Wray**

Status Code Legend: (WO)Work Order
(P)Project

● On Track: Project is on schedule

● High Risk: At risk, with a high risk of going off track

● At Risk: Milestones missed but date intact

● Off Track: Date will be missed if action not taken

Current Tasks The project is Status the week of Start Date - End Date, due to the following:	<ul style="list-style-type: none">● Pool Heater Replacement (P) (Curt Loomis/Committee) Ordering Heater and Scheduling Additional Projects (Leak Repair - 03/06 14 – Postponed due to Weather , Heater Installation – 04/10)● Water Treatment Plant – Memcore Filters – Working on design and specifications (03/15/23)● Maintenance Expense/PM Review/Hours Tracking – 02/23 Paul M/Roy M● Observation Cameras (P) Project for Long Term Solution – Cameras ordered and being installed● Trespassing Signs (Taking Inventory and Ordering New Signs for all gates) (04/01 - Paul M)● CR47 Maintenance Contract (Paul C) Awaiting New Contract, Monthly meeting with Reps● Asset Inventory (03/23) – Working on Water Treatment Plant and Vehicles - combined with Budget● Tennis Courts (Curt/ Ken B) – Signed Contracts (01/23) (Meeting with Mountain Concrete – 03/01, Transferring to OPS 03/23, Rotomilling – 03/12)
Issues:	
Milestones accomplished the week of Start/ End Date:	<ul style="list-style-type: none">● Water Treatment Plant - Repairs/Maintenance, Valve Replacement Plan Paul F Completed 02/23Memcore Repairs – 03/10/23

Milestones planned this period but not achieved for specified reason	<ul style="list-style-type: none"> ● Pool Skimmer Leak Repair – Postponed due to weather and cold temperatures – Scheduled for 3/14 ●
Milestones planned for future and completion date	<ul style="list-style-type: none"> ● Lower Flume (P) (Paul C/Committee) – Footers completed (12/31) Backfill in March when ground thaws – Contacted Hatrock Excavating to schedule date for Backfill ● Hickory Drive – Upper – (P) Getting quotes for work - Pat S Late Spring/Early Summer ● West Side of Hickory Hill (WO) – Culvert and Road Base (postponed until spring) ● Balsam Drive/Andrews Property (WO/P) (Paul C/Committee) – Drainage and Rock Wall Culvert Flushing (Need Workorders) - as necessary and will resume in Spring ● CR 47 Celebration – Glenn gave update - Moved to Spring, potentially April 15 ● Sand Shed Painting – Paul M w/ Glenn C (Fire Board)
Follow-up Items to be worked on: (Person Responsible and Due Date)	<ul style="list-style-type: none"> ● 2021 Plow Truck Maintenance/Yearly (Paul F) ● Water Rights Procedures/Lake Management (Pat/Paul M) 03/23 ● Dam Management - Paul M 03/23 ● Water Meter Replacement (01/23 Plan, 03/23 execute) ● Entrance Gate Replacement - (Needs workorders and legal specifics) (Bobby C/Paul C)\ ● Cooperative Agreement with Pinewood Springs
Reports Submitted	<ul style="list-style-type: none"> ● Need Steel Tank Report received 2/10/23
Areas/questions for discussion:	<p>Concrete Tank Liner – Need new quotes</p> <p>Future Capital Items – OPS Committee Review with Reserve Study -03/23(Curt)</p> <p>Operations Budget for 2023 Committee Review with Annual Budget -02/23 (Paul C/Paul M)</p>
Last period's issues forwarded to this period:	

Contact Information

If you want to add any important info about the contacts that follow, you can do that here. If not, just select this placeholder and press Delete to remove it.

Client Project Manager

Office: Office Phone
Mobile: Cell Phone
Email: Email

Client Project Champion

Office: Office Phone
Mobile: Cell Phone
Email: Email

Project Abstract

Add a brief project summary here.