

Operations Status Report



Month of March 2023 – 04/11/23

Charter: To ensure the community is well maintained and operations run smoothly by overseeing day to day activities, expenses and priorities of both work orders and maintenance.

Co-chairs: Paul McDaniels - paulm@bigelkmeadows.org & Paul Cyphers paulc@bigelkmeadows.org (Acting)

Written and Submitted By: Paul McDaniels & Paul Cyphers Date: April 11, 2023

Committee Members: Ken Battaglini, David Evertson, Curt Loomis, Pat Sorenson, Glenn Christensen, Paul Flanagan

Status Code Legend: (WO)Workorder (P)Project

- On Track: Project is on schedule
- High Risk: At risk, with a high risk of going off track
- At Risk: Milestones missed but date intact
- Off Track: Date will be missed if action not taken

Current Tasks

The project is **Status** the week of Start Date - End Date, due to the following:

- Pool Heater Replacement (P) Sand Replacement and Heater Installation – Start 04/17)
- **Pothole Repair and Road Grading – 04/12/23**
- Observation Cameras (P) Project for Long Term Solution – Cameras Installed/More in May
- Trespassing Signs (Taking Inventory and Ordering New Signs for all gates) (04/01 - Paul M/Ken B)
- CR47 Maintenance Contract (Paul C) **Ready to Sign New Contract**
- Asset Inventory (04/23) – Working on Water Treatment Plant and Vehicles - combined with Budget
- Tennis Courts (Curt/ Ken B) Transferring to OPS 03/23, Rotomilling – 03/12 **Mountain Concrete – 04/06, Fencing – 04/23, Asphalt – 05/08**

Issues:

- Operations Budget for 2023 Committee Review with Annual Budget -02/23 (Paul C/Paul M)
- Future Capital Items – OPS Committee Review with Reserve Study -03/23(Curt)
- State Engineering / Memcore Repairs – 2023
- Concrete Tank Liner – Need new quotes – Fall Project 2023
- Entrance Gate Replacement - (Needs workorders and quotes) (Ken B/Paul M)
- Cooperative Agreement with Pinewood Springs

Milestones accomplished the week of Start/ End Date:

- Water Treatment Plant - Valve Replacement Completed 02/23
- Lower Flume Backfilled – 04/11 Completed

Milestones planned this period but not achieved for specified reason

Milestones planned for future and completion date

- Hickory Drive – Upper – (P) Getting quotes for work - Pat S. Late Spring/Early Summer
- West Side of Hickory Hill (WO) – Culvert and Road Base (postponed until spring)
- Culvert Flushing (Need Workorders) - as necessary and will resume in Spring
- Balsam Drive/Andrews Property (WO/P) (Paul C/Committee) – Drainage and Rock Wall Culvert
- Sand Shed Painting – Paul M w/ Glenn C (Fire Board)

Follow-up Items to be worked on: (Person Responsible and Due Date)	<ul style="list-style-type: none"> ● 2021 Plow Truck Maintenance/Yearly (Paul F) – Once Season is Done ● Water Rights Procedures/Lake Management (Pat/Paul M) 03/23 ● Dam Management - Paul M 05/23 (Quarterly reviews/Summer Maintenance) ● Water Meter Replacement (01/23 Plan, 05/23 execute)
Reports Submitted	
Areas/questions for discussion:	
Last period's issues forwarded to this period:	

Contact Information

If you want to add any important info about the contacts that follow, you can do that here. If not, just select this placeholder and press Delete to remove it.

Client Project Manager	Client Project Champion
-------------------------------	--------------------------------

Office: Office Phone	Office: Office Phone
----------------------	----------------------

Mobile: Cell Phone	Mobile: Cell Phone
--------------------	--------------------

Email: Email	Email: Email
--------------	--------------

Project Abstract

Add a brief project summary here.