



ARCHITECTURAL REVIEW COMMITTEE MONTHLY BOARD REPORT

Kirk Mason & Devona Sayler, Co-Chairs

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Written & submitted by: Kirk Mason **Meeting time requested:** 10 minutes **Date:** May 20, 2023

Charter: To follow and enforce the Declaration, Protective Covenants, Bylaws and Rules and Regulations provided by the Big Elk Meadows members past votes to insure any changes in architecture comply with and reflect the beauty of our long established community.

Members: Kirk Mason, Devona Sayler, Meredith Campie, Cathy Faughnan, Barrett Rodgers, Matt Boshinski

Meeting: Design Guidelines Subcommittee did not meet

Next Online Sub-Committee Meeting: TBD

ACTIVE REVIEWS:

- 244 Aspen - Lazzeri - 2 story detached Garage w/ Office above, Submitted 05/03/23, In Review
- 379 Hemlock - Ray - Driveway, Submitted 4/18/23. Driveway improvements approved, new concrete slab for parking denied 5/11/23
- 551 Hickory-Rothschild-Shed, Approved with Conditions 04/21/23
- 355 Cedar - Martin - Fence Replacement, Approved 04/21/23
- 500 Aspen - Tolbert - Fence replacement and minor painting, Approved 04/06/23
- 83 Cedar - Dalton -Stone wainscot & chimney, Approved 04/21/23
- 153 Hemlock Dr. - Karlicek - Paint, Approved 11/14/22
- 564 Aspen-Jakobson Roof replacement; Approved 9/9/22
- 84 Aspen-McLeland Addition & Patio; Time extension approved, Under construction. Governance sending letter to request further information on current scope of the project. Need to verify there is not significant scope increase.
- 178 Aspen-Powers/Taylor New Shed; Approved 8/25/22
- 171 Cedar-Isenhardt Exterior upgrades; Work in progress
- 626 Aspen-Higgins Deck; Construction starting
- 113 Balsam-Mancina Stone Veneer, Work started

COMPLETED REVIEWS:

- No projects closed out this month

OPEN ACTION ITEMS:

- ARC Sub-Committee to study and establish recommendations for Design Guidelines new home construction.
 - o **Status:** Design Guidelines and ARC Submittal Requirements updated to incorporate board member comments and committee refinements. Document is ready for implementation.
 - o **Board action required:** Sub-Committee to present a motion “To adopt the Design Guidelines and ARC Submittal Requirements Document for use by ARC and the Membership.”
- BEM Staff notified ARC that work was being done at 605 Hickory. Kirk Mason met with Robert Pulley on 4/30/23 to review the site. Project is a patio less than 250 s.f. which doesn't require ARC review. Robert indicated he would clean up site upon completion and submit any future projects to ARC.

Big Elk Meadows Association

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2022-23 GOALS FOR ARC:

- Simplify and clarify the ARC submittal, review, and tracking by implementing an online process.
- Study and make recommendations for Guidelines and criteria for the construction of new homes and how that is addressed in Architectural Control, Article V Rules and Regulations.
- Improve communication between ARC and BEM members.