



**Big Elk Meadows Association
Wednesday, March 13, 2023 6:00 PM
Board of Directors Meeting FINAL Agenda**

Meeting will be held at the Office and Virtually with Video and Audio

Virtual Meeting: <https://meet.google.com/nup-qsnf-tez> Or dial: (US) +1 470-485-5724 PIN: 888 811 746#

06:00 Call to Order by President

- Quorum verification – (Board members attending):
- Board members not in attendance: (Excused absences)

06:05 Member Sign in Sheet (Requires member sign-in and topic)

- Members In Attendance (**Member Sign in Sheet**):
- BEM Staff in Attendance:
- Approval of Meeting Agenda – First motion by _____ and second motion by _____
- Approval of February 14, 2024 Meeting Minutes – First motion by _____ and second motion by _____
- Request for Executive Session for the discussion of Service Proposals under Negotiation and Personnel Issues

06:10 Motions Made Outside of the Meeting -

06:15 Member Communication

06:30 President – Preparation and Events leading up to Annual Meeting

06:35 Communication Committee – Review Charter and Membership

Review Communication Plan and Annual

Discussion Membership Survey

06:40 Governance – **Need volunteers to work on Ad Hoc Committee**

Temporary Engagement of Law Firm for next three months

Discussion of Governing Document Updates: By-Laws, Employee Handbook and Procurement Policies

Creation of Reserve Policy

06:45 Transition Committee Report – Tasks Completed as of 02/28/24

06:50 Discussion of Financial Services Provider – Review Proposals and Bids - **Decision on moving forward with Haven Contract** (Potential Executive Session)

07:00 Financial Reports (Treasurer Reports) Financial Package/Operational Budget/Capital Budget (**Approvals**)

Finance Committee Report – David Evertson

Proposed Annual Budget for 2024-25 – Need for committee budget requests



07:15 Ad Hoc Accounting Committee – Taxes Update Report – Bobby C/Pat S

07:20 ARC Committee – Requests needing Approval ????

07:25 Long Term Planning Committee Update

07:30 Operations Update – See Report from 03/11/24

07:40 Common Area Committee -

07:50 Lake Health Committee Report

07:55 Water Rights Committee Report

08:00 Board Director Number and Committee Discussion - Motion to reduce to Seven Board Members

08:10 Unfinished and New Business –

Need for Special Meetings – Communication and Informational Update to Community in March, Town Hall in April

08:15 Adjourn Meeting: First motion by _____, second motion by _____, all in favor.

Next Board meeting is ?????, April 99th, 2023 at x:xx x.m. location VIRTUAL. Do we move this Saturdays?