

# Official Parade Entry Form

## General

2021 Iowa State Fair Parade  
"Iowa State Fair – How do you Fair?"  
Wednesday, August 11th ~ 6:15 p.m. ~ Downtown Des Moines

**PLEASE COMPLETE ALL SECTIONS (To ensure accurate recording, please type or print clearly)**

**Name of entry/sponsoring organization:** (As you would like it to be read for television coverage or to appear on award plaque.) \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell phone (will be used for emergencies on parade day if needed): \_\_\_\_\_

Email Address (required): Will be used internally for reminders and notifications for next year's parade.

You will receive a confirmation email when your application/fee has been received and processed. Please allow up to 1 week for this. If you DO NOT receive this email please get in touch with Special Events staff immediately to ensure your application and fee was received. 515-262-3111 x282 or lmoore@iowastatefair.org

\_\_\_\_\_ Check here if you or your group would prefer to NOT be judged and therefore not considered for any awards

If you or your group would like to be judged and considered for awards please select which category you should be considered for:

\_\_\_\_\_ Youth Dance/Tumbling

\_\_\_\_\_ Performing

\_\_\_\_\_ General (previously described as floats, walking, vehicles, and novelty units)

Please give a brief description of your entry and what will be happening. Please provide information such as the approximate number of people involved, what they will be doing, and its significance. Example: A pickup pulling a trailer/float with twelve people wearing costumes waving. This is also needed for television coverage.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**INDICATE THE NUMBER**

*Only vehicles displaying official numbers provided by the ISF will be allowed into the staging lot. Please be sure to indicate the EXACT number you will need (photocopied, hand-written, or self-made numbers will not be allowed). No additional vehicles will be permitted beyond what is entered.*

**Vehicles** \*Please select at least one option or we will assume none

- Passenger vehicle(s) (car, SUV, pickup truck, van)
- Passenger vehicle(s) with trailer/float/flatbed pulled behind
- Farm machinery, or other large trucks
- ATV's, go-carts, motorcycles
- Antique or small tractors
- Semi-truck
- None/zero vehicles
- Other (please indicate) \_\_\_\_\_

**People**

\_\_\_\_\_ Approximate total number of people in entry (walking & riding) \*required

**Transport vehicles**

\_\_\_\_\_ Number of vehicles/trailers used to transport specialty vehicles to staging areas. (These will NOT be going down the parade route)

**Will your entry play amplified music (louder than a normal car radio)?** \_\_\_ Yes \_\_\_ No

\_\_\_\_\_ **I ACKNOWLEDGE THAT THROWING/HANDING OUT CANDY OR ANY OTHER PROMOTIONAL ITEMS IS STRICTLY PROHIBITED. PLEASE INITIAL.**

## Official Entry/Description Form:

### CATEGORIES:

Winners will be named for each category. Winners will be announced through the news media and will receive plaques by mail.

1. *Best Use of Fair Theme*
2. *Most Creative/Original*

**Please note that consumption of alcoholic beverages, throwing candy or any other items, or handing out literature in the staging area and/or along the parade route are all activities that are STRICTLY PROHIBITED.**

I have read, understand, and will comply with the Safety Guidelines accompanying this application.

Signature \_\_\_\_\_

**PLEASE RETURN COMPLETED ENTRY/DESCRIPTION FORM, LIABILITY RELEASE, \$30 ENTRY FEE (check or money order made payable to the Iowa State Fair) POSTMARKED ON OR BEFORE JULY 1<sup>ST</sup> TO:**

Liz Moore  
Iowa State Fair Parade  
PO Box 57130  
Des Moines, Iowa 50317

lmoore@iowastatefair.org  
515-262-3111 ext. 282  
515-262-6906 (fax)

**Please enclose \$15 late fee if postmarked after July 1st. We will not accept any entries after July 15<sup>th</sup>, 2021.**

*The Iowa State Fair Parade Committee does not discriminate on the basis of race, color, national origin, religion, sex, age or disability. The Iowa State Fair Parade Committee reserves the right to determine the category of any entry based on information provided in this application. The Committee also reserves the right to limit the number of units and/or participants in any entry to keep the Parade length to reasonable limits.*

**You will receive a packet containing your parade number, staging and drop off information no later than one week before the parade.**

## Iowa State Fair Parade Rules

Please help make this a safe parade! With more than an estimated 50,000 spectators, including many children lined up along the route it is extremely dangerous to entice them into the street.

1. The Iowa State Fair Parade is a family friendly event. Any obscene signage, intimidating actions or themes, gestures or floats will not be tolerated and will result in being prohibited from participating in the parade and any future parades.
2. **Throwing or handing out candy, water balloons, promotional material or any other items from any entry is strictly prohibited and will be confiscated. Any entry violating this prohibition will not be judged and will not be assigned a position in next year's parade.**
3. As a matter of safety and courtesy, participants are expected to drive safely at all times and remain in the vehicle at all times, it is also important that the parade keep moving at a steady pace. No unit shall stop for more than one minute in front of the judges. No stopping at any other point along the route, unless an emergency. Speed limit no more than walking or idle speed.
4. Please try to keep within two car lengths, or 30 to 40 feet, of the entry in front of you. Please try to avoid large gaps between entries.
5. Consumption of alcoholic beverages in the staging area and along the parade route is not only prohibited, it is AGAINST THE LAW. If a participant/individual is spotted or suspected of consuming alcohol, the police will be notified and the entire entry will be escorted from the Parade and not allowed to participate in the future.
6. Parade participants riding all terrain, off-highway vehicles (ATVs/OHVs), motorcycles, bicycles, roller blades and other similar vehicles should wear helmets. **Any minor (17 and under) is required to wear a helmet and/or other protective gear.**
7. No extra riders will be allowed on horses or ATV's. All passengers must remain in vehicles at all times.
8. No more than 25 moving units per parade entry (motorized).
9. To ensure continued Capitol Complex privileges for parade staging, participants are asked to please help keep the area neat and clean by doing the following:
  - a. **Pick up your garbage!** Trash receptacles will be provided in all lots and surrounding areas; Parade Officials will carry garbage bags. Please use them as needed.
  - a. Large animals (horses, etc.) and vehicles are forbidden in grassy areas. Entrants with animal units (dogs, horses, etc.) are responsible for cleaning their line-up areas before leaving (shovel manure to appropriate disposal receptacle). Failure to do so will result in not being allowed to participate in future Iowa State Fair parades.
  - b. Please stay off the grass! Parking on grass is strictly prohibited. Violators will be ticketed and/or towed.
  - c. There is no smoking on the Capitol Grounds. This includes the parking lots.

**Failure to follow these guidelines may result in you, your group, business or organization being denied participation in future Iowa State Fair Parades; and could result in the parade being unable to use the Capitol grounds in the future.**

Please help us preserve state property and reduce taxpayers' costs for maintaining the Capitol Complex grounds.

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# Liability Release

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Wednesday, August 11th ~ 6:15 p.m. ~ Downtown Des Moines

For Use by Individuals:

On behalf of myself, \_\_\_\_\_, and in  
(Name)

consideration of this entry and its participants, I hereby, for myself and my successors, release, forever discharge, agree to indemnify and hold harmless the State of Iowa, the Iowa State Fair Authority, the City of Des Moines and their agents, officers and representatives, from any and all claims, rights, demands, and causes of action of any and every nature whatsoever for any and all loss, expense, damage or injury (including without limitation all loss, expense, damage or injury caused by active or passive negligence) sustained as a result of my participation in or which may occur during the 2021 Iowa State Fair Parade.

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Signature

Date

For Use by Organizations/Associations:

On behalf of \_\_\_\_\_ and its members,  
(Organization/association name)

and in consideration of this entry and its participants, the above organization/association hereby, for itself and its successors, releases, forever discharges, agrees to indemnify and hold harmless the State of Iowa, the Iowa State Fair Authority, the City of Des Moines and their agents, officers and representatives, from any and all claims, rights, demands, and causes of action of any and every nature whatsoever for any loss, expense, damage or injury (including without limitation all loss, expense, damage or injury caused by active or passive negligence) sustained as a result of the above organization/association’s participation in, or which may occur during the 2021 Iowa State Fair Parade.

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Signature

Date

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Organization

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**WARNING**

*Under Iowa Law, a domesticated animal professional is not liable for damages suffered by, an injury to, or the death of a participant resulting from the inherent risks of domesticated animal activities, pursuant to Iowa Code Chapter 673. You are assuming the inherent risks of participating in this domesticated animal activity.*

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**FOR YOUR ENTRY TO BE VALID, YOU MUST RETURN THIS WAIVER WITH YOUR \$30 ENTRY FEE AND APPLICATION MATERIALS POSTMARKED BY JULY 1<sup>ST</sup>. IF POSTMARKED AFTER JULY 1<sup>ST</sup>, \$15 LATE FEE MUST BE INCLUDED AND MUST BE POSTMARKED BY JULY 15<sup>TH</sup>. THANK YOU.**