

BRITISH INDEPENDENT FILM AWARDS

PROCESS, ENTRY RULES AND ELIGIBILITY REQUIREMENTS 2020

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TIMELINE

June	Entries open
14 th August	Free entry deadline
25 th September	Final entry deadline
19 th October	Screening deadline (all films must be available to be seen by voters by this date)
19 th October – 2 nd November	Round I voting
Mid November	Longlist announcements
18 th – 30 th November	Round 2 voting
Early December	Nominations announcement
ТВС	Round 3 voting
ТВС	Winner announcements / Ceremony

ENTRY FEES

Entries for short films and feature films with production budgets of under £1,000,000 will remain free until the 14^{th} August. Thereafter, each film entry will incur an entry fee at the following rates*:

Dates	Entry fee – shorts	Entry fee – features with production budget < £1 m	Entry fee – features with production budget > £1 m
June - 14 th August	Free	Free	£50
15 th August – 25 th September	£15	£50	£100

Friday 25th September is the final entry deadline for short films. Feature films may be entered after the 25th September, until 2nd October, at the discretion of the Nomination Committee and with the following entry fees:

Deadline	Entry fee – features with production budget < £1m	Entry fee – features with production budget > £1m
2 nd October	£100	£250

*These prices exclude VAT

In the event that an entry cannot be completed before the entry fees are applicable (e.g. if confirmation of a qualifying festival screening comes after 14th August), entrants are advised to submit an entry before 14th August with the qualifying festival / release field left blank to avoid the entry fees. An update on any qualifying screenings can then be sent to BIFA to confirm the film's eligibility.

In the event that an entrant cannot afford the entry fee, they are encouraged to contact BIFA on <u>hello@bifa.film</u> to discuss the possibility of a fee reduction or waiver.

CATEGORIES

Category	Named nominees / recipient(s)	Eligible films	Winner decided by
Best British Independent Film	Director, Screenwriter(s), Producer(s)	British features	BIFA voters
Best Director Director		British features	Main Jury
Best Screenplay	Screenwriter(s)	British features	Main Jury
Best Actor	Lead actor	British features	Main Jury
Best Actress	Lead actress	British features	Main Jury
Best Supporting Actor	Supporting actor	British features	Main Jury
Best Supporting Actress The Douglas Hickox Award (Best	Supporting actress	British features	Main Jury
Debut Director)	British Director	British features	New Talent Jury
Best Debut Screenwriter	British Screenwriter(s)	British features	New Talent Jury
Breakthrough Producer	British Producer(s)	British features	New Talent Jury
Most Promising Newcomer	British lead & supporting actors & actresses	British features	New Talent Jury
Best Documentary	Director	British features	BIFA voters
The Raindance Discovery Award	Director, Screenwriter(s), Producer(s). Entrants may choose to nominate all or any of the above-listed people	British features	BIFA voters
Best Casting	Casting Director	British features	BIFA voters
Best Cinematography	Director of Photography	British features	BIFA voters
Best Costume Design	Costume Designer	British features	BIFA voters
Best Editing	Editor	British features	BIFA voters
Best Effects	Special Effects Supervisor(s) Visual Effects Supervisor(s)	British features	BIFA voters
Best Make-Up & Hair Design	Make-Up Designer Hair Designer	British features	BIFA voters
Best Music	Composer or Music Supervisor	British features	BIFA voters
Best Production Design	Production Designer	British features	BIFA voters
Post Sound	The following professionals may be entered, up to a maximum of 5 people: Sound Designer / Supervising Sound Editor / HoD Dialogue Supervisor / Editor SFX Supervisor / Editor Re-Recording Mixer Braduction Mixer (Sound Mixer)	Duitich factures	
Best Sound	Production Mixer / Sound Mixer	British features	BIFA voters
Best British Short Film	Director, Screenwriter(s), Producer(s)	British short films	BIFA voters
Best International Independent Film	Director, Screenwriter(s), Producer(s)	International features	BIFA voters Nomination Committee
The Richard Harris Award	British actor	Individual	& Board
The Special Jury Prize	Decided by Main Jury	Individual or organisation	Main Jury



ADJUDICATION PROCESS

BIFA receives around 250 feature film and 350 short film entries every year. Consecutive rounds of voting amongst BIFA's voters and jurors reduce the entries to the longlists (Round 1), nominations (Round 2) and winners (Round 3) in each category.

BIFA's diverse pool of over 800 voters consists of previous winners and nominees and other leading film professionals from across the industry. Around half of these voters take part in voting for the nominations (Rounds I and 2) each year and all voters are invited to vote for the winners in certain categories.

Voters are convened into 'subgroups' dedicated to particular categories for the first two rounds of voting. The adjudication process is discussion-based and the subgroups meet multiple times before votes are cast confidentially.

The winners in many categories are decided by two juries, the Main Jury and the New Talent Jury, both newly-appointed each year.

Decided by Main Jury

Best Director Best Screenplay Best Actor Best Actress Best Supporting Actor Best Supporting Actress The Special Jury Prize

Decided by New Talent Jury

The Douglas Hickox Award (Debut Director) Debut Screenwriter Breakthrough Producer Most Promising Newcomer

The winners in the following categories are decided by votes open to all of BIFA's voters who have watched the nominations:

- Best British Independent Film
- Best International Independent Film
- Best British Short Film
- Best Documentary
- The Raindance Discovery Award
- The nine Craft categories (Casting, Cinematography, Costume Design, Effects, Editing, Make-up & Hair Design, Music, Production Design, Sound)

BIFA's Nomination Committee oversees the adjudication and voting processes and has the responsibility of making final decisions in all matters pertaining to entries, eligibility requirements, rules and processes. The Nominations Committee also meet with subgroup representatives to scrutinize and confirm voting results.

BIFA also presents two honorary awards: The Richard Harris Award, which is bestowed by BIFA's Board and Nomination Committee; and the Special Jury Prize, which is in the gift of that year's independent Main Jury.

More details about the BIFA voting and adjudication process can be found here: <u>https://www.bifa.film/about/voting-and-adjudication/</u>



FILM ELIGIBILITY REQUIREMENTS

In all cases, final decisions about a film's eligibility rest with BIFA's Nomination Committee. Under exceptional circumstances, inclusion and consideration of films which do not strictly comply with the below criteria will be subject to the discretion of the Committee. If you have questions about your film's eligibility, please contact BIFA on <u>hello@bifa.film</u>.

INDEPENDENT

BIFA considers the following eight companies to be 'major studios':

20 th Century Fox	Paramount
Amazon	Sony
Disney	Universal
Netflix	Warner Bros

Where there is any major studio substantially funding the production of a film, the total budget must not exceed \$20 million. Any major studio involvement in the financing or production of a film will be assessed by BIFA. Films are not defined as 'independent' strictly on the terms of financing. The origination of a film (i.e. whether it was initially conceived inside or outside of a studio system) will also be taken into account when assessing the independence of studio-backed films.

<u>BRITISH</u>

BIFA considers a film to be 'British' if it:

• Has been produced or majority co-produced by a British production company(ies) **or** is in receipt of at least 51% of its production budget from British sources

AND

• Includes sufficient creative elements from the UK, e.g. key creative team, lead cast and HODs

This applies to shorts and feature films entering all categories except for Best International Independent Film.

Where an individual must be British to qualify for an award, such as in the debut categories, or for the purposes of identifying the nationality of a film, we may ask entrants if they or others who worked on a film have a British passport or the right to hold one, or if they have achieved 'settled status' by living in the UK for more than 5 years. BIFA's Nomination Committee may, at its discretion, accept individuals as 'British' if they have not lived in the UK for more than five years or do not have settled status but have demonstrably been living and working in the UK for a considerable period of time and intend to do so in the future. If you are unsure, please use this test: <u>https://www.gov.uk/check-british-citizen</u> and get in touch with us on hello@bifa.film.

BFI DIVERSITY STANDARDS

Films entered to the British feature film categories must **meet** the BFI Diversity Standards. Meeting the Standards requires passing two of the four Standards. Films that have already been assessed against the Standards do not need to be re-assessed.

Short films entered to the Best British Short Film award must be assessed against the BFI's Diversity Standards. There is no requirement for short films to meet the Standards, simply to be assessed against them.

You can find out more about the BFI Diversity Standards here: <u>https://www.bfi.org.uk/supporting-uk-film/diversity-inclusion/bfi-diversity-standards</u>



FILM RELEASE REQUIREMENTS

COVID-19 IMPACT STATEMENT

Due to the Covid-19 pandemic many films that were scheduled to screen at festivals or on general release over Spring/Summer 2020 (and perhaps later) are no longer able to do so and so may, according to our usual rules, be deemed ineligible for BIFA 2020 due to a lack of festival or general release screenings.

We are keen that this not be the case and films that under normal circumstances would have been eligible for BIFA remain so. For this reason, if a film was programmed to play at a festival or to screen on general release but did not do so due to the impact of the pandemic, it will remain eligible for BIFA regardless of how its release strategy changed to accommodate the circumstances. Emails from festival programmers and distributors confirming screenings, as well as public listings of film screenings on festival websites and the FDA website, will be used as proof that a film was scheduled for screenings.

Entrants who are unsure of their film's eligibility or would like to make an appeal for BIFA to include their film are encouraged to contact BIFA on <u>hello@bifa.film</u>.

ELIGIBILITY REQUIREMENTS

To be eligible, feature films must be intended for theatrical release and must screen, or be scheduled to screen, to a paying public audience either at a qualifying festival or on general release during the eligibility period.

This year, the eligibility period is I December 2019 to 30 November 2020.

Where formal distribution is confirmed after a qualifying festival screening, the festival screening remains as the qualifying eligibility criterion for BIFA.

No re-releases may be entered. Once entered, a film can be withdrawn up to a week before the first round of voting opens. Films that are withdrawn at this point can be entered in subsequent years, if eligible. Otherwise, previously entered films are not eligible.

BRITISH FEATURES

- Must be intended for theatrical release
- Must be over 70 minutes in running time
- Must screen or have been scheduled to screen:
 - On general release in the UK during the eligibility period, for a run consisting of at least seven screenings in aggregate

OR

• At a British film festival **or** at one of BIFA's qualifying international film festivals during the eligibility period (see the list on page 15 of this document)

Films that are between 40 and 70 minutes in length may be eligible if they have a theatrical release in the UK during the eligibility period.

Where formal distribution is confirmed after a qualifying festival screening, the festival screening remains as the qualifying eligibility criterion for BIFA. Films which have a qualifying festival screening but are scheduled for theatrical release after 31 January 2021 may choose whether to enter in the current year or to wait until next year. Please contact BIFA to discuss this via <u>hello@bifa.film</u>.

BRITISH SHORTS

- Must have been completed on or after 1 May 2019
- Must be under 40 minutes in running time
- Must be narrative, documentary or animation (music videos, fashion films and art films are ineligible)
- Must:
 - Screen, or have been scheduled to screen, as part of the official selection at one of BIFA's qualifying festivals for short films during the eligibility period (see the list on page 15 of this document)

OR

 Screen on one of BIFA's recognised online channels during the eligibility period (see the list on page 16 of this document)



OR

• Won an award from one of BIFA's qualifying awards organisations during the eligibility period (see the list on page 15 of this document)

Short films that have won awards which are not on the qualifying festivals / awards list may still be entered but their acceptance to the BIFA competition is at the discretion of the Nomination Committee.

INTERNATIONAL FEATURES

- Must be intended for theatrical release
- Must be over 70 minutes in running time
- Must have confirmed UK distribution
- Must screen or have been scheduled to screen:
 - On general release in the UK during the eligibility period, for a run consisting of at least seven screenings in aggregate

OR

 At one of BIFA's qualifying international festivals during the eligibility period (see the list on page 15 of this document)

International features may also be entered if they have won an award at one of BIFA's qualifying international film festivals and are available for voters to watch.

CATEGORY RULES & REQUIREMENTS

Films may be submitted to as many or as few categories as entrants wish. However, voters or the Nomination Committee may choose to consider a film in additional categories to those submitted.

Credits and eligibility decisions are based on the credits featured on exhibited prints of the film.

Films entered to British feature film categories must also supply information about their production budget and production staff. This information is used by BIFA to analyse the state of the British film industry and does not affect a film's entry or chance to be nominated in any way.

Category/ies	Named nominee(s) / Award recipients	Additional rules	Supporting Material required
Best British Independent Film	Fully-credited writers, producers and directors		
	Other producer credits, such as Associate, Executive, etc. are not eligible for this award. Co-directors and co-writers are only eligible where there are no lead directors or writers credited		
Best International Independent Film	Fully-credited writers, producers and directors Other producer credits, such as Associate, Executive, etc. are not eligible for this award. Co-directors and co-writers are only eligible where there are no lead directors or writers credited		
Best Director	Director(s) Co-directors are only eligible where there is no lead director credited		
Best Screenwriter	Screenwriter(s) Co-writers are only eligible where there is no lead screenwriter credited. 'Additional Material by', 'Original Story by' and similar credits are not eligible		Screenplay sample

Category/ies	Named nominee(s) / Award recipients	Additional rules	Supporting Material required
Best Actor Best Actress Best Supporting Actor Best Supporting Actress	Lead & supporting performers	Entrants may select which category a performer should be considered for but BIFA's Nomination Committee reserves the right to make final decisions about performers' category placement	
The Douglas Hickox Award (Best Debut Director)	Director(s) Must hold, or have the right to hold, a British passport Co-directors are only eligible where there is no lead director credited	For a British director for their debut fiction feature film. Previous television or documentary credits do not disqualify an individual from consideration. Documentaries are ineligible in this category unless an exception is granted by BIFA's Nomination Committee	
Best Debut Screenwriter	Screenwriter(s) Must hold, or have the right to hold, a British passport Co-writers are only eligible where there is no lead screenwriter credited. 'Additional Material by', 'Original Story by' and similar credits are not eligible	For a British screenwriter for their debut fiction feature film. Previous television or documentary credits do not disqualify an individual from consideration.	Screenplay sample
Breakthrough Producer	Producer(s) Must hold, or have the right to hold, a British passport Other producer credits, such as Associate, Executive, etc. are not eligible for this award	For a British producer for their first or second documentary or fiction feature film. Where a producer wishes to be considered for the award for their second feature film, BIFA's subgroup and Nomination Committee will assess whether the producer's first film could be considered their industry breakthrough	Statement

Category/ies	Named nominee(s) / Award recipients	Additional rules	Supporting Material required
Most Promising Newcomer	Lead & supporting performers Must hold, or have the right to hold, a British passport	For British performers taking their first significant role in a theatrical feature film. Eligibility of performers with significant theatre or TV credits will be determined by the Nomination Committee	
The Raindance Discovery Award	Fully-credited writers, producers and directors. As standard, all above-listed people are listed as nominees in this category. Entrants may, at their discretion, choose instead to limit the number of nominees (e.g. just the director, or just the producers) but must explain this decision in their statement accompanying the entry.	 This award highlights innovation, uniqueness of vision, maverick filmmaking and risk-taking, generally in fiction films with a budget under £500k and no, or very limited, theatrical distribution deals in place. Films that have had, or will have, theatrical distribution with one of BIFA's recognised distributors (list below) are not eligible to be entered to this category. The only exception to this rule is where a film has received, will receive, or was scheduled to receive a limited theatrical release consisting of fewer than 20 screenings in aggregate. BIFA's Nomination Committee reserves the right to judge what a 'limited theatrical release' consists of on a case-by-case basis and appeals can be made to the committee by films that have received theatrical releases with a recognised distributor consisting of more than 20 screenings. Films that confirm a distribution deal with a recognised distributor after entry to the awards and before the announcement of the Raindance Discovery Award longlist in mid-October will be removed from consideration. However, films that confirm a distribution deal with a recognised distributor after the announcement of the longlist will remain in contention 	Statement

Category/ies	Named nominee(s) / Award recipients	Additional rules	Supporting Material required
Best Documentary	Director(s) Co-directors are only eligible where there is no lead director credited	Films should be non-fiction and photographer in actual occurrence or employ partial re-enactment, stock footage, stills, animation, stop-motion or other techniques, as long as the emphasis is on fact and not on fiction	
Best British Short Film	 Fully-credited writers, producers and directors Other producer credits, such as Associate, Executive, etc. are not eligible for this award. Co-directors and co-writers are only eligible where there are no lead directors or writers credited 	Films must be under 40 minutes in length. Music videos, fashion / art films and promos are not considered eligible.	
Best Casting	Casting Director		Statement
Best Cinematography	Director of Photography		Statement
Best Costume Design	Costume Designer		Statement
Best Editing	Editor Other editing credits, such as Assistant or Co-Editor, are not eligible		Statement
Best Effects	Special Effects Supervisor and/or Visual Effects Supervisor		Statement Effects breakdown reel
Best Make-Up & Hair Design	Make-Up & Hair Designer	Prosthetics Designers are also eligible in this category	Statement
Best Music	Composer or Music Supervisor	This category is for both composition of original music for a film and supervision of sourced music. The nominees accepted should reflect the proportion of original and source music: where over 70% of the music is either original or source, we would expect only the composer or supervisor to be listed accordingly	Statement Music Cue Sheet, plus breakdown of % original and sourced music



Category/ies	Named nominee(s) / Award recipients	Additional rules	Supporting Material required
Best Production Design	Production Designer		Statement
Best Sound	The following professionals may be entered, up to a maximum of 5 people: Lead or sole Sound Designer / Supervising Sound Editor / HoD Lead or sole Dialogue Supervisor / Editor Lead or sole SFX Supervisor / Editor Lead or sole Re-Recording Mixer Lead or sole Production Mixer / Sound Mixer		Statement

Statement formats for the Craft categories, Breakthrough Producer and the Raindance Discovery Award can be found at the end of this document.

BIFA's list of 'recognised distributors' for the Raindance Discovery Award is:

20th Century Fox	Paramount
Altitude	Parkland Pictures
Amazon Studios	Park Circus
Arrow	Pathé
Axiom	Peccadillo
BFI Distribution	Picturehouse
Bulldog	Pinewood Pictures
Curzon AE	Republic Film Distribution
Dartmouth Films	Signature Entertainment
Disney	Sony
Dogwoof	Studiocanal
Entertainment Film Distributors	STX
eOne	Thunderbird
lcon	Trafalgar
Lionsgate	Universal
Netflix	Vertigo
New Wave	Verve
MUBI	Warner Brothers
Modern Films	

Only one award trophy will be issued to the winner of each category. Where multiple nominees have been accepted by BIFA, additional trophies can be purchased in the event of an award win.

BIFA aims to include all nominees at events held to celebrate the nominees and to announce the winners but unfortunately this is not always possible. Confirmation of which nominees will be offered complimentary tickets to BIFA events will be issued in mid-October, when longlists are announced and shared with entrants.



HOW TO ENTER

Entries to BIFA can be made by a film's distributor or another representative, such as the producer, a sales agent or a festivals & awards advisor. If duplicate entries are made BIFA will contact the entrants to clarify which one to proceed with.

To enter a film to BIFA:

- i) Create an account (or log in to your existing account) here: <u>https://members.bifa.film/entries</u>
- ii) Complete an entry form for the type of film that you wish to enter
- iii) If an entry fee is applicable, it will need to be paid on submission of the entry to BIFA.

It is the responsibility of the entrant to ensure that a film is entered correctly and no additional category entries will be accepted after the 2^{nd} October.

ACCESS TO ENTERED FILMS

Entrants must provide BIFA voters with access to their entered film, ideally via an online screener. DVDs and access to screenings are also accepted. If BIFA voters cannot watch the film by the 19th October the Nomination Committee may disqualify it from the competition.

QUALIFYING INTERNATIONAL FESTIVALS AFI Fest Berlin Film Festival Cannes Film Festival London Film Festival New York Film Festival San Sebastian Film Festival Sundance Film Festival SxSW Telluride Film Festival Toronto International Film Festival Tribeca Film Festival Venice Film Festival

QUALIFYING FESTIVALS & AWARDS FOR SHORT FILMS

Festival name	Month	Website
Aesthetica Short Film Festival	Nov	<u>asff.co.uk</u>
AFI Docs Film Festival	June	afi.com/afidocs
AFI Fest	Nov	afi.com/afifest
BAFTA – Film nominated	Feb	<u>bafta.org</u>
BAFTA Cymru – Film nominated	Oct	bafta.org/wales
BAFTA Scotland – Film nominated	Nov	bafta.org/scotland
Bechdel Test Fest	Annual	bechdeltestfest.com
Berlin International Film Festival	Feb	<u>berlinale.de</u>
BFI Flare	Mar	bfi.org.uk/flare
BFI Future Film Festival	Feb	<u>bfi.org.uk/bfi-future-film</u>
BFI London Film Festival	Oct	Iff.org.uk
British Urban Film Festival	June	britishurbanfilmfestival.co.uk
Cambridge Film Festival	Sept	cambridgefilmfestival.org.uk
Cannes International Film Festival	May	festival-cannes.org
Clermont-Ferrand International Short Film	Feb	<u>clermont-filmfest.com</u>
Cork International Film Festival	Nov	<u>corkfilmfest.org</u>
Deaffest	May	deaffest.co.uk
Edinburgh International Film Festival	June	www.edfilmfest.org.uk
Encounters International Short Film Festival	Sept	encounters-festival.org.uk
Foyle Film Festival	Nov	www.foylefilmfestival.org
Glasgow Short Film Festival	Mar	glasgowfilm.org/glasgow-short-film-festival
Rumi Foundation Grierson Trust Best Documentary Short Award	Nov	rumifoundation.com/journal/the-grierson-trust/
Hamburg International Short Film	June	festival.shortfilm.com
Iris Prize	Oct	irisprize.org
Leeds International Film Festival	Nov	leedsfilm.com
London Int'l Documentary Festival	Nov & Jun	lidf.co.uk
London Short Film Festival	Jan	<u>shortfilms.co.uk</u>
Los Angeles Int'l Short Film Festival	Sept	lashortsfest.com
Manchester International Film Festival	March	maniff.com/



Norwich Film Festival	Nov	norwichfilmfestival.co.uk
Open City Docs	Sept	opencitylondon.com
Oska Bright	Nov	carousel.org.uk/oska-bright-film-festival
Palm Springs International ShortFest	June	psfilmfest.org
Raindance Film Festival	Sep-Oct	raindance.co.uk
Rotterdam International Film Festival	Feb	filmfestivalrotterdam.com
S.O.U.L. Film Festival	June	<u>soulfilm.co.uk</u>
Sheffield Doc/Fest	June	<u>sheffdocfest.com</u>
Sundance Film Festival	Jan	www.sundance.org
SXSW Short Film Program	March	<u>sxsw.com</u>
The Shortest Nights	June	shortsightedcinema.com
The Smalls	Sept	thesmalls.com
Toronto International Film Festival	Sept	tiff.net
Tribeca Film Festival	Apr	<u>tribecafilm.com</u>
UK Jewish Film Festival	Mar	ukjewishfilm.org
Venice Film Festival	Sept	labiennale.org
Watersprite Student Film Festival	March	watersprite.org.uk

QUALIFYING ONLINE CHANNELS FOR SHORT FILMS

Channel name	Website
VICE	vice.com
The Guardian Docs	theguardian.com
New York Times Op-Docs	nytimes.com
Field of Vision	fieldofvision.org
NOWNESS	nowness.com
BBC Three	bbc.co.uk/bbcthree
All4	channel4.com



BIFA 2020 STATEMENT TEMPLATE THE RAINDANCE DISCOVERY AWARD

Film name:

- 1) Please describe which particular achievements in the making of this film make the people you've put forward candidates for this award. What were their unique contributions? (100 words per person)
- 2) How does your entered film display uniqueness of vision or risk-taking? How did the people that you've put forward for the award help achieve this? (200 words)
- 3) Are there any outstanding achievements in the film's marketing or distribution that you think make the film a contender for the Raindance Discovery Award? (150 words)



BIFA 2020 STATEMENT TEMPLATE BREAKTHROUGH PRODUCER

All information given in statements is confidential to BIFA voters and will not be released publicly or shared with third parties.

Film name: Producer name:

- 4) Please let us know the film's production budget.
- 5) Please describe any unique or outstanding achievements made by the producer in the making of their film that you believe make them a contender for the Breakthrough Producer award. (200 words)
- 6) The Breakthrough Producer award looks at potential and trajectory as well as achievement. Please give use some insight into the producer's career so far and what effect winning the Breakthrough Producer award might have. (150 words)
- 7) If there are additional producers listed on the film who are not eligible for the Breakthrough Producer award: What was the division of duties between the producer entered to this award and the other producers listed on the film? (100 words)
- 8) If this is not the producer's first feature film, please let us know why this film should be considered their 'breakthrough' over previous work. (100 words)

BIFA 2020 STATEMENT TEMPLATE CRAFT CATEGORIES

Please keep statements to 200 words per category

Best Casting	 Please describe any outstanding achievements by the Casting Director that should be taken into consideration by BIFA voters when voting for the Best Casting award. For example: Were there unusual challenges in the casting process that they overcame, or innovative casting techniques put to use? Did they discover exciting new talent or cast an experienced actor in a career-defining role? Did their casting decisions significantly impact the production of the film in an unexpected way? How well does the casting serve the characters? Was anybody else (director, producers) involved in the casting process for any of the performers? Had any performers already been cast before you joined the project?
Best Cinematography	Please describe any outstanding achievements by the Cinematographer that should be taken into consideration by BIFA voters when voting for the Best Cinematography award. For example: - Were there unusual challenges in shooting the film that they overcame, or innovative cinematography techniques put to use? - Did they make any significant creative contributions that impacted the director's vision and the final film?
Best Costume Design	 Please describe any outstanding achievements by the Costume Designer that should be taken into consideration by BIFA voters when voting for the Best Costume Design award. For example: Were there unusual challenges in designing, procuring or creating the costumes that they overcame, or innovative costume design techniques put to use? Did they respond to their brief in a particularly creative way, or make decisions that had a significant creative impact on the final film? Is there a particular item of costume that they're especially proud of?

Best Editing	 Please describe any outstanding achievements by the Editor that should be taken into consideration by BIFA voters when voting for the Best Editing award. For example: Were there unusual challenges in editing the film that they overcame, or innovative editing techniques put to use? Did they do something particularly creative or new with an established genre or type of film? Did they make any significant creative contributions that impacted the director's vision and the final film?
Best Effects	 Please describe any outstanding achievements by the VFX and/or SFX Supervisor(s) that should be taken into consideration by BIFA voters when voting for the Best Effects award. For example: Were there unusual challenges in producing effects for the film that they overcame, or innovative techniques put to use? Are there any particular scenes or effects that voters should pay attention to? Is there a particular effect or scene that they're especially proud of? Entrants will also be asked to submit a short effects breakdown video (max 5 minutes). This reel should include how key scenes/effects within the film were achieved and it should be an accurate reflection of both the special and visual effects input. Please no voiceover or talking heads, but factual captions are accepted.
Best Make-Up & Hair Design	 Please describe any outstanding achievements by the Make Up and/or Hair Designer(s), or by Prosthetics Designers if applicable, that should be taken into consideration by BIFA voters when voting for the Best Make-up & Hair Design award. For example: Were there unusual challenges in the designing or production of the make up and/or hair for the film that they overcame, or innovative techniques put to use? Did they respond to their brief in a particularly creative way, or make decisions that had a significant creative impact on the final film? Is there a particular item of Make-Up & Hair design that they're especially proud of?

Best Music	Please describe any outstanding achievements by the Composer or Music Supervisor that should be taken into consideration by BIFA voters when voting for the Best Music award.
	For example:
	 Were there unusual challenges in the composition, production or procurement of the music in the film that they overcame, or innovative techniques put to use?
	 Did they make any outstanding creative decisions that had a significant impact on the director's vision and the final film? Is there a particular element of the film's music that they're especially proud of?
	Entrants will also be asked to submit a music cue sheet
Best Production Design	Please describe any outstanding achievements by the Production Designer that should be taken into consideration by BIFA voters when voting for the Best Production Design award.
	 For example: Were there unusual challenges in the production design of the film that they overcame, or innovative techniques put to use? What did the Production Designer believe to be the most successful element, set or creative part of their design for the film and why?
	- Is there a particular element or item of the film's Production Design that they're especially proud of?
Best Sound	Please describe any outstanding achievements by the Sound department members who have been entered for the award that should be taken into consideration by BIFA voters when voting for the Best Sound award. For example:
	 What were the unusual challenges for the Sound Designer / Department in capturing and creating the sound for this film? If being entered as a team, please describe how the team worked together in a particularly effective or creative way?
	 Describe any interesting or unique ways that the sound crew interacted with the director, producers, composer and/or the film editor and any outstanding creative decisions that had a significant impact on the director's vision for the final film?