Course Outline | Power BI Online Introduction

1 day(s)

Overview

This one-day course familiarizes the participant with Power BI Online, which allows you to intuitively discover and automate the import, transformation, and combination of data across a variety of data sources.

Prerequisites

The student should be familiar with Excel and the concepts of datasets and basic reporting.

Course Outline

Introduction to Power BI Online

- What is Power BI Online
- Examining the Differences Between Power BI Desktop and Power BI Online
- Exploring the Power BI Online Interface

Importing Data

- Utilizing Excel (.xlsx or .xlsm), Comma Separated Value (.csv)
- Utilizing Power BI Desktop (.pbix) Files
- Connecting to Databases
- Examining Other Forms of Data
- Understanding Data Refresh

Creating Reports

- Creating a New Power BI Report
- Adding Filters to a Power BI Report
- Adding KPI's to a Report

Configuring Dashboards

- Creating a Power BI Dashboard
- Pinning Tiles

Sharing Reports and Dashboards

- Sharing Reports and Dashboards
- Exploring Power BI Mobile