

# Course Outline | Power BI Service Introduction

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1 day(s)

## Overview

This one-day course familiarizes the participant with Power BI Service, which allows you to intuitively discover and automate the import, transformation, and combination of data across a variety of data sources.

## Prerequisites

The student should be familiar with Excel and the concepts of datasets and basic reporting.

## Course Outline

### Introduction to Power BI Service

- What is Power BI Service
- Examining the Differences Between Power BI Desktop and Power BI Service
- Exploring the Power BI Service Interface

### Importing Data

- Utilizing Excel (.xlsx or .xlsm), Comma Separated Value (.csv)
- Utilizing Power BI Desktop (.pbix) Files
- Connecting to Databases
- Examining Other Forms of Data
- Understanding Data Refresh

### Creating Reports

- Creating a New Power BI Report
- Adding Filters to a Power BI Report
- Adding KPI's to a Report

### Configuring Dashboards

- Creating a Power BI Dashboard
- Pinning Tiles

### Sharing Reports and Dashboards

- Sharing Reports and Dashboards
- Exploring Power BI Mobile