

NO : CBSE/1931677/SL-00449-2526/2025-26

Dated: 28/08/2024

**The Manager,
BIG TEMPLE INTERNATIONAL SCHOOL
537 NORTH STREET, NEDUVAKKOTTAI , ORATHANADU
TAMILNADU, THANJAVUR, 614625
(M: 04362-123456)**

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-00449-2526 Dated:23/07/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931677
School No	56899
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX	1 April,2025
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school from class I to X shall be restricted to 12. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Further, increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. The school is directed to run at least 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
2	The school has converted regular cubicles into CWSN toilets, but they are narrow and there is no room for a wheelchair/walker to navigate. Signage is temporary. The school is required to construct the CwSN toilets separately for boys and girls as per norms of RPwD Act and Board's guidelines(ref CBSE Circular No 11/2024 dated 09/08/2024) within 03 months and submit the compliance.
3	Storage should be separate room or covered racks with restricted access instead of cabinets under work stations in Composite lab which constrain movement of students and are unsafe. More washbasin to be installed in the lab. The school shall upgrade the the lab

	as per SoP issued by the Board within 3months and submit compliance on SARAS with videography.
4	Separate reading area for staff/teachers is not available in Library. The school shall upgrade the library as per SoP issued by the Board within 3months and submit compliance on SARAS with videography.
5	Fiber chairs in computer lab are inappropriate The school should provide for computer chairs/straight back upholstered chairs for students seating as per SoP issued by the Board within 3 months and submit compliance on SARAS with videography.
6	The EPF facility of the school is under process as stated by IC members. Hence, school is required to complete the process of EPF immediately and provide the facility to the eligible staff as per norms and submit compliance on SARAS Portal within 3 months
7	As suggested by the IC, Compound wall from the entrance(14mts) needs to be raised from 4.5 ft to 6 ft and above. School is required to do the needful and submit compliance on SARAS Portal with videography within 3 months.
8	If the school conducts classes or Practicals for CwSN on any floor other than the ground floor, it shall mandatorily make provisions for a Lift or Ramp to access those floors. Hence, school is required to submit an undertaking in this regard mentioning that school will conduct classes or Practicals for CwSN on ground floor only and upload the same in SARAS Portal.
9	The school shall conduct training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye - Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)