

California Quarterly RFA181 Companion Doc

Last Updated: April 26, 2021

Please read below for our methodology on how each field is calculated, and for information on how to access data not currently included in Binti and will need to be supplemented. As always, we're always happy to help - please reach out to your designated Account Manager with any additional questions.

How to use this report:

- The report will automatically default to the most recent, completed quarter. For example, if today's date is March 30th, 2020, the report will default to Q4 2019. If today's date is April 1st 2020, the report will default to Q1 2020.
 - The date filters are fully functional if you would like to adjust the period. The filters are inclusive of the dates entered
- Items **highlighted in yellow** are those that require your attention to enter accurately.
 - Some data includes referring to previous submissions of the application to CDSS. You will need to refer to your prior records to complete them.
 - Please note that because Portability is not currently tracked in Binti, some numbers may not be directly entered into your report and will need modification based on your Portability numbers.
 - Conversions are not currently available in this report and can be pulled from the Conversions Report in Binti. Instructions are included below.
- Data prior to 2020 is accurate and has backfilled information from previous quarters.
- If an application has multiple status changes within the quarter, the application is being counted as its most recent status change within the quarter
- The bottom of the report contains a section of **suspicious applications**. This includes applications that we have found that appear to be counted twice or uncounted, and need to be manually reviewed by a member of your team to understand the discrepancy. One example of these might be: An application appears as pending at the beginning of the quarter (A1) and not pending at the end of the quarter (A4), but does not have any known resolution (A3) recorded in Binti.

	Description	Methodology
PART A. APPLICATIONS		
1	Total RFA applications pending at the beginning of the quarter	Count of initial applications in RECRUITING or APPLYING with a signed date prior to the start date of the period.
	a	Item 4 from last quarter's report, as This number is not tracked in Binti

		reported to CDSS	To find this number, look up the quarterly report your county sent to the state, and fill in A.1 from the previous quarter. This number might be different if any applications were backdated with a signature date within the specified period.
	b	Adjustment	This number is not tracked in Binti To calculate this number, subtract A.1.a from A.1.
2		New RFA applications received during the quarter	Applications signed (submitted) within the quarter. This includes applications previously withdrawn and re-submitted: Status changed from withdrawn to applying within the quarter
3		Number of RFA applications resolved during the quarter	Count of initial applications that changed to the status APPROVED, WITHDRAWN, DENIED, CLOSED with the date stamp during specified period, included applications that are backdated into the period..
	a	Number of RFA applications approved during the quarter	Count of initial applications APPROVED with an approval date during specified period
	b	Number of RFA applications denied during the quarter	Count of initial applications DENIED with an denied date during specified period
	c	Number of RFA applications withdrawn during the quarter	Count of initial applications WITHDRAWN with a withdrawal date during specified period with any reason <i>except</i> "Caregiver was uncoopertaive/non-responsive" and "other"
	d	Number of RFA applications ceased during the quarter	Count of initial applications WITHDRAWN with a withdrawal date during specified period, with a reason: "Caregiver was uncooperative/non-responsive"
	e	Other resolutions	These are applications that we suspect should be counted in 3, but do not fit any strict definition laid out by CDSS Count of initial applications WITHDRAWN with a withdrawal date during specified period, with a reason: "other" and initial applications with the status CLOSED
4		Total RFA applications pending at the end of the quarter	Count of initial applications in RECRUITING or APPLYING with a signed date prior to the end date of the period.

PART B. PORTABILITY			
		This data is not tracked in Binti	
PART C. CONVERSIONS			
<p>For the following section, we ask that you refer to data in the Conversions processed report. Click here to see the data prefiltered to Q1 2020. You may then filter based on Dependency and Probation using the filters in the upper right hand corner of the report, below the blue ribbon, and entering the type into Case Type. Those without Case type in Binti can be found by filtering on "Unknown" We recommend you review that there are no un-labeled applications.</p>			
9	Conversions approved during the quarter		Please refer to the conversions processed report, linked above. This is the sum of the 2 items below
	a	Licensed FFH converted during the quarter	Refer to the row labeled Community, in the column labeled "Converted"
	b	Approved Relative/NREFM converted during the quarter	Refer to the row labeled "Relative/NREFM", in the column labeled "Converted"
10	Conversions denied during the quarter		Please refer to the conversions processed report, linked above. This is the sum of the 2 items below
	a	Licensed FFH denied RFA conversion during the quarter	Refer to the row labeled Community, in the column labeled "Denied"
	b	Approved Relative/NREFM denied RFA conversion during the quarter	Refer to the row labeled "Relative/NREFM", in the column labeled "Denied"
11	Total number of licensed FFHs and Approved Relatives/NREFMs at the end of the quarter		Please refer to the conversions processed report, linked above. This is the sum of the 2 items below
	a	Licensed FFH	Refer to the row labeled Community, in the column labeled "Remaining as of [date]"
	b	Approved Relative/NREFM	Refer to the row labeled "Relative/NREFM", in the column labeled "Remaining as of [date]"
PART D. RESOURCE FAMILY HOME APPROVALS/REDUCTIONS/TOTALS			
12		Total number of existing approved Resource Family Homes at the beginning of the quarter	Count of unique applications in APPROVED status prior to the start date of the period including inactive applications. Does not include any application that was previously a conversion application
	a	Item 15 from last quarter's report, as reported to CDSS	This number is not tracked in Binti To find this number, look up the quarterly

			report your county sent to the state, and fill in D.12 from the previous quarter. This number might be different if any applications were backdated with a signature date within the specified period.
	b	Adjustment	This number is not tracked in Binti To calculate this number, subtract D.12.a from D.12.
13		New Resource Family Homes approved during the quarter	This number is not fully tracked in Binti, because it excludes Portability cases. This number is the sum of Item 3a (Number of RFA applications approved during the quarter) and Item 7a (Number of Portability applications approved during the quarter.) Does not include any application that was previously a conversion application.
14			This number is not fully tracked in Binti, because it excludes Portability cases. Count of renewal applications with status CLOSED with a closed date during specified period. Does not include any application that was previously a conversion application.
	a	Rescinded	Count of renewal applications with status CLOSED with a closed date during specified period, with a reason: "Approval revoked" or "Rescinded"
	b	Forfeited	Count of renewal applications with status CLOSED with a closed date during specified period, with a reason: "Unwilling to comply with regulations"
	c	Surrendered	Count of renewal applications with status CLOSED with a closed date during specified period, with a reason: "Adoption/Permanency finalized", "Change in family dynamic/structure", "Dissatisfied with agency support", "Financial reasons", "Health reasons", "Moved", "Negative parenting experience", "Retiring" "Specific child left", or "Surrendered"
	d	Subsequently approved by FFA	This number is not tracked in Binti. This number should be a sum of 13a (number of RFA homes approved during the quarter) and 7a the approved homes
	e	Other	Count of renewal applications with status or CLOSED with the reason "other", DENIED,

			or WITHDRAWN with a status change date during the period
15		Total Resource Family Homes remaining at the end of the quarter	Count of initial applications in APPROVED status prior to the end date of the period including inactive applications. Does not include any application that was previously a conversion application.
PART D. RESOURCE FAMILY HOME APPROVALS/REDUCTIONS/TOTALS			
16		Number of complaints on Resource Family Homes during the quarter	Click here to filter for all complaints created in Binti with a reported date during the date range