



# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## BADMINTON IRELAND PRIVACY POLICY

At Badminton Ireland we regard your privacy rights as extremely important and treat them very seriously. This Policy sets out how we collect and process your data, and tells you about your rights about the ways we process your personal information. Please read below for details.

To govern the sport in Ireland we maintain a database of clubs’ and members’ contact details and activities. We maintain that data securely and we never sell your data to anyone else.

This Notice is split under several headings – if you click on a heading you will be taken directly to that section. Furthermore detailed information is available in several sections or on request in some instances.

1. Who we are and how to contact us
2. What information about me do you collect and use, and where do you get my personal data from?
3. Do you collect information about children (under 16 years old)?
4. How and why do use my personal information?
5. Do you share my information?
6. Is my information sent outside the European Union?
7. What is the legal basis for your collection and processing of my information?
8. What are my rights, and how do I exercise them?
9. Can I stop getting emails and other communications from you?
10. Is my information secure?
11. How long do you keep my information?
12. How do I contact the Data Protection Commission?

BI Privacy Policy	Version 2
Approved:	Revised:
Page   1	Last Reviewed:  Next Review Due:



# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 1. Who we are and how to contact us?

“We” are Badminton Ireland and are located at:

Irish Sports HQ  
National Sports Campus  
Blanchardstown,  
Dublin D15 DY62  
Ireland.

The full name of the Company is Badminton Union of Ireland CLG.

We are incorporated as a company limited by guarantee.

The company no. is 417571.

Our telephone is: +353 1 839 3028

For data protection issues, please contact our Data Protection Champion at +35318393028 or by email to: [data@badmintonireland.com](mailto:data@badmintonireland.com)

Or

Email: [info@badmintonireland.com](mailto:info@badmintonireland.com)

BI Privacy Policy	Version 2
Approved:	Revised:
Page   2	Last Reviewed: Next Review Due:



# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 1. What information about me do you collect & use? Where do we get your personal data from?

When you engage with us via the website, by letter, by telephone or personally we will collect such information as you choose to give us, such as your name, address and contact details.

We are also sent membership details by Club Secretaries.

When you join a club and become a member of Badminton Ireland we will also collect your name, address, contact details, date of birth, details of club membership and sporting activities, including competitions played and training courses/camps attended.

When you join or travel to foreign competitions we may also collect travel identity document details, such as passport and visa information, or information necessary to obtain travel permissions.

In certain circumstance we may also collect from you some special category categories of data as follows: Health data of players if required for travel, training or dietary purposes, and Criminal convictions if required for Garda vetting purposes.

We also use cookies on our website, which collect information automatically.

For details of our cookies and how to opt out of their use, see our [COOKIES](#) page.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Badminton Ireland public message boards, this information may be collected and used by others. Note: Badminton Ireland does not read any of your private online communications.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   3	Last Reviewed: Next Review Due:

# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

### 3. Do you collect information about children (under 16years old)?

Yes, we collect information about under 16 year olds who are members of Badminton Ireland.

We ensure that in relation to such members we have the consent of the parent(s) or guardians(s) to collect and , use such data and share it with our ‘Affiliated Bodies’ as set out in our [Articles of Association](#), in accordance with the Data Protection Act 2018.

#### **Note re Vetting:**

All leaders with regular and continued access to children and or vulnerable adults are required to partake in the vetting process.

The decision to engage in vetting is part of Badminton Ireland’s safeguarding policy to protect the welfare of children and vulnerable adults.

Details of Badminton Ireland’s Vetting Policy is available at <http://www.badmintonireland.com/file/794062/?d=1>

BI Privacy Policy	Version 2
Approved:	Revised:
Page   4	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 4. How and why do use my personal information?

We will use your information for the purposes as set out in this notice, in particular:

- To administer the membership details of Badminton Ireland and its associated Clubs
- To promote and organise the sport of Badminton in Ireland.
- To organise competitions, training, and camps.
- For coaching, education and player development reasons.
- To enable you enter into competitions in other countries when you wish to do so.
- For Garda Vetting and child safety purposes.
- To operate the Badminton Ireland Web site and deliver the services you have requested.
- To inform you of other products or services available from Badminton Ireland and its affiliates.
- To contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered
- To contact you on behalf of external business partners about a particular offering that may be of interest to you (your personal data i.e. e-mail, name, address, telephone number is not transferred to the third party except when requested by you).
- In addition, Badminton Ireland may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Badminton Ireland, and they are required to maintain the confidentiality of your information.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   5	Last Reviewed:  Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 5. Do you share my information?

Your data may be shared as necessary within Badminton Ireland, Associate Members, Affiliated Bodies, with Coaching Ireland and relevant coaching staff, with Badminton Europe or individual Club or member organisations, or the World Badminton Federation, to operate the Badminton Ireland services and competitions.

In particular, your data is shared to:

- Register members to compete in events, both at home and abroad
- Grade participants in events
- Register for the Teicnic Badminton Camps
- Record participants in the 'Teicnic' Badminton Programme
- Register for Badminton Ireland Academies
- Enable Club updating
- Record participation in coach education courses

Data is shared for the purposes of complying with Garda vetting requirements. Data will also be shared as necessary when required to investigate a case in which a child protection issue has arisen.

Data will also be shared with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries.

Data will also be shared with suppliers and subcontractors for the performance of any contract we enter into with them, for example IT service providers such as website hosts, server providers or cloud storage providers.

Such sharing takes place only to the extent necessary to perform the services carried out for or on your behalf, and making sure that they comply with data protection law.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   6	Last Reviewed:  Next Review Due:



# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.Badmintonireland.com](http://www.Badmintonireland.com)

All such third parties are prohibited from using your personal information except to provide these services to Badminton Ireland, and they are required to maintain the confidentiality of your information.

Badminton Ireland will otherwise disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Badminton Ireland or the site; (b) protect and defend the rights or property of Badminton Ireland and its staff; and, (c) act under exigent circumstances to protect the personal safety of members or users of Badminton Ireland, or the public.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   7	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 6. Is my information sent outside the European Union?

Your data may be sent outside the EEA when you wish to enter for a competition taking place in a country outside the EEA. We will not send your data in this way without your explicit consent.

We have no control over data sent to other Organisations or Clubs outside the EEA, but will only share data with officially recognised associations and organisations. Data protection may not be as secure in such circumstances and there may be greater risks of loss of data control.

The information generated by the cookies about your use of our website (including your IP address) will be transmitted to and stored by Google on servers in the United States. Google will use this information for the purpose of evaluating your use of our website, compiling reports on website activity and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf.

Data protection laws vary among countries, with some providing more protection than others. Regardless of where your information is processed, Google apply the same protections described in their privacy policy. They also comply with certain [legal frameworks](#) relating to the transfer of data, such as the EU-US and Swiss-US Privacy Shield Frameworks. For more information on Cookies please see our [Cookie Policy](#).

BI Privacy Policy	Version 2
Approved:	Revised:
Page   8	Last Reviewed: Next Review Due:



Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 7. What is the legal basis for you collecting and processing my information?

Irish and EU law sets out the grounds upon which data controllers such as Badminton Ireland can rely on to lawfully process personal data.

We rely on the following grounds:

Where you have given us **consent** to the processing of your personal data for a specific purpose, for example for marketing purposes;

The processing is necessary for the servicing of your membership;

The processing is necessary for **compliance with a legal obligation**, for example to comply with Children First Act or the Garda Vetting requirements;

The processing is necessary in order to protect the **vital interests** of a member or another person, for example, in a medical emergency;

The processing is necessary for the purposes of the **legitimate interests** pursued by Badminton Ireland or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the member, especially a child. Some marketing might take place under this heading, but never to children;

Much of the processing being undertaken by Badminton Ireland is done to maintain the membership system and is necessary for that purpose. Most of the remainder is done with the consent, explicit where required, of the member.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   9	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 8. What are my rights, and how do I exercise them?

Below we outline the rights you have in relation to the data we hold about you. If you wish to have detailed information on your rights please go to our **SUBJECTS' RIGHTS POLICY** pages for full details and **Forms** to enable you to contact us to exercise any of the rights outlined here:

**Access** – you have the right to find out what data we hold about you, and to get a copy of the data;

**Restriction of Processing** – you have the right to ask us not to process some data, or not process in a particular way, in certain circumstances;

**Right to object** – you have the right to object to our processing of your data when we are processing it on the basis of our legitimate interests, for direct marketing purposes, or for statistical purposes;

**Right to data portability** -if we are processing by automated means your personal information that you gave us, on the basis of your consent or on the basis that it is necessary for the performance of a contract with us, you may ask us to provide the personal information to you in a machine-readable format;

**Right of Rectification** – if you believe that data we hold about you is inaccurate then you have the right to ask us to change and or correct it;

**Right of erasure** – in certain circumstances, you have the right to ask us to erase the information we hold about you. This is not an unlimited right, and we can discuss the issue with you if required;

BI Privacy Policy	Version 2
Approved:	Revised:
Page   10	Last Reviewed: Next Review Due:

# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

**Complaint** – you have the right to complain to the Data Protection Commission if you feel that we are in breach of any of your rights. We would ask that you contact us first, to enable us to try to deal with the matter to your satisfaction.

## DATA PROTECTION COMMISSION



### Dublin Office

21 Fitzwilliam Square  
Dublin 2  
D02 RD28  
Ireland

### Portarlinton Office

Canal House  
Station Road  
Portarlinton  
R32 AP23

Phone +353 57 868 4800 or +353 761 104 800  
LoCall 1 890 25 22 31  
Fax +353 57 868 4757  
email: [info@dataprotection.ie](mailto:info@dataprotection.ie)

BI Privacy Policy	Version 2
Approved:	Revised:
Page   11	Last Reviewed: Next Review Due:

# BADMINTON IRELAND

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## **8. Can I stop getting emails and other communications from you?**

Yes!

If you no longer wish us to contact you in a particular way, e.g. no longer send you text messages, just advise us of that and we will respect your wishes.

As a member of Badminton Ireland it is necessary for us to contact you from time to time in connection with your membership, for example: to advise when renewal is required, if there is a problem with any aspect of your membership or to ensure your data is correct.

If you no longer wish to receive any communication at all from us, it will not be possible for you to remain a member.

### MARKETING

If you no longer wish to receive marketing communications by electronic means, just use the opt-out facility in all our communications, OR advise us at [data@badmintonireland.com](mailto:data@badmintonireland.com)

You may also write to us or telephone us at:

Badminton Ireland  
Irish Sports HQ  
National Sports Campus,  
Blanchardstown,  
Dublin D15 DY62  
Ireland.  
Tel: +353 1 839 3028

BI Privacy Policy	Version 2
Approved:	Revised:
Page   12	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 8. Is my information secure?

Badminton Ireland secures your personal information from unauthorized access, use or disclosure.

Badminton Ireland secures the personal data you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure by means of Secure Socket Layer encryption (SSL)

When personal data is transmitted to other Web sites, it is also protected through the use of encryption.

Documents or copies which are held by Badminton Ireland are always kept in secure lockable storage and access is restricted to those who require such access.

Data is retained only for as long as is necessary for the purpose for which it was obtained.

BI Privacy Policy	Version 2
Approved:	Revised:
Page   13	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 11. How long do you keep my information?

All membership data is held for the duration of your membership.

If your membership terminates, for example by reason of non-payment of subscription, we will continue to hold all your details for a period of 10 years, to enable you to resume membership within that timeframe.

Certain data is required by law to be maintained for specific minimum periods and Badminton Ireland will retain such personal data for the period mandated by each specific law.

A detailed Retention Schedule is being drawn up, and if you would like further information in respect of a particular query, please contact:

[data@badmintonireland.com](mailto:data@badmintonireland.com)

or contact us at :

Badminton Ireland  
Irish Sports HQ  
National Sports Campus,  
Blanchardstown,  
Dublin D15 DY62  
Ireland.

Tel: +353 1 839 3028

BI Privacy Policy	Version 2
Approved:	Revised:
Page   14	Last Reviewed: Next Review Due:

Irish Sport HQ, Irish Sports Campus, Blanchardstown, Dublin 15

E-mail: [info@badmintonireland.com](mailto:info@badmintonireland.com)

Web: [www.BadmintonIreland.com](http://www.BadmintonIreland.com)

## 12. How do I contact the Data Protection Commission?

You have the right to complain to the Data Protection Commission if you feel that we are in breach of any of your rights.

We would ask that you contact us first, to enable us to try to deal with the matter to your satisfaction.

If you wish to exercise any of the rights you have in respect of your data, please see our Subject Rights' Policy and Forms



### DATA PROTECTION COMMISSION

**Dublin Office**  
21 Fitzwilliam Square  
Dublin 2  
D02 RD28  
Ireland

**Portarlinton Office**  
Canal House  
Station Road  
Portarlinton  
R32 AP23

Phone +353 57 868 4800 or +353 761 104 800

LoCall 1890 25 22 31

Fax +353 57 868 4757

email: [info@dataprotection.ie](mailto:info@dataprotection.ie)

BI Privacy Policy	Version 2
Approved:	Revised:
Page   15	Last Reviewed: Next Review Due: