Computer Awareness for SBI Clerk - Preparation Tips

Computers are ubiquitous. If you want a job in any industry these days, you need to have sound **Computer Knowledge**. This is most true of the banking industry. **SBI Clerk**, **SBI PO** and other exams like **SSC CGL** test your Computer Awareness. Don't worry though, you won't need to delve as deeply as Computer Science Engineering. Preparing **Computer Awareness for SBI Clerk** is easier than you think.

Just follow the tips given below and you will ace Computer Awareness for SBI Clerk. Do keep in mind though that we do not have any indication from SBI about the number of questions and marking of this section. Computer Awareness for SBI Clerk will however, likely appear as 15 questions of 1 mark each. Since these questions will be clubbed with the Reasoning Ability section of SBI Clerk, you can be reasonably certain that they will be easy.

How to Study Computer Awareness for SBI Clerk

Bank examinations do not want you to be a computer expert or a software engineer. The idea is to test your familiarity with computer environment. So the first thing to do is to sit and start operating a computer (if you don't **already).**

While studying can take care of basic concepts like abbreviations or static knowledge about peripherals, you shouldn't forget that upon getting selected, you will have to **work on computers only. So use this as an opportunity to not just prepare for the exam but to be a good computer operator. That being said, it should not be taken as a license to sit on the computer and Facebook or surf the internet whole day. Also, this is a suggestion for only those who have never operated a computer before.**

There aren't too many offline sources you can rely on because not many will be of the level that you want. You will, however, find some online resources to prepare Computer Awareness for SBI Clerk.

Use these capsules, and try some quizzes. Also go through past papers. They should give you an idea of what kind of questions you can expect. Plus, go through all the Computer Awareness questions you have attempted in your mock tests. These should be sufficient to get you through Computer Awareness for SBI Clerk.

What will come in Computer Awareness for SBI Clerk

These capsules contain a basic content relating to computers and that too in a structured manner. Focus more on areas where you might be weak, for example Microsoft Office related questions or Computer Hardware related items.

Again, the idea is to make oneself aware of the basic terminologies relating to computer environment. Therefore, advanced computer knowledge like C or C++ is not needed. Questions in this section generally tend to fall under the broad categories of:

- **Computer Abbreviations**
- **Computer Shortcuts**
- **Microsoft Office**
- **Basic Computer Concepts and Terminologies**
- **Computer Hardware**
- **Computer Software**
- **Operating Systems**
- **Internet**
- **Mobile Technology**

For the last category, you might need to keep yourself abreast of the basic developments going on in the digital world like a new android version being launched or a new device being brought out in the market.

Where to Prepare Computer Awareness for SBI Clerk from

There are three things you need to concentrate on. Firstly, you would probably already have attempted several Computer Awareness questions in mock tests. Make sure to analyze your performance and go through the questions.

Secondly, go through notes like the ones given below.

Frequently asked Computer Abbreviations

MS Word Keyboard Shortcuts

Last but certainly not the least, practice is a key to success here as well. Make sure that you go through the computer awareness before you sit for the examination.

Testbook App

Computer Awareness Quizzes on Testbook

More Computer Awareness Quizzes