



11 Time Management Tips for Indian Bank PO that You Need to Succeed!

We all have the same 24 hours a day, yet some of us are more successful than the rest of us. This is because successful and success oriented people use their time more efficiently. Time management is crucial to success, especially in competitive exams. Indian Bank PO exam is one such competitive bank exam that tests your ability to solve 200 questions within 140 minutes. If you manage your time a little more efficiently, you can maximise your attempt, score, accuracy and chances of making it to the interview! Therefore, read these Time Management Tips for Indian Bank PO Mains that will help you get through your exam like a piece of cake.

If you find this article helpful, you can download these Time Management Tips for Indian Bank PO Mains exam as PDF.

1. Know the Indian Bank PO Mains Exam Pattern

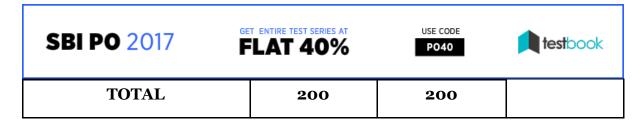
The Indian Bank PO Mains 2017 Exam Pattern is given below.

Name of Test	No. of Questions	Maximum Marks	Total Time
Reasoning	50	50	Composite Time of 2 hours
English Language	40	40	
Quantitative Aptitude	50	50	
General Awareness (With Special Reference to Banking)	40	40	
Computer Knowledge	20	20	









2. Know the Actual Time you have in Hands

Indian Bank PO Mains exam paper has 200 questions, which you have to solve within 120 minutes. Each question carries 1 mark. So, you have **0.6 minutes (or 36 seconds) per question**. If you take away 3-4 seconds per question for switching between questions, etc. you are left with **30-32 seconds to handle each question**.

Note that **there are no sectional time limits** in the exam. Also, remember that wrong answers carry a **penalty of 0.25 marks assigned to that question**.

Depending upon this, you should divide your time in the following manner:

Subject	Time	
Reasoning	35 min	
English Language	25 min	
Quantitative Aptitude	35 min	
General Awareness		
(With Special	15 min	
Reference to Banking)		
Computer Knowledge	10 min	

3. Time Management Tips for Indian Bank PO Mains -Reasoning

Since the reasoning section is the most tricky and time-consuming part of the exam, let's deal with this section first.











- If you have the chance, attempt the reasoning section after English and before Quants.
- You should ideally attempt 50 reasoning questions within 30-35
 minutes. Therefore, you give around 40 seconds to each question.
- Although all the questions in the reasoning section are of 1 mark, some
 questions will be more tricky than others. Also, not all types of questions can
 be solved within 40 seconds. So pick your battles wisely and solve
 easier questions first.
- Leave the puzzle-based questions for the end.

<u>Easier topics:</u> Ordering and Raking, Direction and Distances, Blood Relations, Mathematical Inequalities, Coding-decoding and Syllogisms.

Take out some time in your revision phase and practice **question-specific tricks** 3-4 days left before the Indian Bank PO Mains exam. Some of these **shortcuts** that you can learn to save your time are:

- More Articles on Shortcuts of various Reasoning questions
- Fictitious Language Coding-Decoding Hacked Quick Tricks
- Quickly solve Coded Inequalities
- Solve complex Blood Relation Problems in 10 seconds!

You should be able to comfortably attempt at least **40-45** questions in the 35 minutes with reasonable accuracy if you are well prepared. If you find yourself stuck on a problem, leave it and move on to the next one.

4. Time Management Tips for Indian Bank PO Mains -Quantitative Aptitude

You should attempt the Quantitative Aptitude section in the end. Since this section is also quite time consuming,













- You should aim for attempting at least 40 (out of 50) questions in 35 minutes.
- Try to steer clear of lengthy calculations by solving relatively scoring and easier questions first. The quants section will have 50 questions worth 1 mark each.
- Try to attempt **DI**, **Simplification**, **Quadratic Equations**, etc. first.
- In number series questions specifically, do not spend more than 35-40 seconds to understand the pattern of the series.
- Also, to solve Mixture Problems, instead of proceeding step-by-step, use the rule of allegation.
- Here are some quizzes for you:

Simplification: Basic Quiz, Moderate Quiz, Advanced Quiz

Data Interpretation: Basic Quiz, Moderate Quiz, Advanced Quiz

Here are some more quizzes for you:

More Quant Quizzes

This section also asks questions related to Simplification, Number System,
Geometry, Average, Percentage, Interest, Data Interpretation, Probability, Ratio &
Proportion, Algebra, Profit & Loss, Time & Work, Time Speed & Distance,
Number Series, etc.

The trick is to be well-versed with topic-specific formulae and concepts. Guess-work will only waste your time and fetch you negative marks.

5. Time Management Tips for Indian Bank PO -English Language















The English section evaluates your skills in **Grammar**, **Vocabulary**, **English Language Comprehension** and Verbal Ability. However, the key is to **strengthen your hold over vocabulary** and grammar for scoring maximum marks.

Attempt the Reading Comprehension first. You will find almost 7-10 questions in the comprehension passage. Then move on to cloze test, fill in the blanks and phrase replacement, etc. If <u>Odd Man Out</u> or Para Jumbles type questions are asked in the exam, then try to attempt the 5 questions based on them, right after the reading comprehension.

- You should solve 40 English questions within 25 minutes, which gives
 you around 1 minute 15 seconds per 2 questions.
- Consequently, you should be able to solve 1 RC in not more than 4-5
 minutes. To do so, read the questions before reading the passage.
- You should be able to solve the cloze test within 3 minutes.

6. Time Management Tips for Indian Bank PO Mains – General Awareness

The General Awareness section will test your knowledge of current affairs, GK (History, Polity, Geography, General Science, etc.) and most importantly **Banking** and **Economy related events.** The paper will be of easy to moderate.

- In order to be able to attempt **40 questions in 15 minutes**, read the question carefully and stick to the question only if you are sure that you have read about the topic.
- Do not guess or spend more than 30 seconds on any question of this section.
 Here are some articles with facts and important information to help you answer quickly in the GA section of your IPPB mains:
- 1. Banks & Headquarters











- 2. Demonetization Important Facts, History and Trivia
- 3. Banks and NPAs
- 4. Payments Bank
- 5. Finance and Banking abbreviations
- 6. **GDP**
- 7. Economic Survey
- 8. Union Budget 2017

You can find more information in the <u>Testbook blog's GK section</u> and use the <u>Testbook Current Affairs</u> app.

7. Time Management Tips for Indian Bank PO Mains – Computers

The computers section will have questions based on Internet, Microsoft applications, Abbreviations, Memory and Storage, etc. You should **not spend more than 10 seconds on 1 question** based on abbreviations. Similarly, questions about shortcuts in **Microsoft word should get no more than 15 seconds** of your time. Only the questions based on **Internet and application require your attention span of more than 15 seconds**. Needless to say, do not guess, just answer the questions you think you can answer correctly or move on. Here is an article to cover the most tricky part - hardware, of Indian Bank PO computers test:

- 1. Computer Hardware and Important Questions
- 2. Computer Quizzes

We hope these 7 Time Management Tips for Indian Bank PO Mains help you in the exam. Try to implement these in mock exams as much as possible.

Additional Tips for Indian Bank PO Mains















- 8. Questions in the Reasoning and Quant sections can be time-consuming. Identify the short ones and comprehension questions without too many calculations and attempt those first.
- 9. All questions in the exam carry 1 mark. The difficult questions will fetch you as many marks as easy ones would. Therefore, invest your time wisely and don't waste time solving difficult questions.
- 10. Also, attempt the questions that you are familiar with, first. Forget about the questions you drop. You will definitely lose marks if you obsess over dropped questions.
- 11. Try to calculate mentally wherever you can. Don't waste time putting everything on paper. Keep calm before the paper, and reach the exam center on time so that you do not have a sense of hurry and can attempt the whole exam with ease.

We hope these Time Management Tips for Indian Bank PO Mains exam help you ace the exam. Let us know if you want more help! Here are bonus tips for cracking the Descriptive Paper of Indian Bank PO Mains:

How to Prepare for Descriptive Paper - Indian Bank PO Mains

All the best!





