How to Prepare for NABARD Computers Section & Score Well!

National Bank for Agriculture & Rural Development recently got over with its registration process for the post of **Assistant Managers (Grade A)**. NABARD's Prelims or Phase I of NABARD 2018 Exam date is approaching closer, so you should start the exam preparation right away! If you have seen the exam pattern of NABARD you would have noticed that **Computer Awareness is an important part of NABARD Grade A exam.** Many of you might not have any touch with computers in detail and therefore feel a lot puzzled. To make your basics clear, we are providing you with some tips and strategies on how to prepare for NABARD Computers Section.

Before you start reading about how to prepare for NABARD computers section, have a look at the **NABARD Grade A & B Exam Pattern & Syllabus.**

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Detailed NABARD Exam Pattern

Detailed NABARD Syllabus

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After having a look at the exam pattern, now let's see what topics to prepare for the computer section in NABARD exams for Grade A & B.

Topics to Prepare for NABARD Computers Section

There are certain topics from which questions are mainly asked, so rather than studying the entire subject you should start preparing topic- wise. The topics to prepare for computer section in NABARD Grade A & B exam are -

1. *History of Computer*
2. *Computer Terminology*
3. *Abbreviations*
4. *Short-cut keys*
5. *Operating System & Networking*
6. *Microsoft Office*
7. *Internet*
8. *Computer Hardware & Software*

After learning the topics from which questions are asked in NABARD, now let's see where you should prepare from for the topics mentioned above.

What to Study for NABARD Computer Section

Don't swarm around gathering study material instead stick to books which are authentic, to help you know what to study for Computer section in NABARD Grade A & B, here are books which will help you understand the basics with simple and to the point information.

Books	Authors/Publishers
Objective Computer Awareness	Arihant Publications
Awareness in Computer Concepts (ACC)	Satish Jain

While you get the book for some quick reference, you can also read these articles on Computer Awareness:

- *Computer Awareness*
- *Basic Hardware Notes*

- *Abbreviations*
- *Microsoft Word Shortcuts*

Tips to prepare for NABARD Computers Section

1. Besides reading about computers, you should **use a computer** to practically experience its methods.
2. Once you get accustomed to computers, **see the topics** from which questions are frequently asked in NABARD Grade A & B exam.
3. Questions from this section will be generic, so **don't dig deep**.
4. **Read as much as you can** about computer fundamentals and trivia.
5. Always **take down important points** and run through them daily to never forget.
6. **Shortcut Keys and Abbreviations** should be given utmost focus as they are easy and will help you score well.
7. Keep taking **Computer quizzes** in order to **judge your knowledge**.
8. Cliché but **the ultimate key to success is practice**, use the **Testbook App** for round the clock access to questions.

Here are some other articles on NABARD Grade A & B 2018 Exam that will help you in the exam preparation.

NABARAD Recruitment 2018 Notification

NABARAD Grade A Exam pattern

NABARD Grade A Syllabus

General Computer Awareness Notes for NABARD

NABARD Salary, Work Profile & Career Growth

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