## PART-A

ΔDDI	ICAT	ION	<b>FORM</b>	I FOR	THE	<b>POST</b>	OF.
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- Name (in block letter) 1. :-2. Name of the Office/Department/ Ministry where working (in block letter) 3. Date of birth (in Christian era) :-4. Date of appointment :in Government Service (in Christian era) Date of retirement under Central/ 5. :-State Government rules (in Christian era) 6. Substantive Pay Scale 7. Present Pay Scale :-8. Educational/Qualifications :-9. Experience :-Nature of present employment, 10. (whether ad-hoc or temporary or permanent)
- 11. Details of employment, in chronological order (Enclose a separate sheet, duly authenticated by candidate's signature, if the space below is insufficient).

Name of Organisation/ Office	Post held	From	То	Pay Band + Grade Pay	Nature of duties

12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

13.	Please state clearly whether	:
	in the light of entries made by you,	
	you meet the requirement of the post.	

- 14. Whether belongs to SC/ST/OBC
- 15. Remarks

Date:-
Tele. No.:-
Residential address:-

Signature of the candidate

## PART-B

## Certificate/information to be given by the Head of Office/Employer of the applicant

- 1. It is certified that the particulars furnished by the Officer in Part-A, are correct as per the service records.
- 2. It is certified that no disciplinary/vigilance case is pending or contemplated against the officer and he/she is clear from the vigilance angle.
- 3. His/her integrity is certified.
- 4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
- 5. It is certified that Officer is medically SHAPE-1.
- 6. APAR gradings for last 05 years in respect of the official areas under:-

APAR gradings for last five years							
Name of the Official	2011-12	2012-13	2013-14	2014-15	2015-16		

7. The Official will be relieved from his duties to take up assignment in SSB on his/her selection in SSB on deputation basis.