



NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
SYLLABUS FOR THE WRITTEN EXAMINATION FOR THE POST OF
ASSISTANT MANAGERS IN GRADE 'A'

SOCIAL WORK

(THE SYLLABUS IS ILLUSTRATIVE AND NOT EXHAUSTIVE)

Concept of Professional Social Work :

Concept, Definition, Objectives, Goals, Values, Principles and Code of Ethics. Ethical Responsibilities in Social Work, Scope of Professional Social Work, Attributes of Professional Social Worker.

Evolution of Social Work :

Evolution of Social Work, Social work in Ancient, Medieval, and Modern Period. Social Work and Related Terms: Social Services, Social Welfare, Social Reforms & Charity. Social Security, Human Rights and Peoples' participation, Social Justice and Social development

Development of Social Work Education in India :

Evolution of social work education in India, Training in Social Work Education, Focus, Nature and Content of Social Work Education. Fields of Social Work. Functions and roles of the Government and Non-Government Organizations.

Democracy as a Concept :

Meaning, types, features, strengths and limitations. Constitutional Foundations- Salient features of Indian constitution, Preamble of constitution, composition, power and functions of Indian constitution. Unit-3 Introduction to ideologies: Ideology of Sustainable and People centered development. Ideology of action groups & social movements Ideology of non-government organizations. Approach to Social Work- Rights –Based approach, strength based approach

Contemporary Ideologies :

Nationalism, Feminism, Multiculturalism, Postmodernism.

Working with Groups :

Nature, types and Characteristics of Group, Definition of Group Work, Purpose and evolution of the method, Membership, Duration and phases in Group Work. Group Process and Dynamics: Process in groups and recreational, non-formal education, skill development group, leadership, isolation, decision making, communication, relationship, conflict, personal experiences, Bond, sub- group.

Social Welfare Administration :

Concept & Process of social welfare and models of social welfare. Concept, Purpose, Principles and Significance of social welfare administration. Structure, functions of Department of Social Justice (Government of India), Concept of Local Self Government.

Social Justice and Welfare Organization :

Concept and Definition of Social Justice, Meaning, concept and Significance of Welfare Organizations, welfare programmes, Societies Registration Act, 1860, Bombay Public Trust Act, 1950. Social Policy and Management of Agency: Definition & meaning of social Policy, Concept and scope of POSDCORB, Fund Raising, Resource Mobilization, Monitoring & Evaluation, Social Audit. Project Proposal: Guidelines, Structure and format of Project Proposal. Salient features of Research project and funding project.

Understanding Community :

Concept of Community, Functions of Community. Social Work perspective of Community. Community organization as a method of Social Work: Rothman's model of Community Organization. Concepts: Power structure, Empowerment, Community participation, Role of Community Organizer (As Guide, Enabler, Expert, Therapist), Role of a Social Worker.

Strategies / Tools in Community organization :

Advocacy, Participatory Rural Appraisal (PRA), Participatory Rapid Assessment, Public Interest Litigation (PIL), Community Meeting, Cadre Building, Training, Action Plan. Data Bank Skills in Community organization – Information Gathering. Community Profiling Observation & Analytical Skill, Listening & Responding Skill, Conflict Resolution, Evaluation. Process Recording, Documentation in Community work.

Social Work Research :

Meaning, Scope and importance of social work research; salient features of Qualitative and Quantitative research, Research Methodology: Steps of social research, Research Design, Sampling Design, Data collection –formulation of tool, sources and methods of data collection, data processing

Social Action as a method of Social Work :

Conceptual Framework of Integrated social work, Concept of Integrated social work. Need, Importance and Essential elements of integrated social work practice. Biodiversity, Disaster Management, Environment, Jal-Jungle-Jameen and Unconventional Energy Sources. Communication process in social work practice – Verbal and Non-Verbal

Social Policy :

Concept of Social Policy, Relationship between social policy and social development, value underlying social policy, the fundamental rights, duties and directive principles of State Policy in Indian Constitution. Social Legislation: Concept, need, importance and objectives of social legislations – UN declaration of Human Rights 1948, Public Interest Litigation, Free Legal Aid Services; Lok Adalat, Mediation, Right to Information Act 2005, Right to Education Act 2009, The Lokpal and Lokayukta Act 2013, Protection against Domestic Violence Act 2005, Juvenile Justice Act 2002 (Amendment)

Indian Society :

Tribal Community; meaning, characteristics. Rural Community; meaning, characteristics. Urban Community; meaning, characteristics. Social Stratification; Meaning, definition, functions, dysfunction, caste. Social Mobility; Concept, meaning, class. Social Institution, Social control. Meaning, characteristics and functions of social institution – Family; Marriage; Religion; Education; State.

Social Problems And Fields Of Social Work In India :

Problem Pertaining To Marriage, Family And Caste: Dowry-Child Marriage, Divorce, Families With Working Couples, Disorganised Families, Families With Emigrant Heads Of The Households, Gender Inequality, Authoritarian Family Structure, Major Changes In Caste Systems And Problems of Casteism. Problems Pertaining To Weaker Sections: Problems Of Children, Women, Aged. Handicapped and Of Backward Classes (SCs, STs, and Other Backward Classes). Problems Of Deviance – Truancy, Vagrancy And Juvenile Delinquency, Crime, White Collar Crime, Organized Crime, Collective Violence, Terrorism, Prostitution And Sex Related Crimes. Social Vices – Alcoholism, Drug Addiction, Beggary, Corruption and Communalism. Suicide of Farmer's - Causes and Measures to prevent Farmer's Suicide.

Problems of Social Structure :

Poverty, Unemployment, Bonded Labour, Child Labour. Fields Of Social work In India:- Child Development, Development Of Youth, Women's Empowerment, Welfare Of Aged, Welfare Of Physically, Mentally And Socially Handicapped, Welfare Of Backward Classes (SCs, STs And Other Backward Classes), Rural Development Urban

Community Development, Medical And Psychiatric Social Work, Industrial Social Work, Social Security Offender Reforms.

