



ADVERTISEMENT NO: CRPD/SCO/SECURITY & FIRE/2018-19/05

**Online Registration of Application & Payment of Fees: FROM 07.09.2018 TO 24.09.2018.**

State Bank of India invites Online applications from physically fit Indian citizens for appointment to the following Specialist Cadre Officers posts. Candidates are requested to apply Online through the link given on Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers>

1. The process of Registration is complete only when fee is deposited with the Bank through Online mode on or before the last date for payment of fee.
2. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.
3. Candidates are required to upload all required documents (brief resume, ID proof, age, educational qualification, experience, etc.) failing which their candidature will not be considered for shortlisting/ interview.
4. Short listing & interview will be provisional without verification of documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).
5. In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
6. Candidates are advised to check Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers> regularly for details and updates (including the list of shortlisted/qualified candidates). The Call letter/ advice, where required, will be sent by e-mail or will be uploaded on the Bank's websites (No hard copy will be sent).
7. In case more than one candidate scores same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
8. **HARD COPY OF APPLICATION & OTHER DOCUMENTS NOT TO BE SENT TO THIS OFFICE.**
9. **All revision / corrigenda will be hosted only on the Bank's above-mentioned websites.**

**A. Details of Post/Nature of Engagement/ Vacancy/Age/Selection Process:**

Post Sl. No.	Post	Nature of Engagement	Vacancy					Age as on 31.08.2018		Selection Process
			Gen	SC	ST	OBC	Total	Min.	Max.	
1.	Deputy Manager (Security)	Regular	14	4	2	7	27	28	40	Shortlisting and Interview
								Age as on 31.08.2018		
2.	Fire Officer	Contractual	Gen	SC	ST	OBC	Total	Min.	Max.	
			11	3	1	6	21	35	62	

Note:

- 1) **Recruitment of Security Officers & Fire Officers(Contractual)**– Upper age relaxation is available for SC/ST/OBC candidates as per Government of India Guidelines.
- 2) **Contract period for Fire Officers** – 5 years or up to the age of 65 years, whichever is earlier.

**B. Details of Educational Qualification/ Experience & place of posting:**

Post Sl. No.	Post	Educational Qualifications (As on 31.08.2018)	Experience (As on 31.08.2018)	Likely place of posting*
1.	Deputy Manager (Security)	Graduate from reputed college/University	<b>Essential Experience:</b> Minimum 5 years of Commissioned Service in Armed Forces or a Police Officer not below the rank of ASP/Deputy SP with 05 years' service in that rank or officer of Asstt. Commandant with minimum 05 years' service in Paramilitary Services.	All India
2.	Fire Officer	i) BE (Fire) from National Fire Service College (NFSC), Nagpur OR ii) B.Tech (Safety & Fire Engineering) from recognized university (AICTE) approved OR iii) B.Tech (Fire Technology & Safety Engineering) from recognized university (AICTE) approved OR iv) Retired fire officers from State/Central Government/PSUs with above qualification can also apply. OR	<b>Essential Experience:</b> (i) Minimum 10 years' experience in State/Central Government/PSUs as Fire Officer. (ii) The candidate should be well versed with fire safety norms and State/Central Government rules and regulations in fire safety and security. <b>Specific skills required:</b> Candidate should have intimate knowledge of Fire Prevention and Protection System such as Hydrant system, Fire Detection System, Sprinkler System, etc. He should have also knowledge of evacuation problem and Fire Audit.	All India
		v) Graduate of Institute of Fire Engineers (India/UK) and have minimum 05 years' experience as a Station Officer or equivalent post in a City Fire Brigade or in a State Fire Service or In-Charge Fire Officer in big industrial complex OR vi) Should have completed Divisional Officers Course from National Fire Service College (NFSC), Nagpur and have minimum 05 years' experience as a Station Officer or equivalent post in a City Fire Brigade or in a State Fire Service or In-Charge Fire Officer in big industrial complex OR vii) B.Sc. (Fire) from recognized university (UGC approved) and have minimum 05 years' experience as a Station Officer or equivalent post in a City Fire Brigade or in a State Fire Service or In-Charge Fire Officer in big industrial complex	<b>Essential Experience:</b> (i) Candidates should have minimum 05 years' experience as a Station Officer or equivalent post in a City Fire Brigade or in a State Fire Service or In-Charge Fire Officer in big industrial complex (ii) The candidate should be well versed with fire safety norms and State/Central Government rules and regulations in fire safety and security. <b>Specific skills required:</b> Candidate should have intimate knowledge of Fire Prevention and Protection System such as Hydrant system, Fire Detection System, Sprinkler System, etc. He should have also knowledge of evacuation problem and Fire Audit.	

\* The selected candidate may be posted anywhere in India.

- i. The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
- ii. Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST/OBC (Non-creamy layer) candidates.
- iii. A declaration will have to be submitted in the prescribed format by candidates seeking reservations under OBC category stating that he/she does not belong to the creamy layer as on 31.3.2018. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2018 to the date of interview should be submitted by such

- candidates, if called for interview.
- iv. Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL'.
- v. The educational qualification prescribed for various posts are the minimum. Candidate must possess the qualification and relevant full-time experience as on 31.08.2018.
- vi. The relevant experience certificate from employer must contain specifically that the candidate had experience in that related field as required.

Sl. No.	Post	Job Profile & KRAs in brief
1.	Deputy Manager(Security)	<p><b>Job Profile:</b> Improving the Security arrangements at branches and offices, carryout visit to the Branches, organize periodic security drills, lectures, etc., carry out effective liaison with various Government Agencies and other administrative work related to the Security Officer Desk.</p> <p><b>KRAs for the post:</b>            1. To visit the Branches to review Security arrangements and suggest upgradation if required at branches and offices.            2. Improving the Security Systems and Security climate at branches and offices in the Administrative unit.            3. Organize periodic security drills, lectures, etc. for developing security consciousness amongst employees.            4. Disseminate information on disaster management plan, as laid down by LHO to the branches.            5. Ensure Reduction in the number of security and fire-related incidents due to security lapses.            6. Liaison with Government Agencies including Civil/military authorities and police.</p>
2.	Fire Officer	<p><b>Job Profile:</b> Improving the fire safety arrangements at branches and offices, carryout visits to the branches, organize periodic Fire drills, lectures, etc., carryout effective liaison with various Government Agencies and other administrative work related to the Fire Officer Desk or assigned by the controllers.</p> <p><b>KRAs for the post:</b>            To visit the branches, review fire safety arrangements and suggest upgradation if required. Improving the fire prevention and protection system and fire safety climate at branches/offices. Organize periodic fire and evacuation drills, lectures, etc. Disseminate information on Disaster Management Plan as laid down by LHO at the branches. Reduction in fire-related incidents due to safety lapses. Liaison with Government agencies including Fire Service/Municipal Corporation/Civil authorities, etc.</p>

Post Sl. No.	Post	Nature of Engagement	PAY SCALE/CTC(CONTRACTUAL)	
1.	Deputy Manager(Security)	Regular	Grade	Pay Scale
			MMGS II	31705-1145/1-32850-1310/10-45950
			The officials will also be eligible for DA, HRA, CCA, PF, Contributory Pension Fund and perquisites as admissible to the corresponding grade, etc. as per rules in force from time to time. The total compensation per annum would be approximately Rs.15.09 lacs for the grade of MMGS II.	
2.	Fire Officer	Contractual	CTC Negotiable.	

**ABBREVIATIONS**  
 Category: SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Classes  
 Grade: MMGS II – Middle Management Grade Scale II.

### Selection Process

The selection will be based on shortlisting and interview.

Interview: Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for interview. The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank will be shortlisted for interview. The decision of the Bank to call the candidates for the interview shall be final. No correspondence will be entertained in this regard. The shortlisted candidates will be called for interview.

Merit list : Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. In case more than one candidate scores the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit list.

**GUIDELINES FOR FILLING ONLINE APPLICATION:**

- Candidates will be required to register themselves online through the link available on SBI website <https://bank.sbi/careers> OR <https://www.sbi.co.in/careers> and pay the application fee using Internet Banking/Debit Card/Credit Card, etc.
- Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/her photo and signature as specified on the online registration page (under 'How to Apply').
- Candidates should fill the application carefully. Once application is filled in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.
- After registering online, the candidates are advised to take a printout of the system generated online application forms

**GUIDELINES FOR PAYMENT OF FEES:**

- Application fees and Intimation Charges (Non-refundable) is ₹600/- (₹Six Hundred only) for General and OBC candidates and ₹100/- (₹One hundred only) for SC/ST candidates.
- Fee payment will have to be made online through payment gateway available thereat.
- After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/edit in the application will be allowed thereafter.
- The payment can be made by using Debit Card/Credit Card/Internet Banking, etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate.
- If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.
- There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.
- Application Fee once paid will **NOT** be refunded on any account **NOR** can it be adjusted for any other examination or selection in future.

