

NOTIFICATION FOR TRAINING UNDER APPRENTICES ACT, 1961

LAST DATE FOR RECEIPT OF APPLICATION: 17.07.2018

SOUTH CENTRAL RAILWAY



Headquarters Office,
Personnel Branch,
4th Floor, Rail Nilayam,
Secunderabad- 500 025.

No.SCR/P-HQ/111/Act App/2018

Date: 18.06.2018

ACT APPRENTICE TRAINING NOTIFICATION-2018

1. Applications in the prescribed proforma are invited from the candidates fulfilling the prescribed conditions for undergoing Apprenticeship Training under the Apprentices Act, 1961 and Apprenticeship Rules, 1962, in the following units of South Central Railway.

S. No.	Name of the Unit
1	Carriage Workshop/Lallaguda
2	S&T Workshop/Mettuguda
3	Diesel Loco Shed/Kazipet
4	Electric Loco Shed / Kazipet
5	Electric Loco Shed /Lallaguda
6	Electrical TRD, Secunderabad
7	Electric Maintenance/Lallaguda
8	C&W Depot/Secunderabad/Kazipet
9	Diesel Loco Shed/Moulali
10	MEMU Car Shed/Moulali
11	C&W Depot/Kachiguda
12	Wagon Workshop/Guntupalli
13	Diesel Loco Shed/Vijayawada
14	Electric Loco Shed/ Vijayawada
15	Electrical TRD, Vijayawada
16	Electric Maintenance/Vijayawada
17	MEMU Car Shed, Rajahmundry
18	C&W Depot/ Vijayawada
19	CRS/Thirupati
20	Diesel Shed/Guntakal
21	Diesel Shed/Gooty
22	C&W Depot/Guntakal
23	C&W Depot/BOXN/Gooty
24	C&W Depot/Thirupati
25	Electrical TRD, Guntakal
26	C&W Depot/Nanded
27	C&W Depot/Purna

Handwritten signature
18/6/18

2. The details of Trade wise number of candidates to be engaged for training as Act Apprentices with break-up of reservation for SC/ST/OBC candidates are furnished hereunder:

S. No.	Trade	SC	ST	OBC	UR	Total
1	AC MECHANIC	37	18	67	127	249
2	CARPENTER	2	1	4	9	16
3	DIESEL MECHANIC	96	48	173	323	640
4	ELECTRICAL/ELECTRONICS	3	1	5	9	18
5	ELECTRICIAN	131	65	235	440	871
6	ELECTRONIC MECHANIC	15	8	28	51	102
7	FITTER	219	110	394	737	1460
8	MACHINIST	11	6	20	37	74
9	MMW	4	2	6	12	24
10	MMTM	2	1	3	6	12
11	PAINTER	6	3	11	20	40
12	WELDER	90	45	161	301	597
Grand Total		616	308	1107	2072	4103

NOTE:

- i) There will be a reservation to the extent of 3% each for Persons with Disabilities (PWD).
 - ii) Administration reserves the right of allotment of Establishment for training to the finally selected candidates.
3. The following are the details essential Educational Qualifications for each trade.

S. No	Trade	Education Qualification
1	AC MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Mechanic (R&AC) trade.
2	CARPENTER	10th/SSC with 50% (aggregate) marks plus ITI Carpenter trade.
3	DIESEL MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Diesel Mechanic trade.
4	ELECTRICAL/ ELECTRONICS	10th/SSC with 50% (aggregate) marks plus ITI Electrician trade.
5	ELECTRICIAN	
6	ELECTRONIC MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Electronic Mechanic trade.
7	FITTER	10th/SSC with 50% (aggregate) marks plus ITI Fitter trade.
8	MACHINIST	10th/SSC with 50% (aggregate) marks plus ITI Machinist trade.
9	MMW	10th/SSC with 50% (aggregate) marks plus ITI Mechanic Machine Tool Maintenance or Millwright Maintenance trade.
10	MMTM	
11	PAINTER	10th/SSC with 50% (aggregate) marks plus ITI Painter trade.
12	WELDER	10th/SSC with 50% (aggregate) marks plus ITI Welder trade.

4. **Qualifications:-** 10th/SSC with minimum 50% (aggregate) marks with ITI in trade notified.
5. **Processing Fee:- ₹100/- (Rupees Hundred only)** in the form of a crossed Demand Draft from any **Nationalized Bank** or a crossed Indian Postal Order drawn in favour of **Assistant Personnel Officer (Recruitment), Railway Recruitment Cell, Secunderabad – 500 025 payable at Hyderabad or Secunderabad**. Remittance of processing fee in any other form will not be accepted or refunded. These instruments should not have been issued earlier to 18.06.2018.
No fee is required to be paid by SC/ST/PWD/Women candidates.
6. **Age Limits:-**
(a) The candidates must not be less than 15 years of age and not more than 24 years of age as on **18.06.2018**.
(b) In the case of SC/ST candidates upper age limit is relaxed by 5 years and in the case of OBC candidates, the upper age limit is relaxed by 3 years.
7. **Mode of Selection:-** Selection of the eligible candidates for imparting training under the Apprentice Act, 1961 will be based on the merit list which would be prepared taking the average of the percentage marks obtained by the candidates in both matriculation [with minimum 50% (aggregate) marks] and ITI examination giving equal weightage to both.
8. Whenever required, the candidates should personally bring their certificates i.e. educational/Technical, Date of birth and Community etc., in original for document verification.
9. **Engineering Graduates and Diploma holders are not eligible to apply for apprenticeship in response to this notification as they are governed by a separate scheme of apprenticeship.**
10. **Physical standard:** Candidates selected will be required to pass the prescribed medical examination as per rules in force before induction into the training course.
11. **Training & stipend:-** Training will be arranged in accordance with the standards and syllabus prescribed by the Central Apprenticeship Council. The selected candidates will be paid stipend during Apprenticeship at the prescribed rates as per extant instructions.
12. **Other conditions:**
(a) The candidates who are called on any day notified by the Administration for verification of certificates are not eligible for any Travelling/Dearness Allowances.
(b) Original certificates or Testimonials should not be sent along with the application but should be produced at the time of verification of certificates.
(c) The selected candidates shall execute a contract of Apprenticeship under the Apprentices Act, 1961 and if such a candidate is a minor, his Parent/Guardian shall execute the prescribed contract.
(d) The Apprentices shall be governed by the provisions of Apprentices Act, 1961 and Apprenticeship Rules, 1962 as amended from time to time and such other Railway Rules and Regulations applicable to them.
(e) **The obligation under The Apprentices Act, 1961 on part of the Railways is to provide training only and not to absorb the trained Apprentices. Hence, the**

candidates will have no prescriptive right for regular absorption/employment in Railway service on completion of the Training.

- (f) In case an Apprentice discontinues the apprenticeship training and fails to fulfill the obligations as per his contract without valid reasons, he shall have to refund the stipend paid to him, the cost of training and such other costs that may be determined under the Rules by the Railway Administration. The decision of the Railway Administration in this regard will be final and binding.
- (g) **Mode of Application:-** Candidates should submit their applications through any of the following sources duly ensuring that the space provided for in the application is used by the forwarding authority for the purpose:
- (i) Nearest Employment Exchanges.
 - (ii) SC/ST/OBC organizations.
 - (iii) ITIs wherever existing.
 - (iv) Wards of Railway Employees through their controlling Officers.
- (h) Eligible applicants should submit their applications in the prescribed proforma (Annexure-'A') through any one of the above sources. Applications received other than the above sources will not be entertained.
- (i) Railway employees should ensure that the applications of their wards are sent to this office through their respective controlling officials.
- (j) The application form should be filled up in ENGLISH or in HINDI only in his/her own hand writing.
- (k) A colour pass port size recent photograph should be affixed on the application duly signed by the applicant.
- (l) The following self-attested photo copies of the certificates are to be enclosed with the application:
1. 10th/SSC Certificate in proof of date of birth.
 2. ITI Certificate with consolidated marks sheet of all the years.
 3. Copy of the latest CASTE CERTIFICATE in case of SC/ST/OBC candidates issued by the District Magistrate/Mandal Revenue Officer in the prescribed proforma. (for SC/ST candidates - Annexure 'B' and OBC candidates Annexure-C)
 4. Physically handicapped certificate duly issued by the competent Medical Board as per rules in case of PWD candidates (Annexure-D).
 5. Two identical passport size colour photographs firmly stitched in separate cover to the application (apart from one copy pasted on the application form).
- (m) **The applicant should submit only one application.**
13. **Invalid applications:-** Candidates are requested to read instructions thoroughly before submitting the applications. Otherwise, their applications will be rejected on any of the following reasons or on any other valid reasons.
- (i) Application received after the closing date i.e. after **17.07.2018**.
 - (ii) Application without signature (or) done in capital letter.
 - (iii) Identification marks column not filled up.
 - (iv) Do not possess prescribed qualification for the Trade on the date of application.
 - (v) Over aged or under aged or Date of Birth not filled or wrongly filled.

- (vi) Left hand thumb impression not affixed/blurred/smudged on the application form.
- (vii) Application without colour photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned/Xerox copy.
- (viii) Incomplete application.
- (ix) Application not in prescribed form.
- (x) Application filled in language other than English or Hindi.
14. Applications duly filled-in all respects with the enclosures and the forwarding from any one of the four sources mentioned in Para 12(g) at the bottom of the application, should reach the office of **The Deputy Chief Personnel Officer/A& R/SCR, RRC, 1st Floor, C-Block, Rail Nilayam, Secunderabad- 500 025**, on or before the due date i.e. **17.07.2018**.
- No further correspondence in this regard would be entertained. Canvassing in any form would be a disqualification.
15. Notification, Application Format and all Annexures can be seen on the official website of South Central Railway www.scr.indianrailways.gov.in by clicking Act Apprentice Notification-2018 (available in important information box). Candidates may also visit the same website for further updates, eligibility/ineligibility etc. that will be placed from time to time.

Encl:

1. Application in prescribed proforma as Annexure 'A'.
2. Proforma of the caste certificate for SC/ST candidates as Annexure 'B'.
3. Proforma of the caste certificate for OBC candidates as Annexure 'C'.
4. Proforma of the Medical certificate for PWD candidates as Annexure 'D'.



(P Radha Krishna)

Dy.CPO/Admn & Rectt.

for Principal Chief Personnel Officer

- C/- PCME/SC, PCEE/SC, PCSTE/SC, PFA/SC, CWE/SC, CELE/SC CESC, CEGE, CMPE(Dsl.), CRSE, CCEP, DRMs/SC, HYB, GTL, BZA, GNT & NED
- C/- CWMs/TPTY, GTPL & LGDS, Sr. DEE/ELS/LGD.
- C/- Sr. DPOs & Sr. DFM/SC, HYB, GTL, BZA, GNT & NED, Sr. DME/C&W/SC, HYB, GNT, NED, GTL, BZA, Sr. DME/Dsl./KZJ, MLY, GTL, GY, BZA
- C/- WPOs/ TPTY, GTPL & LGDS, WAOs/TPTY, GTPL & LGDS.
- C/- Manager/Printing Press/S.C.Railway/SC: for publication in the ensuing fortnight Gazettee.
- C/- Private Secretary to Minister of State for Rlys./Rail Bhavan/New Delhi.
- C/- Secretary to Chairman/Railway Board/Rail Bhavan/New Delhi
- C/- Dy.CSTE/S&T/MFT, Dy.CEE(WS)/LGD,
- C/- The employment Officer, Employment Exchange-Hyderabad, Warangal, Khammam, Karimnagar, Ranga Reddy, Mahabubnagar, Nizamabad, Nalgonds, Medak, Adilabad of Telangana State.
- C/- The employment Officer, Employment Exchange – Srikakulam, Vijayanagaram, Visakhapatnam, West Godavari, East Godavari, Krishna, Guntur, Prakasam, Nellore, Kurnool, Chittoor, Ananthapur and Kadapa districts of State of Andhra Pradesh.
- C/- The employment Officer, Employment Exchange – Raichur, Bidar, Nanded, Aurangabad, Nanded, Parbhani, Jalna, Beed, Akola, Latur, Khandawa (MP).

**APPLICATION FOR APPRENTICESHIP TRAINING UNDER THE APPRENTICES ACT 1961
IN SOUTH CENTRAL RAILWAY VIDE NOTIFICATION NO. SCR/P-HQ/111/Act. App/2018 DATED 18.06.2018**

Leaving any column blank in the application form will lead to rejection

1. **Trade for which applied**
(in capital letters)
2. **Name of Candidate:**
(in capital letters as mentioned in SSC)
3. **Father's name:**
(in capital letters only)
4. **Date of Birth: (DD/MM/YYYY):**
5. **Community: (Tick✓):** SC ST OBC UR
6. **Are you undergoing Apprenticeship Training in any organization (Tick✓):** Yes () No ()
7. **Are you Physically Disabled (Tick✓):** VH HH OH
8. **Address for communication (in capital letters):**

Paste (do not pin or staple)
here your recent colour
passport size photo

(Two identical photos in
separate cover may also be
stitched to the application).

9	Nationality	<input type="text"/>
10	Sex (Male/Female)	<input type="text"/>
11	Mobile No.	<input type="text"/>
12	Adhaar Number	<input type="text"/>

State: Pin Code:

13. **Visible Marks of Identification:**
(moles, etc on your body)

1. 2.

14. **Educational Qualification:**

Qualification	Board	Year of Passing	Total Marks	Marks Secured	Marks % or GPA
SSC/10 th class	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

15. **Technical Qualification:**

Qualification	Trade	Board	Year of Passing	Total Marks	Marks Secured	Marks %
ITI	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: Candidates are advised to fill marks secured in SSC and ITI (aggregate) correctly; any discrepancy will lead to rejection.

16. **Details of IPO/Demand Draft enclosed with the application:**

(Processing fee of ₹ 100/- to be paid in the form of IPO/Demand Draft only)

Name of the post office/Bank	Serial Number & Date	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>

17. **Are you seeking fees exemption? If any tick✓ appropriate box**

SC	ST	Female	Person with Disability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(if applicable only)			

18. **List of Documents enclosed:** (fill in the details of the copies of certificates/documents enclosed).

i) <input type="text"/>	iii) <input type="text"/>	v) <input type="text"/>
ii) <input type="text"/>	iv) <input type="text"/>	vi) <input type="text"/>

19. **Declaration by the candidate:**

I hereby declare that all the particulars given above by me are true to the best of my knowledge. I am aware that in the event of any information furnished by me is found false / incorrect at any stage my candidature/Apprenticeship will be cancelled/terminated without any notice. I will abide by the instructions given in the notification. I also understand fully that the obligation under Apprentice Act, 1961 on the part of Railway is to provide me training only in the allotted trade and not to absorb/provide with employment in the Railway on completion of my training and thus I have no claim at all for employment and shall never make a claim for employment in the Railway on this account.

Signature of the candidate	Left hand Thumb Impression	Date: <input type="text"/>
		Place: <input type="text"/>

Forwarded by (Name and address of the institution/office)

on

Signature of forwarding officer/Organization
(with office seal)

FORM OF CASTE CERTIFICATE FOR SC/ST

The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying for appointment to posts under the Government of India.

This is to certify that Shri /Shrimati/Kumari*
son/daughter* ofof Village / Town*in
District/Division*of State / Union Territory*belongs to
the.....Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled Tribe* under:-

The Constitution (Scheduled Castes) Order. 1950

The Constitution (Scheduled Tribes) Order. 1950

The Constitution (Scheduled Castes) (Union Territories) Order. 1950

The Constitution (Scheduled Tribes) (Union Territories) Order. 1951

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Re-organisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970 and the North Eastern Area (Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders.(Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes order. 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment)Act, 1976.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes. Order. 1962@

The Constitution (Pondicherry) Scheduled Castes Orders, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Castes Order. 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@

The Constitution (Nagaland) Scheduled Tribes Order, 1970@

The Constitution (Sikkim) Scheduled Castes Order. 1978@

The Constitution (Sikkim) Scheduled Tribes Order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes order 1989@

The Constitution (SC) orders (Amendment)Act,1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996.

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled tribes certificate issued to Shri/Shrimati
Father/mother of Shri/Srimati/Kumari*of village/town*
in District/ Division*of the State/Union Territory*who belong to the
Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the
dated

%3. Shri/Shrimati/Kumari *and / or his / her* family, reside(s) in village/town*
of*District/Division* of the State / Union Territory* of

Signature

**Designation

(with seal of Office)

Place.....

Date

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

OBC CERTIFICATE FORMAT**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt/Kum* _____
 Son/Daughter* of Shri _____ of Village /Town _____
 District _____ in _____ State belongs to _____ community
 which is recognized as backward class under _____: (indicate the Sub Caste)

1. Resolution No. 12011/68/93-BCC@dtd 10th September 1993, published in the Gazette of India- Extraordinary Part-I, Section 1. No. 186 dated 13th September 1993.
2. Resolution No. 12011/9/94-BCC dated 19th October 1994, published in the Gazette of India-Extraordinary Part-I, Section I. No. 163, dated 20th October 1994.
3. Resolution No. 12011/7/95-BCC dtd 24th May 1995, Published in the Gazette of India-Extraordinary Part-I, Section I. No. 88 dated 25th May 1995.
4. Resolution No. 12011/44/96-BCC dtd 6th December 1996, published in the Gazette of India-Extraordinary Part-I, Section I. No. 210, dated 11th December 1996.
5. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary – No. 129, dated the 8th July 1997.
6. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary – No. 164 dated the 1st Sept. 1997.
7. Resolution No. 12011/99/94-BCC, Published in Gazette of India – Extra Ordinary – No. 236 dated the 11th Dec. 1997.
8. Resolution No. 12011/13/97-BCC, Published in Gazette of India – Extra Ordinary – No. 239 dated the 3rd Dec. 1997.
9. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary – No. 166 dated the 3rd August 1998.
10. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary – No. 171 dated the 6th August 1998.
11. Resolution No. 12011/68/98-BCC, Published in Gazette of India – Extra Ordinary – No. 241 dated the 27th Oct. 1999.
12. Resolution No. 12011/88/98-BCC, Published in Gazette of India – Extra Ordinary – No. 270 dated the 6th Dec. 1999.
13. Resolution No. 12011/36/99-BCC, Published in Gazette of India – Extra Ordinary – No. 71 dated the 4th April 2000.

Shri/Smt/Kum* _____ and / or his/her family ordinarily reside(s) in the
 _____ District of the _____ State. This is also to certify that he/she does not
 belong to the persons / sections (Creamy Layer) mentioned in Column 3 (of the Schedule to the Government of India, Department of
 Personnel and Training O.M. No. 36012/22/93/Estt. (SCT) dated 08.09.1993) and modified vide Government of India, Department
 of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES). dated 09.03.2004.

Place:
Date:

District Magistrate/
Dy. Commissioner etc
(with seal of office)

- a. The term ordinarily used here will have the same meaning as Section 20 of the representation of the People Act. 1950.
- b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificates issued by Gazetted officers and attested by District Magistrate/Deputy Commissioner are not sufficient).
- c. The OBC certificate from the authorities only will be accepted.
 1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector /Ist Class Stipendiary Magistrate/Extra-Assistant Commissioner (not below the rank of Ist Class stipendiary Magistrate)/ *Subdivisional Magistrate/Taluka Magistrate/Executive Magistrate.
 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 3. Revenue Officer not below the rank of Tahsildar, and
 4. Sub-Divisional officer of the area where the candidate and/or his family normally resides.

