APPROVED

STATE OF HAWAII
BOARD OF EDUCATION

GENERAL BUSINESS MEETING
Thursday, June 17, 2010
Queen Liliuokalani Building, Board Room
Honolulu, HI

Minutes

ATTENDANCE

BOARD OF EDUCATION

Garrett Toguchi, Chairperson (Excused)
Dr. Lei Ahu Isa, First Vice Chairperson (Excused)
Karen Knudsen, Second Vice Chairperson
Janis Akuna
Dr. Eileen Clarke
Mary Cochran, Esq.
Margaret Cox
Breene Harimoto
Donna Ikeda
Kim Coco Iwamoto, Esq.
Carol Mon Lee, Esq.
Kelly Maeshiro
John Penebacker
Herbert Watanabe

Alison Kim, Senior Analyst
Alexandre Da Silva, Public Affairs Officer

DEPARTMENT OF EDUCATION

Kathryn Matayoshi, Interim Superintendent
Stafford Nagatani, Executive Assistant to the Superintendent
Diana Niles-Hansen, Assistant Superintendent, OHR
Randolph Moore, Assistant Superintendent, OSFSS
David Wu, Assistant Superintendent/Chief Information Officer, OITS
Sandra Goya, Director, Communications Branch, SUPT
Dewey Gottlieb, Resource Teacher, OCISS
Katherine Sakuda, Education Specialist, OCISS
Susan Sato, Student Activities, OCISS
Petra Schatz, Education Specialist in Language Arts, OCISS

HAWAII STATE PUBLIC LIBRARY SYSTEM

Richard Burns, State Librarian

OTHERS

COL Stephen Mann, Board Military Representative Liaison
Holly Shikada, Deputy Attorney General

I. Call to Order

The general business meeting of the Board of Education (Board) was called to order by Board Second Vice Chairperson Karen Knudsen at 3:33 p.m. in the Board Room, Queen Liliuokalani Building.

II. Board Recognition of Achievements

The Board honored several individuals and organizations for their contributions to public schools.

On behalf of the Board, Ms. Akuna recognized the Hands of Hope Foundation (HHF) and called on Mr. Stan Hirose, a retired businessman and founder of HHF. The Board conveyed its appreciation to HHF and its members for their selfless dedication to public education. A Board of Education Recognition Certificate and lei were presented to Mr. Hirose.

On behalf of HHF's Board of Directors and its volunteers, Mr. Hirose thanked the Board for the recognition. Mr. Hirose stated that $300,000 has been given to the community through HHF and none of the money has been used for administrative costs because various professions have donated their time and services to the foundation.

On behalf of the Board, Ms. Knudsen recognized Americorps Vista and called upon Mr. Ryan Hamilton, Mr. Daniel Pope, Ms. Angela Dang, Ms. Haley Belofsky, Ms. Sylvia Cini, Mr. James Chen, Ms. Justine Farnsworth, Mr. Nathan Harold, and Ms. Yvette Lacobie. Board of Education Recognition Certificates and lei were presented to each of the honorees.

Mr. Ryan Hamilton thanked the Board for the recognition. He stated that the students appreciate the help of Americorps Vista, and Americorps Vista appreciates the Board.

On behalf of the Board, Ms. Iwamoto recognized the Senior Volunteer Program (RSVP) and called upon Mr. John McGuire, a retired physical education teacher, RSVP volunteer for nearly 15 years, and recipient of the 2009 RSVP Outstanding Volunteer Award. The Board also recognized Mr. Eric Chang, also a recipient of the 2009 RSVP Outstanding Volunteer Award, who could not attend this evening. Mr. Chang has worked at Pauoa Elementary School for several years as a tutor, servicing grades K-5 students in language arts and math. The Board thanked Mr. McGuire and Mr. Chang for all they do for public education and students. Board of Education Recognition Certificates and lei were presented.

Mr. McGuire thanked his wife and teachers for their support and extended his appreciation to the Board for the recognition.

On behalf of the Board, Mr. Harimoto recognized the Chamber of Commerce of Hawaii (Chamber) and called upon Mr. Jim Tollefson, Chamber President and CEO; Mr. Bruce Coppa, Chair of the Chamber,s Education Committee; and Ms. Sherry Menor-McNamara, Chamber Vice President of Business and Advocacy. The Chamber was recognized for being a strong advocate of community engagement in the public schools through its support of the Department's Volunteers and Partners Program. Board of Education Recognition Certificates and lei were presented.

Mr. Tollefson thanked the Board for the recognition and attributed the Chamber's success to its great team. Mr. Tollefson shared that the Chamber was the first Chamber in the United States to take on the Senior Project and would like this to continue.

Mr. Coppa recognized Ms. Judy Nagasako, Education Specialist, of the Department of Education's Corporate and Community Partnerships Office, for being an integral part of the process.

On behalf of the Board, Ms. Iwamoto honored Mr. Kelly Maeshiro, the 2009-2010 Board Student Member, and commended him for being a model of academic excellence, student leadership, and service in the public school system.

Mr. Maeshiro thanked his constituents for allowing him to serve on the Board, thanked Board staff for its diligent work, and thanked all Board members, for whom he has gained immeasurable respect and gratitude. Mr. Maeshiro stated that it has been his honor to work among these very dedicated individuals.

Recess was called at 3:53 p.m. for picture-taking, presentation of lei, and congratulations.

The meeting was called back to order at 4:01 p.m.

III. Minutes

A. Minutes

Ms. Akuna moved, and Ms. Lee seconded, that the Board of Education approve the minutes of the general business meeting held on June 3, 2010, and the executive session held on June 3, 2010.

By friendly amendment, Ms. Iwamoto stated that the last sentence of the third paragraph on page 19 of the June 3, 2010, general business meeting minutes should reflect: "On the other hand, the Department is currently using state funds to subsidize summer school tuition, which are resources that are going only to people who can afford $160 or $190."

The main motion, as amended, carried unanimously with Ms. Akuna, Dr. Clarke, Ms. Cox, Mr. Harimoto, Ms. Iwamoto, Ms. Knudsen, Ms. Lee, and Mr. Watanabe voting aye.

B. Personnel Appointments

None.

C. Contracts

None.

IV. Reports

A. Board Officers and Board Committee Chairpersons

Ms. Akuna stated that the Committee on Budget & Fiscal Accountability met on Monday, April 26, 2010. The next meeting will be on Monday, June 28, 2010, at 3:00 p.m. in the Board Room. The agenda will include: (1) a presentation on the Department of Education's single and financial audit for Fiscal Year Ending (FYE) June 30, 2009; (2) action on the

Hawaii State Public Library System,s Capital Improvement Program; (3) an update on the American Recovery and Reinvestment Act (ARRA) State Fiscal Stabilization Funds (SFSF); and (4) action on the proposed Board &Fee for Service Policy.8

Ms. Akuna, reporting for Mr. Penebacker, stated that the Committee on Administrative Services met on Monday, June 14, 2010. The next meeting will be held on Monday, July 12, 2010. The agenda will include: (1) discussion on the presentation by the Harold K.L. Castle Foundation on "Strengthening Hawaii,s Principal Pipeline: Voices from the Field Report"; (2) deferred action on the proposed Board "Standardization Policy"; (3) discussion and recommendation for action on approval for public hearings on proposed Chapter 63, Hawaii Administrative Rules, Civil Service Rules; and (4) discussion on the Office of Human Resources (OHR) redesign in executive session.

Ms. Knudsen stated that the Committee on External Affairs met on June 9, 2010. The committee received: (1) a presentation on the School Year (SY) 2009-2010 Board community meetings, and began discussion on the Board community meeting calendar for SY 2010-11; (2) an update on the new Board web site; and (3) an update on public complaints in executive session. The next meeting will be on Wednesday, September 8, 2010, at 3:00 p.m. in the Board Room.

Ms. Lee stated that the Committee on Legislation, Public Charter Schools & Public Libraries meeting scheduled for Wednesday, June 23, 2010, is cancelled. Staff will be polling members for the July meeting.

Ms. Lee stated that the Ad Hoc Committee on Superintendent Search Process met on April 28, 2010. The committee reviewed what was discussed at the April 16, 2010, Board Workshop on the superintendent search process in which Dr. Donald McAdams of the Center for Reform of School Systems (CRSS) was present. The Board took action on the committee ,s recommendation on the superintendent search process at the May 6, 2010, general business meeting. The Board is proceeding with the search. Board staff prepared a scope of services for the hiring of a consultant to help the Board develop a profile. Ms. Lee and Dr. Clarke are reviewing the consultant proposals that were submitted as of last Monday. A draft of an ad and job description for the superintendent position have been developed. Ms. Lee is working with OHR to be sure the Board is complying with personnel requirements. A draft of the ad and job description will be placed on all Board members' desks. The ad hoc committee is also working on a web page for individuals who are interested in applying for the superintendent position.

Ms. Cochran stated that the Committee on Curriculum Instruction & Student Support meeting has been changed from Tuesday, June 8, 2010, to Thursday June 24, 2010. The agenda will include: (1) presentation and discussion by the Department's principals group and a counselor request; (2) presentation and discussion of Hawaii P-20 relating to the Step-Up Diploma; and (3) discussion and recommendation for Board action on proposed Board Policy 4540, "High School Graduation Requirements and Commencement Policy," which is needed for the Race to the Top (RTTT). The Department is requesting to make the Board Diploma the main diploma.

The next meeting of the Ad Hoc Committee on Special Programs will be on Tuesday, June 22, 2010, in the Board Room. The agenda will include: (1) presentation and discussion on the Hawaiian Studies Program Review and Hawaiian Immersion Program; and (2) discussion and recommendation for Board action on proposed amendments to Board Policy 2160, "Special Education and Related Services Policy."

B. Board Executive Director Report

The Board Interim Executive Director's report is reflected in Attachment A.

C. Superintendent

Ms. Kathryn Matayoshi, Interim Superintendent, reported on items in the InfoExchange. (Attachment B)

Ms. Matayoshi stated that since the last general business meeting, there is no new information to report on ARRA, SFSF, and RTTT. The Department is continuing to see what other opportunities come up as the federal government continues to issue rules about other grant opportunities. A Superintendent's Briefing will be held on the RTTT next week for Board members.

D. State Librarian

Mr. Richard Burns, State Librarian, presented a report to the Board. (Attachment C)

The Rotary Club of Lahaina, Better Brands wine distributor, and the Royal Lahaina Resort are presenting a fundraiser to support Lahaina Public Library. The event "Savor the Sunset" will be held at Royal Lahaina Resort on Thursday, July 8, 2010, from 5:30 p.m. to 8:00 p.m.

E. Charter School Review Panel

None.

F. Military Representative

Colonel Stephen Mann reported that the Joint Venture Education Forum strategy group meeting will be held on July 8, 2010, at 9:00 a.m. at the Oahu Veterans Center. All Board members are invited to attend.

Colonel Mann stated that as another school year closes, on behalf of the United States Pacific Command, Admiral Robert Willard would like to thank educators, administrators, school staff, and Board members for the outstanding support that is provided throughout the year to military children.

G. Hawaii State Student Council

On behalf of the Hawaii State Student Council (HSSC), Ms. Nicole Manzano, a recent graduate of Mililani High School, presented the HSSC report. HSSC's report is reflected in Attachment D.

Ms. Iwamoto asked whether there are any schools that will not able to attend the State Leadership Workshop (SLW) conference.

Ms. Susan Sato, HSSC Advisor, Student Activities, OCISS, stated that some schools could not find the resources to attend, but the majority of schools are represented. The majority of Neighbor Island schools will be attending; however, some smaller schools will not be able to attend due to lack of funding.

Ms. Knudsen stated that HSSC issues regarding security guard training and unsatisfactory conditions of school restrooms have been raised several times. These issues will be discussed at a Committee on Special Programs meeting or taken up with the Superintendent; however, a report on these matters will be submitted to HSSC.

Starting next year, HSSC will develop a platform of issues rather than looking at individual issues to have a broader scope on big issues affecting schools.

H. Other Boards, Commissions, Councils

None.

J. Board Members, Concerns

Ms. Cox asked that the Board be informed of on-going Data for School Improvement mandatory training. Ms. Cox stated that this is a bank of questions that teachers can go to, based on Hawaii Content and Performance Standards III to develop tests so students acquire the materials needed to reach specific benchmarks.

Ms. Cox was told that the Board will work on Board Policy 4540, but heard today that the Principals Task Force is also working on Board Policy 4540. Ms. Cox stated that the Department of Education (Department) has established another task force for the new

diploma that includes Hawaii P-20 and others. Ms. Cox does not know who has the decision-making powers because the Board was not informed about the processes going on at the same time.

Ms. Cox referred to an article that appeared in the June 6, 2010, Honolulu Star-Advertiser newspaper, which stated that "96.7 percent of the principals surveyed do not believe that there is effective communication between the Board and the schools." She advised all Board members to read the article and see what the Board can do to address the issue. Ms. Cox feels there should not be a gap between what the Board and principals are doing.

Dr. Clarke attended the Task Force Meeting during which time critical issues were discussed. Attendees heard principals' concerns and provided principals' with thoughts on how to prepare for presentations to the Board. Dr. Clarke stated that principals are struggling with clarifying and standardizing weighted credit for advanced courses. Dr. Clarke stated that most high school secondary principals agree with providing credit for the Advanced Placement (AP) courses and International Baccalaureate (IB) credits, but there is difficulty with Running Start. The task at hand is for principals to come together because they are currently split down the middle. Ms. Cox and Dr. Clarke informed them that it is important to come to a consensus.

Mr. Maeshiro stated that HSSC would like follow up on its request to have a complex area superintendent at district HSSC meetings.

Referring to the statements regarding communication, Mr. Maeshiro stated that in addition to needing better communication at schools, the Department itself needs better communication from the school level to state level within the Department. He suggested that perhaps the Board needs a policy or guidelines to improve communication.

Mr. Maeshiro asked for follow up on former Board Student Member Jonathan Allens' proposed Fine Arts Policy. Mr. Maeshiro heard the proposed policy was in the Consult and Confer (C&C) process that is supposed to be for 45 days.

Ms. Iwamoto echoed Mr. Maeshiro's concern about the proposed Fine Arts Policy.

Ms. Knudsen asked the Department to find out the status of the proposed Fine Arts Policy.

Mr. Watanabe questioned whether the minutes of the general business meeting minutes are circulated to the complex area superintendents (CASs). Mr. Watanabe stated that putting the minutes on the web site is great, but CASs will not look at minutes online. He suggested a hard copy of the minutes go out to the field.

Mr. Watanabe stated that regarding the closure of Keakealani Outdoor Education Center and the transfer to Volcano School of Arts and Sciences Public Charter School, he is concerned that the Department has not only Keakealani Outdoor Education Center but Ellison S. Onizuka Museum that must be maintained until everything is transferred in order to prevent vandalism.

Mr. Harimoto commented on the article in the newspaper regarding communications between the Board and schools. He stated that it is not a matter of holding general business meetings in the various communities because real discussion takes place in community meetings and other forums. Mr. Harimoto feels the Board needs to listen and solicit input more effectively.

Mr. Harimoto stated that in May 2010, a community meeting in Waipahu was used as a forum to raise awareness of wellness to school communities, which was supported by several organizations and businesses in Waipahu. Mr. Harimoto would like this forum to be a model to promote wellness to other communities. He stated that Kapolei and Pearl City requested a similar forum and today the U.S. Army Corp of Engineers at Fort Shafter also requested a similar meeting. Mr. Harimoto feels this is timely to address wellness, childhood obesity, and Type II diabetes topics.

Mr. Harimoto thanked Mr. Maeshiro for his service, asked him to keep in touch, and wished Mr. Maeshiro the best of luck.

Mr. Harimoto stated that schools hit record marks in scholarships.

Mr. Harimoto stated that there are wonderful things happening in schools beyond testing, and appreciates schools having functions like May Day and Spring Songfests.

Mr. Harimoto stated the Board made a lot of tough budget decisions this past year and many good programs were not funded. He stated that the Department must call on communities to step forward and help during this difficult time. He shared an example where Pearl City Foundation has stepped forward to fund the Parent Project for the next school year through a grant of $3,000.

Mr. Harimoto stated that he has repeatedly discussed some of the Board's internal issues and problems. He is frustrated and discouraged that requests to have items placed on the agenda or to receive specific responses have not been addressed. He stated that he has brought to the attention of the Board, Board By-law and policy, and Sunshine Law violations.

Ms. Ikeda sympathizes with Mr. Harimoto's feelings regarding his requests. She believes that all Board members are not treated equal and therefore, the Board is not getting the best from everyone.

With regard to the newspaper article on communications between the Board and schools, Ms. Ikeda feels that this is a wake up call for the Board. Ms. Ikeda stated that one area where communication did not occur was when the principals' task force was discussing the Career and Technical Education (CTE) designation and the Board passed a policy on CTE without feedback from principals on what was being proposed, why, and how it would be implemented.

Ms. Ikeda stated that from everything she has seen, heard, and read, school districts that win awards for making great strides or changes are districts that have taken the effort to work from the bottom up rather than the top down. She stated that the Board has not done that.

Ms. Ikeda thanked Mr. Harimoto for following up on the wellness program. She stated that Mr. Harimoto attended many of the National Association of State Boards of Education conferences on wellness and it is good to see that he is taking what was taught and sharing the information.

Ms. Ikeda has not received a response from the superintendent regarding the requirement that teachers and volunteers sign a form assuming liability when school facilities are used after hours. She stated that people in athletics are not required to sign an assumption of

liability form and so she does not understand why people working on academic subjects are required to do so. Ms. Ikeda would like an immediate response as to what the policy is and why the Department is implementing it.

Referring to the communication issue, Ms. Knudsen stated that when the Board resumes its general business meetings in the community, it is difficult to communicate with school staff during the formal part of the meeting. She stated that meal time is a great opportunity for the Board to sit and talk with principals, school staff, and members of the community in an informal setting.

V. Executive Session on Personnel, Collective Bargaining, and Legal Matters

A. Mid-Year Progress Report of the State Librarian
B. Discussion/Action on Collective Bargaining and Personnel Matters Related to the Department of Education and the Hawaii State Public Library System
C. Consultation With the Attorney General on Legal Matters

Ms. Akuna moved, and Ms. Lee seconded, that the Board of Education go immediately into executive session to: (1) discuss the mid-year progress report of the State Librarian; (2) discuss/take action on collective bargaining and personnel matters related to the Department of Education and the Hawaii State Public Library System; and (3) consult with the Attorney General on legal matters.

The motion carried unanimously with Ms. Akuna, Dr. Clarke, Ms. Cochran, Ms. Cox, Mr. Harimoto, Ms. Ikeda, Ms. Iwamoto, Ms. Knudsen, Ms. Lee, and Mr. Watanabe voting aye.

The meeting recessed at 4:50 p.m. and was called back to order at 6:38 p.m.

VI. Requests and Petitions from the Public, Including Input on Board Action Items

Ms. Knudsen noted that a written testimony was received. The testimony is reflected in Attachment E.

VII. Recommendations for Action

A. Discussion/Action on the Name of the New Middle School In Ewa *(Committee on Administrative Services)* (Attachment F)

By direction of the committee, Mr. Penebacker moved that the Board of Education approve the name, "Ewa Makai Middle School," for the new middle school in Ewa.

Mr. Penebacker asked for the Board's concurrence based on Board Policy 6750, which is a process for naming schools. Mr. Penebacker stated that the correct process was followed. Mr. Penebacker stated that this is a community-based recommendation coming from the principal and confirmed by the complex area superintendent.

Ms. Cox asked if the new Ewa Makai Middle School will follow a middle school philosophy.

Mr. Penebacker clarified that the Committee on Administrative Services did not address that

question but looked at it purely from a facilities' perspective.

Ms. Knudsen asked Interim Superintendent Matayoshi if Ewa Makai Middle School is following the middle school philosophy.

Ms. Matayoshi stated that she does not know if there is anyone here tonight prepared to discuss this to the level of detail that the Board would like. Ms. Matayoshi asked if the Board would be willing to approve the name of the school today, and at a future meeting have the principal of Ewa Makai Middle School in attendance to answer any additional questions from all Board members.

Mr. Harimoto suggested that the Board approve the name of Ewa Makai Middle School with the understanding that if the school is not following the middle school philosophy, the Board can rescind its approval.

Ms. Cochran stated that the recommendation memo states that "all agree that Ewa Makai Middle will be the best name that ties in the area history and the educational goals of the new school."

The motion carried with Ms. Akuna, Ms. Cochran, Ms. Cox, Mr. Harimoto, Ms. Ikeda, Ms. Iwamoto, Ms. Knudsen, Ms. Lee, Mr. Penebacker, and Mr. Watanabe voting aye. Dr. Clarke voted nay. There were no abstentions.

B. Discussion/Action on Adopting the Common Core Standards *(Chairperson)* (Attachment G)

Ms. Akuna moved, and Ms. Lee seconded, that the Board of Education approve the adoption of the Common Core State Standards for English language arts & literacy in history/social studies, science, and technical subjects and the Common Core State Standards for mathematics.

Ms. Cox stated that the social studies standards are still in development, so she is not sure if the motion is correct. She stated that there are items under language arts that would be sent over to social studies.

Ms. Petra Schatz, Education Specialist in language arts, Office of Curriculum, Instruction and Student Support (OCISS), and Mr. Dewey Gottlieb, Education Specialist in mathematics, OCISS, were called to answer questions from the Board.

Ms. Petra Schatz stated that these are English language arts and literacy standards. She stated that there are also literacy standards written for social studies, history, science, and technical subjects. Ms. Schatz stated that these are not written on the content of social studies and science, but are reading and writing processes that would be important in social studies and science. Ms. Schatz stated that there is a separate section meant for content area teachers that discuss reading and writing strategies and skills that are important for secondary content area teachers.

Mr. Harimoto asked Interim Superintendent Matayoshi to assure the Board that she and her staff are confident and comfortable with this, and that the Board should approve the adoption of the Common Core Standards.

Ms. Matayoshi stated that she can say with confidence that there are no red flags that the Board should be concerned with.

Ms. Cox stated that this is the right direction. She stated that the only red flags that were raised by principals had to do with implementation and finding resources for implementation. Ms. Cox stated that there are no red flags on the Common Core Standards themselves.

Ms. Lee asked what the approximate cost is to change all textbooks.

Ms. Matayoshi stated that the Department is not planning to change all textbooks at this time because the Common Core Standards are closely aligned with the current standards.

The motion carried unanimously with Ms. Akuna, Dr. Clarke, Ms. Cochran, Ms. Cox, Mr. Harimoto, Ms. Ikeda, Ms. Iwamoto, Ms. Knudsen, Ms. Lee, Mr. Penebacker, and Mr. Watanabe voting aye.

VIII. Adjournment

The meeting was adjourned at 6:48 p.m.

Submitted for Approval

_____
CAMILLE M. MASUTOMI
Interim Executive Director

Approved by the Board

_____
GARRETT TOGUCHI
Board Chairperson

Attachments

Attachment ABoard Executive Director Report

Attachment BSuperintendent's Report

Attachment C State Librarian's Report

Attachment D Hawaii State Student Council

Attachment EWritten testimony received

Attachment F Recommendation memo on the Name of the New Middle School In Ewa

Attachment G Recommendation memo on Adopting the Common Core Standards




ATTACHMENT A FOR POSTING.pdfATTACHMENT B FOR POSTING.pdfATTACHMENT C FOR POSTING.PDF




ATTACHMENT D FOR POSTING.pdfATTACHMENT E FOR POSTING.pdfATTACHMENT F FOR POSTING.pdf




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