

**STATE OF HAWAII
BOARD OF EDUCATION
GENERAL BUSINESS MEETING**

MINUTES

Queen Liliuokalani Building
1390 Miller Street, Room 404
Honolulu, Hawaii 96813
Tuesday, July 18, 2017

PRESENT:

Brian De Lima, Esq., Board Vice Chairperson
Patricia Bergin
Margaret Cox
Hubert Minn
Kili Naumu+u
Kenneth Uemura
Bruce Voss, Esq.
Colonel Peter Santa Ana (military representative)
Maya Gee (student representative)

EXCUSED:

Lance Mizumoto, Board Chairperson
Nolan Kawano

ALSO PRESENT:

Keith Hayashi, Interim Superintendent
Amy Kunz, Interim Deputy Superintendent, Office of Fiscal Services
Siobhan Ng, Acting Chief of Staff
Ryan Roylo, Esq., Deputy Attorney General, Department of the Attorney General
Alison Kunishige, Esq., Executive Director
Kenyon Tam, Board Analyst
Regina Pascua, Board Private Secretary
Irina Dana

I. Call to Order

The Board of Education (&Board8) General Business Meeting was called to order by Board Vice Chairperson Brian De Lima at 1:30 p.m.

II. *Public Testimony on Board of Education (&Board8) Agenda Items

Board Vice Chairperson De Lima called for public testimony. There was no public testimony at this time.

Written testimony was also received and provided to the Board Members. The following is a listing of the people that submitted written testimony before the testimony deadline.

Name	Organization	Agenda Item	Position
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Dale Fryxell	Dean of Education, Chaminade University of Honolulu	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
John L. Bailey	School of Education, Brigham Young University-Hawaii	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Lauren Moriguchi	Executive Office on Early Learning	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Gerald Teramae	Hawaii State Teacher Standards Board, Hawaii Association of Independent Schools	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Roberta Martel	Teacher Education Program, Leeward Community College	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Bernadette Howard	Office of the State Director for Career and Technical Education, University of Hawaii	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Jeannine Souki	Hawaii Public Charter Schools Network	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Dr. Makalapua Alencastre	Ka Haka +Ula o Ke ,eliklani College of Hawaiian Language, University of Hawaii- Hilo	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Catherine H. Payne	Public	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Senator Michelle N. Kidani	Senate District 18, State of Hawaii	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021) VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Darren Iwamoto	Chaminade University of Honolulu	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Alyson Emrick	Teach for America Hawaii	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Anthony (Joe)	Kaho +iwai	VII.A. Board Action on nomination of Lynn	Support

Fraser		Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	
Mani Sehgal, Dr. Linda Andrade Wheeler	College of Extended and Interdisciplinary Education, School of Education, Hawaii Pacific University	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Donald Young	College of Education, University of Hawaii at Manoa	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Chris Santomauro	Kaneohe Elementary School	IV.A. Human Resource Committee Report on: (1) Presentation on partnership with University of Hawaii, College of Education to &Grow Our Own8 teachers; (2) Quarterly update on pending cases of Department of Education employees on Department Directed Leave (&DDL8) or Leave Pending Investigation (&LPI8); (3) Committee Action on Board Policy 900-1, Department of Education Applicant and Employee Non-Discrimination	Comment
Diann Huber	iteachHAWAII	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Michele Ebersole, Diane Barrett	School of Education, University of Hawaii Hilo	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Corey Rosenlee	Hawaii State Teachers Association	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Sione Thompson	Hawaii State Public Charter School Commission	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support
Felicia Villalobos	Wilcox Elementary School, Hawaii Teacher Standards Board	VII.A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)	Support

III. Approval of Meeting Minutes of June 20, 2017

ACTION: Motion to approve the General Business Meeting minutes of June 20, 2017 (Voss/Minn). The motion carried unanimously with all members present voting aye.

IV. Reports of Board Committees, Board Members, and Superintendent

- A. Human Resource Committee Report on: (1) Presentation on partnership with University of Hawaii, College of Education to &Grow Our Own8 teachers; (2)

Quarterly update on pending cases of Department of Education employees on Department Directed Leave (&DDL8) or Leave Pending Investigation (&LPI8); (3) Committee Action on Board Policy 900-1, Department of Education Applicant and Employee Non-Discrimination

Human Resources Committee Chairperson De Lima reported that the Committee received a presentation on the partnership between the Department of Education (&Department8) and the University of Hawaii, College of Education to &Grow Our Own8 teachers. He highlighted that Senator Michelle Kidani is a supporter of the program and assisted with obtaining a \$400,000 appropriation. Human Resources Committee Chairperson De Lima also highlighted the Department,s efforts to include substitute teachers with bachelor,s degrees and educational assistants in the &Grow Our Own8 teachers program. The first group of students is expected to graduate in 2019.

Human Resources Committee Chairperson De Lima stated that the Department also presented on Department employees on DDL and LPI. He reported that the Committee took action on Board Policy 900-1, Department of Education Applicant and Employee Non-Discrimination, as recommended by the Civil Rights Compliance Office.

B. Finance and Infrastructure Committee Report on: (1) Update on Department of Education,s facilities assessment study; (2) Update on instructions and restrictions by the Executive Branch on the Department of Education,s Fiscal Year 2018-2019 appropriation; (3) Update on status of implementation of Act 155 (Hawaii Revised Statutes Section 302A-1151.1, Pilot program for lease of public school land)

Finance and Infrastructure Committee Chairperson Kenneth Uemura reported that the Committee received an update on the Department,s facilities assessment study, an update on instructions and restrictions by the Executive Branch on the Department,s fiscal year 2018-2019 appropriation, and an update on the status of implementation of Act 155 relating to a pilot program for the lease of public school land.

C. Superintendent,s Report

Keith Hayashi, Interim Superintendent, reported that the Department is the 2017 recipient of the Frank Newman Award for State Innovation. Members of the Department accepted the award from the Education Commission of the States in San Diego, California in June. Hayashi highlighted that the award recognizes the Department,s improvement efforts, focus on college and career readiness, teacher and leader support, and literacy investments.

Hayashi also reported on the Department,s annual Education Leadership Institute event. He described how state office leaders and school administrators networked, shared ideas, and set direction. Hayashi highlighted that Christina Kishimoto, incoming Superintendent, provided opening and closing remarks and met with school administrators.

V. Discussion Items

A. Bright Spots: Castle-Kahuku Complex Area and James B. Castle High School,s Early College Program

Amy Kunz, Interim Deputy Superintendent, introduced Matt Ho, Castle-Kahuku Complex Area Superintendent.

Ho introduced Bernadette Tyrell, James B. Castle High School Principal, and detailed the growth of Castle High School,s early college program.

Tyrell described efforts at Castle High School to develop students into &glocal8 citizens who are

positive contributors to society and their communities. She detailed college and career readiness indicators and noted comparisons between Castle High School's percentages and statewide percentages. Tyrell stated that the attendance rate for the Class of 2016 was 91%. She described other indicators, including on-time graduation rates, language arts and math proficiency, science, Advanced Placement percentage of completers taking exams, college enrollment, and 11th grade ACT composite scores of 21 or higher.

Tyrell described making strides in the area of early college and highlighted that increasing the college going rate is an ongoing initiative at her school. She detailed that 167 students are enrolled in college courses on campus compared to 55 the previous year. The school currently offers 16 courses, which is an increase from the three it offered the previous year and shows exponential growth. Tyrell highlighted that students are flourishing and early college initiatives are growing.

Tyrell stated that in the past, early college courses were only offered to juniors and seniors. However, this summer marks the first year of incoming freshman taking college courses. She detailed demographics and noted that 38% of students enrolled in college courses are Native Hawaiian. Tyrell described targeting the Native Hawaiian population and first generation college students. She highlighted that students enrolled in college courses are outperforming general students in terms of average GPA, attendance, self-efficacy, and motivation.

Tyrell explained that the State measures whether students are college, career, and community ready by using four outcomes, including essential content knowledge, learning skills and cognitive strategies, transitional skills, and wayfinding. She noted that Castle High School aligns with these outcomes to ensure that students are ready to transition and take the seamless next step to post-secondary institutions.

Tyrell stated that in regards to the first outcome, essential content knowledge, Castle High School offers college courses that act as capstone courses. Students explore research and career pathways within academies. They take introductory courses in their junior year and are within a specific academy in their senior year. Students then take two consecutive courses that build on the introductory course. Tyrell stated that the five academies include STEM (science, technology, engineering, and math), arts, medical, natural resources, and AVID. AVID is a newer liberal arts pathway. She noted that students targeted for AVID are those who may not see themselves attending college. When taking AVID electives, students have support and mentoring and learn skills needed to be successful throughout high school. She highlighted that these students will have their associate's degrees by the time they graduate high school.

Tyrell highlighted success rates and noted that Castle High School's students sometimes outperform students on college campuses. She stated that college professors are not watering down courses for high school students and detailed that success rates demonstrate effective teaching and student growth.

Tyrell outlined the second outcome, learning skills and cognitive strategies, and emphasized the importance of students developing skills and strategies that will ensure their success when they transition to college. She stated that Castle High School surveys students to review what they gained from their college courses and detailed various quotes from students that highlighted their growth and development.

Tyrell stated that in terms of the third outcome, transitional skills, Castle High School reviews whether students are able to navigate various college systems. She noted that navigating systems can be a challenge for students and the college courses initiative attempts to connect students with individuals to build their social capital and ensure that they can navigate the system. She highlighted that incoming freshman enrolled in college courses over the summer receive college counseling and are connected with peer mentors, teacher mentors, and transition coordinators.

Tyrell reviewed the fourth outcome, wayfinding, and noted that this outcome is associated with self-advocacy and building efficacy. The more they learn, the more students grow. Tyrell noted that when

students, confidence grows, they are able to advocate for themselves in their college courses, community, and on college campuses. Tyrell highlighted that staff, teachers, college professors, and community partnerships all work together to collectively support students.

Board Member Bruce Voss asked about efforts directed toward students in middle school to encourage them to take advantage of the early college education opportunity.

Tyrell described being more intentional about targeting middle school students. This includes building and promoting a college-going culture and speaking with parents about the advantages of their children participating in early college courses. Tyrell noted that when the program began, high achieving students were targeted. However, all students are now being targeted.

Ho described targeting students in the &middle ground.⁸ He noted that these are students who realize the importance of college but may not know how to navigate the college system in order to attend. Offering college courses provides them with opportunity and brings the college level to Castle High School. Ho noted that in addition to providing opportunities for students, offering college courses at Castle High School also develops the capacity of teachers and provides teachers with professional development opportunities.

Military Representative Colonel Peter Santa Ana asked how many students were from military families out of the 167 students enrolled in college courses and inquired about the transition to Castle High School for students from military families.

Tyrell stated that any student who transitions will have to pick a pathway and noted that college courses are open to all students. She detailed that courses are an extension of chosen pathways and once a student chooses a pathway, there are an array of courses they can take. Tyrell stated that in terms of data, she does not know how many students who are taking college courses are from military families.

Board Vice Chairperson De Lima asked how many students attend Castle High School. Tyrell answered that there are 1,180 students attending Castle High School. Board Vice Chairperson De Lima stated that over 10% of students are enrolled in college courses. He noted that these students may have friends who also will start to believe that they can perform well in college courses. Board Vice Chairperson De Lima stated that oftentimes there are policies or procedures that hinder a school's ability to help students achieve. He invited Tyrell to share any policies or mandates that are preventing leaders at Castle High School from performing their jobs to the best of their abilities.

Tyrell stated that offering college courses can be expensive. She expressed appreciation for community partners supporting efforts but noted that the expense to sustain this program is challenging because of the lack of funding. Tyrell detailed being intentional and purposeful with allocating funding and pairing college courses with regular course loads and being cognizant of funding. Tyrell stated that in addition, principals and schools need more flexibility in terms of expanding the number of courses that can be offered to students as dual credit courses.

VI. *Public Testimony on Board Agenda Items

Board Vice Chairperson De Lima called for public testimony. The following people provided oral testimony.

Name	Organization	Agenda Item	Position
William Arakaki	Kauai-Niihau Complex Area	N/A	Support

William Arakaki, Kauai-Niihau Complex Area Superintendent, congratulated the Board on selecting Student Representative Maya Gee to serve on the Board for the 2017-18 school year.

VII. Action Items

A. Board Action on nomination of Lynn Hammonds as Executive Director of Hawaii State Teacher Standards Board (2017-2021)

Beth Pateman, Interim Associate Dean for Academic Affairs, College of Education, University of Hawaii at Manoa, stated that the Hawaii Teacher Standards Board (HTSB) recommends Lynn Hammonds for the position of executive director for HTSB for four years as indicated by statute. Pateman highlighted that Hammonds supported streamlining the teacher licensing process and developing new license fields and was instrumental in bringing together preparatory programs. Pateman stated that Hammonds' nomination has the support of HTSB board members, the Department, the Dean of the College of Education at the University of Hawaii at Manoa, stakeholders, the Hawaii State Public Charter School Commission, the Hawaii State Teachers Association, and educator programs.

ACTION: Motion to approve the appointment of Lynn Hammonds to the position of Executive Director for the Hawaii Teacher Standards Board for a term of four years from July 2017 through June 2021 (Voss/Cox). The motion carried unanimously with all members present voting aye.

Hammonds expressed appreciation for the privilege to serve and highlighted collaborative efforts and improvements that the Board made to teacher licensure and preparation programs.

B. Board Action on amendment of the By-Laws of the Hawaii State Board of Education: Thursday meetings

Board Vice Chairperson De Lima recommended moving Board and committee meetings from Tuesdays to Thursdays effective January 2018.

Board Member Margaret Cox asked why this would take effect in January. Board Vice Chairperson De Lima explained that some Board Members have calendars planned in advance with Tuesday sessions in mind and readjusting priorities without sufficient notice would be difficult.

Board Member Cox asked if meeting dates could be switched in the future after January 2018. Board Vice Chairperson De Lima stated that effective January 2018, meetings will be held on Thursdays.

Board Member Hubert Minn stated that he would like for the full Board to travel to the neighbor islands at least once per year to hold a meeting. Board Vice Chairperson De Lima agreed and noted that a request for funding for this purpose was made to the Legislature and was not approved. He stated that this can be revisited after reviewing restrictions and carryover funding.

Military Representative Colonel Santa Ana stated that Thursday Board meetings will be problematic for him and conflict with other obligations in his schedule.

Board Vice Chairperson De Lima stated that Military Representative Colonel Santa Ana's unavailability is serious and he would like to find a way to resolve it. Board Vice Chairperson De Lima asked Alison Kunishige, Board Executive Director, to work with Military Representative Colonel Santa Ana.

ACTION: Motion to amend Section 6.1 and 6.3 of the By-Laws of the Hawaii State Board of Education to allow the Board to meet on the first and third Thursday of each month instead of Tuesday, effective January 2018, as described in the memorandum dated July 18, 2017 (Uemura/Minn). The motion carried unanimously with all members present voting aye.

C. Board Action on general business meeting schedule for 2017-2018 School Year

and discussion concerning community meetings

Board Member Cox suggested that the incoming Superintendent attend community meetings when they occur in the future.

Board Vice Chairperson De Lima stated that discussions regarding the involvement of the Superintendent and Governor in community meetings will take place. He stated that the meeting schedule for the 2017-2018 school year is a tentative schedule and Board office staff can work with the Superintendent,s office and Governor,s office to review details of community meetings.

ACTION: Motion to adopt the general business meeting schedule for the 2017-2018 school year as described in the memorandum dated July 18, 2017 (Voss/Uemura). The motion carried unanimously with all members present voting aye.

D. Board Action on designation of Board members to an investigative committee (a permitted interaction group pursuant to Hawaii Revised Statutes Section 92-2.5(b)(1)), concerning Superintendent,s evaluation

Board Vice Chairperson De Lima recommended that the Board establish an investigative committee, pursuant to its by-laws and state law, to work with Superintendent Kishimoto in setting her goals and targets and to determine the evaluation tool that the Board should use to assess whether or not she has met those goals and targets. Board Vice Chairperson De Lima recommended appointing Board Members Patricia Bergin, Hubert Minn, and Bruce Voss to serve on the investigative committee, with Board Member Voss serving as chairperson.

ACTION: Moved that 1) an investigative committee (a permitted interaction group pursuant to Hawaii Revised Statutes 92-2.5(b)(1)) be established and tasked with setting the Superintendent,s goals and targets and determining an evaluation tool and 2) Board Members Patricia Bergin, Hubert Minn, and Bruce Voss serve on the investigative committee, with Board Member Voss serving as chairperson (Minn/Cox). The motion carried unanimously with all members present voting aye.

VIII. Executive Session

This portion of the meeting was closed under Section 92-4 and Section 92-5(a)(4) and (2), Hawaii Revised Statutes.

- A. Briefing on settlement of pending Department of Education litigation**
- B. Update on the 2016-2017 School Year evaluations of the Department of Education,s Leadership Employees (Assistant Superintendents and Complex Area Superintendents)**

Board Vice Chairperson De Lima stated that the Board will not discuss Agenda Item VIII.A., briefing on settlement of pending Department of Education litigation, during executive session.

ACTION: Motion to move into executive session to consult with the Board,s attorney and consider the evaluation of employees for agenda item VIII.B., Update on the 2016-2017 School Year evaluations of the Department of Education,s Leadership Employees (Assistant Superintendents and Complex Area Superintendents) (Uemura/Voss). The motion carried unanimously with all members present voting aye.

The meeting recessed at 2:17 p.m. and reconvened at 2:40 p.m.

Board Vice Chairperson De Lima asked if there was any further public testimony. There was no further public testimony.

IX. **Adjournment**

Board Vice Chairperson De Lima adjourned the meeting at 2:41 p.m.