

CALIFORNIA WEST RENTAL POLICY

Arroyo Grande Office

Applications can be found at apply.california-west.com

Our Application Acceptance Requirements:

- The applicant or someone on the applicant's behalf must view the unit with a representative of California West or by checking out keys;
- Application(s) for all occupants and all cosigners (if applicable) must be completely filled out and submitted via email to applyAG@california-west.com. In the subject line please put the address of the property you want to rent;
- Applicants; One application per adult is required, proof of income is required (last 3 check stubs)
- Applicants; If applying in a group, please turn in all applications at the same time if at all possible; and
- All application fees of \$15 per applicant (plus an additional \$15 for each co-signer applicant) must be paid by calling our office at 805-489-9401 and by providing credit/debit card information over the phone after you email your application to us. Application fees will not be accepted in advance until full application has been submitted via email.

Notes:

1. Applicants who receive part of their income from student aid, education grants, savings, family, or parents should submit a co-signer application, if allowed for the property, because most property owners do not consider those other sources of income to be adequate for approval purposes.
2. Applicants who are self employed should provide two years of tax returns, including Schedule C if you operate a sole proprietorship.

Remember: Completely fill out and SIGN all applications;
Submit co-signer forms at the same time as applications (must be SIGNED as well);
Pay the \$15 per applicant application fee (each co-signer is an additional \$15) by telephone; and
EVERYTHING must be submitted within 24 hours of the showing to guarantee consideration. DO NOT MAIL OR LEAVE APPLICATION OR APPLICATION FEE THRU OUR DOOR. IT WILL NOT BE PROCESSED.

145 S. Halcyon, Ste. H, Arroyo Grande CA 93420

Phone: (805) 489-9401 Fax: (805) 489-9439

E-mail: applyAG@california-west.com Web: www.california-west.com

Broker: Derek Banducci DRE Lic# 01276163