



San Luis Obispo office: 1380 Broad St, #1, San Luis Obispo, CA 93401

Tel:805-543-9119 Fax:805-543-4528 - www.california-west.com CalBRE LIC # 00528841

FORM 2:

REQUEST FOR SECURITY DEPOSIT RETURN TO ONE TENANT

If one security deposit return check made out to only one roommate is desired, please fill out and sign below. List each tenant's NAME and SIGNATURE authorizing the security deposit to be turned over to the tenant stated below. ALL TENANTS LISTED ON THE CURRENT LEASE MUST SIGN THIS AUTHORIZATION IN ORDER FOR THE SECURITY DEPOSIT TO BE RETURNED TO ONE TENANT.

Address rented from California-West: _____

Check Payable to (tenant's name): _____

Forwarding Address: _____

We the undersigned authorize the security deposit for the above referenced address to be made payable to our roommate listed above.

1.	_____	_____	_____
	Tenant's Name (Printed)	Tenant Signature	Date
2.	_____	_____	_____
	Tenant's Name (Printed)	Tenant Signature	Date
3.	_____	_____	_____
	Tenant's Name (Printed)	Tenant Signature	Date
4.	_____	_____	_____
	Tenant's Name (Printed)	Tenant Signature	Date
5.	_____	_____	_____
	Tenant's Name (Printed)	Tenant Signature	Date

IF EITHER FORM 1 OR FORM 2 ARE NOT COMPLETED CORRECTLY AND RETURNED TO OUR OFFICE UPON MOVE-OUT, WE WILL ISSUE ONLY ONE CHECK WITH ALL TENANT'S NAMES ON THAT CHECK.



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FORM 1:
REQUEST FOR SEPARATE SECURITY DEPOSIT RETURN CHECKS

If separate Security Deposit return checks are desired for each tenant in your unit, we must have each tenant forwarding address and SIGNATURE on this form below. ALL TENANTS LISTED ON THE CONTRACT MUST SIGN THIS AUTHORIZATION IN ORDER FOR THE SPLIT TO TAKE EFFECT. The Security Deposit return will be divided equally.

Address Rented From California-West, Inc. :

1) Tenant Signature Print Name Date

Forwarding Address

2) Tenant Signature Print Name Date

Forwarding Address

3) Tenant Signature Print Name Date

Forwarding Address

4) Tenant Signature Print Name Date

Forwarding Address

5) Tenant Signature Print Name Date

Forwarding Address

IF EITHER FORM 1 OR FORM 2 ARE NOT COMPLETED CORRECTLY AND RETURNED TO OUR OFFICE UPON MOVE-OUT, WE WILL ISSUE ONLY ONE CHECK WITH ALL TENANT'S NAMES ON THAT CHECK.