

Carl Albert State College

SPACE HEATER GUIDELINES

Introduction

Safety is a top consideration when using space heaters. The U.S. Consumer Product Safety Commission estimates that more than 25,000 residential fires every year are associated with the use of space heaters, causing more than 300 deaths. An estimated 6,000 persons receive hospital emergency room care for burn injuries associated with contacting hot surfaces of room heaters, mostly in non-fire situations.

Instructions

- If you want to use a space heater please contact the Safety Coordinator (x1457) for an inspection of the location where the space heater is requested.
- Once the location has been approved by the Safety Coordinator, use the following list of approved space heaters. Space heaters can be approved by request.
- All personal heaters not approved and used at Carl Albert will be removed.
- Space heaters are not allowed in student rooms and are not allowed in laboratories, shops or classrooms using combustible or flammable products.
- Follow all manufacturer's operating instructions.
- Heaters need space! Space heaters should never be installed under desks.

Heaters need to be in an open area. Space heaters need at least three feet clear space around them. Keeping the heater in an open area will also provide a visible reminder for the user to remember to shut off the heater when not in use and at the end of each workday.

- Do not operate any heater with a damaged cord or plug, or after the heater malfunctions, or has been dropped or damaged in any manner.
- Do not use in bathrooms, laundry areas, or other similar indoor locations.
- Do not run cord under carpeting; do not cover cord with throw rugs, runners or the like. Arrange cord away from traffic area where it will not be tripped over.
- Do not use on soft surfaces, like a bed, where openings may become blocked.
- Do not place anything on top of a space heater.
- Do not leave the heater unattended at any time.

For more Space Heater and fire safety tips, please visit the National Fire Protection

Association website at:

<http://www.nfpa.org/public-education/by-topic/top-causes-of-fire/heating/heating-safety-tips>

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List of some approved space heaters:

Lasko 754200 heater

Honeywell HHF370B heater

Dyson AM09 heater

Vornado AVH2 Plus heater

Honeywell UberHeat Ceramic Heater

Nikko Heater 5200 BTU

750W/1500W ETL Listed Quiet Ceramic Space Heater

*When you shop for an electric space heater, look for a label from a recognized testing laboratory such as UL (Underwriters Laboratory), ETL (Intertek), or CSA (Canadian Standards Association) verifying that the heater's construction and performance meet voluntary U.S. safety standards.

*If your space heater is not listed above please get approval before use.