

Program Review Executive Summary AAS Physical Therapist Assistant

Based on the thorough program review addressing all criteria in policy, a comprehensive report should be possible within ten or fewer pages. This template is provided to assist institutions in providing a brief summary, which is to be presented to the institutional governing board prior to submission to the State Regents. Executive summaries should be possible within two pages using this template format.

Institution Name: Carl Albert State College Program Name and State Regents Code: 051 List Any Options: Date of Review: 9/21/2020 Recommended Date of Next Review:	
Centrality to Institutional Mission: It is the mission of the Carl Albert State College Physical Therapist Assistant Program to educate our students with the necessary knowledge and skills to become an entry level Licensed Physical Therapist Assistant. We will strive to keep student costs low while connecting the student to nearby classroom and clinical education.	
Program Objectives and Goals: <ol style="list-style-type: none"> 1. Upon completion of the program, the student will practice ethics of the physical therapist assistant 2. Upon completion of the program, the student will perform within the plan of care in physical therapy 3. Upon completion of the program, the student will demonstrate competence in critical safety skills provided in physical therapy 	
Quality Indicators Such As: <ul style="list-style-type: none"> – Student Learning Outcomes – Effective Teaching – Effective Learning Environments – External Curricular Evaluation – Capacity to Meet Needs and Expectations of Constituencies 	<ul style="list-style-type: none"> • A. Identify legal practice standards B. Report to appropriate authorities C. Communicate effectively with all stakeholders • A. Explain the plan of care B. Apply the plan of care at the level of the PTA C. Modify interventions to meet the plan of care • A. Explain critical safety elements of skills B. Apply critical safety elements during skill delivery C. Modify skills to meet critical safety elements • Click here to enter text.

Productivity for Most Recent 5 Years	Number of Degrees: 68 Number of Majors: 82

<p>Other Quantitative Measures Such As:</p> <ul style="list-style-type: none"> – Number of Courses for Major – Student Credit Hour in Major – Direct Instructional Costs – Supporting Credit Hour Production – Roster of faculty members including the number of FTE faculty in the specialized courses within the curriculum – If available, information about employment or advanced studies of graduates of the program over the past five years – If available, information about the success of students from this program who have transferred to another institution 	<ul style="list-style-type: none"> • Total number of courses for major: 16 2015-2019 total Credit Hours Produced: 1873, 2019-20 AY Total Allocation \$206, 533.84 • Kendal Repass Program Director maintains 1.1 FTE, Jeri Hobday Academic Clinical Coordinator for Education maintains 1.1 FTE, Bill Carroll Core Faculty maintains 0.5 FTE for the program. • Program Two-Year Employment Rate is 100%
<p>Duplication and Demand</p>	<ul style="list-style-type: none"> • No duplication of technical courses are made. Cohort sequencing is required for degree completion
<p>Effective Use of Resources</p>	<ul style="list-style-type: none"> • The program has determined that the faculty meet the needs and expectations of the program. This is based on findings from the Smart Evals, Faculty Evaluations, Self-Evaluations, Faculty Peer Evaluations, Professional Development Activity Evaluation, and Licensure Pass Rates. Although the Licensure Pass Rate is low for the most recent cohort, there is no evidence that suggests modification in faculty should occur. The program has determined that the financial resources meet the needs and expectations of the program. This is based on findings from the Budget Review, Budget Request, Endowed Professorship, Professional Development Activities, and Faculty Response to Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time. The program has determined that the staff meet the needs and expectations of the program. This is based on findings from the Administrative Assistant completion of assigned duties, Federal Work Study completion of assigned duties, response time from IT department, IT

	<p>Department Professional Development Offerings, Faculty Meetings. Findings from these tools indicate no modifications are necessary at this time. The program has determined that the space meets the needs and expectations of the program. This is based on findings from PTA Faculty Meetings, Graduate Survey, Advisory Committee, and Faculty Response from Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time. The program has determined that the equipment, technology, and materials meet the needs and expectations of the program. This is based on findings from PTA Faculty Meetings, Graduate Survey, Advisory Committee, and Faculty Response from Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time. The program has determined that the library and learning resources meet the needs and expectations of the program. This is based on findings from PTA Faculty Meetings and student access to library resources. Findings from these tools indicate no modifications are necessary at this time. The program has determined that the student services meet the needs and expectations of the program. This is based on findings from student complaints regarding student services, availability of PTA peer tutors, distribution of information related to student services availability, number of students receiving approved accommodations. Findings from these tools indicate no modifications are necessary at this time.</p>
Strengths and Weaknesses	<p><i>Strengths:</i></p> <ul style="list-style-type: none">• After the most recent assessment, program strengths consist in the areas of clinical experiences, clinical sites, and educating student PTAs in contemporary practice and roles of the PTA, the admission process, admission criterion, program enrollment, and all program resources. Each item showed that a steady pace was being held but that continued monitoring with improvement can occur. <p><i>Weaknesses:</i></p>

	<ul style="list-style-type: none">• Program weaknesses consist in the areas of course syllabi and objectives, course sequencing, instructional evaluations, survey distribution, communication with clinical faculty, clinical duration, and licensure pass rate.
Recommendations	<ul style="list-style-type: none">• Two examples of changes from the last assessment process have to do with the course syllabi and course objectives or described by the program as Student Learning Outcomes. After assessment the course syllabi were found to not be compliant to CAPTE requirements. Faculty acknowledged all requirements and restructured to meet both institutional and CAPTE requirements for distribution of syllabi beginning in fall 2019. After assessment of program course objectives known as Student Learning Outcomes, faculty acknowledged that current SLO's did not meet CAPTE required depth and breadth, as well as criterion from Standard 7D. Faculty also analyzed that current SLOs did not contain action verbs consistent with level of thinking skills intended for the SLO. A program map of SLOs was completed and new SLOs with appropriate criterion and action verbs were installed for fall 2019.

Program Review Summary Template
3.7 Academic Program Review
AAS. Physical Therapist Assistant

Based on the thorough internal or external program review addressing all criteria in policy, a comprehensive report should be possible within ten or fewer pages. This program review template is provided to assist institutions in compiling the program review information, which is to be presented to the institutional governing board prior to submission to the State Regents. Executive Summaries should be possible within two pages using the provided template (Program Review Executive Summary Template).

Description of the program's connection to the institutional mission and goals:

It is the mission of the Carl Albert State College Physical Therapist Assistant Program to educate our students with the necessary knowledge and skills to become an entry level Licensed Physical Therapist Assistant. We will strive to keep student costs low while connecting the student to nearby classroom and clinical education.

3.7.5 Process (Internal/External Review):

Previous Reviews and Actions from those reviews:

Analysis and Assessment (including quantitative and qualitative measures) noting key findings from internal or external reviews and including developments since the last review:

Click here to enter text.

A. Centrality of the Program to the Institution's Mission: *(Institution's response/rationale should follow each criteria of this policy; (Size of box provided is NOT an indicator of the length of response expected; please include as much information as needed to thoroughly address each standard.)*

The mission statements show congruency in two ways. One, affordability is addressed in keeping student costs low. Accessibility is addressed with a nearby classroom and clinical education. The contemporary professional expectation is licensure and stated in the programs mission statement as the entry level licensed PTA.

B. Vitality of the Program:

B.1. Program Objectives and Goals:

Goal 1:

The PTA Graduate will demonstrate entry level performance of the Licensed Physical Therapist Assistant.

This is a graduate goal supported by the following program objectives:

Program Objective 1:

The Carl Albert State College Physical Therapist Assistant Education Program will possess graduation rates that are at least 60% over two years.

83.5% of students in the 2018-2019 cohorts graduated. Target exceeded. No action at this time.

Program Objective 2:

The Carl Albert State College Physical Therapist Assistant Education Program will possess licensure pass rates that are at least 85% over two years.

100% of Students in the 2018 cohort passed the licensure exam. 33% of students in the 2019 cohort have passed the licensure exam. Target not met. Action is to closely monitor continued attempts on the exam and 2020 cohort performance on indicators. As nothing has changed in the curriculum from the previous cohorts that can be evidenced as exceeding the target, the program will implement strategies to address the 2019 cohort licensure attempts. Action items include: Exit Exam revisions, Course Exam Remediation Revisions, EAR reinforcement, Spring 2020 Scorebuilders On Campus Review, weekly live-stream to all 2019 and 2020 students beginning January 16, Offer for Exam and One Hour Reviews with Faculty, Invitation to attend all guest speaker events in spring 2020 with new courses developed from reports of weakness'. As of submission date, nine of the ten students have agreed to go through the remediation offered by the program and make an attempt in April of 2020.

Goal 2:

The PTA Program will possess a curriculum that provides the necessary knowledge and skills for the profession of the Physical Therapist Assistant.

This is a curriculum goal supported by the following program objectives:

Program Objective 2:

The Carl Albert State College Physical Therapist Assistant Education Program will possess licensure pass rates that are at least 85% over two years.

100% of Students in the 2018 cohort passed the licensure exam. 33% of students in the 2019 cohort have passed the licensure exam. Target not met. Action is to closely monitor continued attempts on the exam and 2020 cohort performance on indicators. As nothing has changed in the curriculum from the previous cohorts that can be evidenced as exceeding the target, the program will implement strategies to address the 2019 cohort licensure attempts. Action items include: Exit Exam revisions, Course Exam Remediation Revisions, EAR reinforcement, Spring 2020 Scorebuilders On Campus Review, weekly live-stream to all 2019 and 2020 students beginning January 16, Offer for Exam and One Hour Reviews with Faculty, Invitation to attend all guest speaker events in spring 2020 with new courses developed from reports of weakness'. As of submission date, nine of the ten students have agreed to go through the remediation offered by the program and make an attempt in April of 2020.

Program Objective 4:

The Carl Albert State College Physical Therapist Assistant Education Program will maintain 100% of Program Faculty that complete one item in their faculty development that is consistent with their instructional content area.

100% of faculty identify development activities that insure that development activities reflect contemporary practice.

Program Objective 6:

The Carl Albert State College Physical Therapist Assistant Education Program will have 75% of graduates agree with curriculum process standard questions for graduating students.

100% of graduates agreed with curriculum process standard questions from the graduate survey.

Goal 3:

The PTA Faculty will provide accessible and exceptional classroom and clinical education opportunities.

This is a faculty goal supported by the following program objectives:

Program Objective 8:

The Carl Albert State College Physical Therapist Assistant Education Program will matriculate 75% of the admitted first year students to the second year.

100% of the 2020 cohort matriculated to the second year of the program.

Program Objective 4:

The Carl Albert State College Physical Therapist Assistant Education Program will maintain 100% of Program Faculty that complete one item in their faculty development that is consistent with their instructional content area.

100% of faculty identified and participated in development activities that insure that development activities reflect contemporary practice.

B.2. Quality Indicators (including Higher Learning Commission issues):

Admissions Process meet the needs and expectations of the program

1. *PTA Admission Survey: 100% of students agreed that admission process met the needs for admission. Target exceeded. No action at this time.*
2. *PTA Faculty Meeting: 100% of care faculty agreed that the admission process met the needs for admission. Target met. No action at this time.*
3. *Comparison of number of applications initiated versus completed: 54 applications were completed compared to 73 total initiated resulting a 74% completion rate. Target exceeded. No action at this time.*

Admissions Criteria and prerequisites meet the needs and expectations of the program

1. *Graduation Rate: 96% of students graduated in two year aggregate. Target exceeded, no action at this time*
2. *Licensure Pass Rate: 77% of students passed the licensure exam in two year aggregate. Target not met. Action is to remediate students seeking attempt and monitor 2020 cohort*
3. *First Year to Second Year Matriculation Rate: 100% students from the 2020 cohort matriculated. Target met. No action at this time.*

Program enrollment appropriately reflects available resources, program outcomes and workforce needs

1. *Clinical Site Visit Form Related to Workforce Trends: 100% of clinical faculty reported that current enrollment of program meets the need of the workforce. Target exceeded. No action at this time.*
2. *Employment Rate: 100% of graduates who actively sought employment are employed. Target Met. No action at this time*
3. *Clinical Site Availability: Two clinical sites refused in clinical affiliations. Target met with exception. No action at this time.*

4. *Budget Request Review: Budget Review: 100% of core faculty reviewed and reported that FY 2018-19 budget was sufficient for program needs. Target met. No action at this time. No action at this time.*
5. *Graduate Survey: 100% of students agree with question 20 on graduate survey. Target exceeded. No action at this time.*
6. *Advisory Committee/ Employers: 100% of the advisory committee and employers report that program enrollment meets*

Collective core faculty meet program and curricular needs

1. *Smart Eval: 100% of Core faculty are above school average for Question 31 Instructor Effectiveness. Target exceeded. No action at this time.*
2. *Faculty Evaluation: 100% of faculty meet requirements on all standards. Target met. No action at this time*
3. *Self-Evaluation: 100% of faculty meet requirements on all standards. Target met. No action at this time*
4. *Faculty Peer Evaluation: 100% of faculty reported meeting requirements on all standards. Target met. No action at this time*
5. *Professional Development Activity Evaluation: 100% of faculty completed professional development and evaluations. Target met. No action at this time.*
6. *Graduation Rate: 96% of students graduated in two year aggregate. Target exceeded, no action at this time*
7. *Licensure Pass Rate: 63% of students passed the licensure exam in two year aggregate. Target not met. Action is to remediate students seeking attempt and monitor 2020 cohort*

Clinical education faculty meet program and curricular needs

1. *Review of Clinical Faculty Qualifications: 100% of clinical faculty are qualified after review. Target met. No action at this time.*
2. *Progress in CPI Mid-Term to Final Summative Comments and Ratings for all Clinical Experience: 92% of students progressed from mid-term to final. Target met. No action at this time.*
3. *APTA Student Assessment of Clinical Instruction: 100% of students agreed that clinical faculty met curricular needs. Target met. No action at this time.*
4. *SLO Assessment Nuventive Report PHTA 2332, PHTA 2432, PHTA 2534: 100% of SLO's had target met when presented by clinical education faculty. Target met. No action at this time.*
5. *Number of students who achieve required entry level ratings. 92% of students achieved required entry level ratings within the time frame of clinical education. Target met with exception. Pending student performance was achieved to entry level upon extension of time in clinical education.*

Program resources: Financial Resources

1. *Budget Review: 100% of core faculty reviewed and reported that FY 2018-19 budget was sufficient for program needs. Target met. No action at this time.*
2. *Budget Request: 100% of core faculty agreed for the budget request items for FY 2019-2020. Target met. Action made and all budgets are currently being allocated toward requests.*
3. *Endowed Professorship: Endowed professorship was funded in 2018 upon most recent application. Target met. Action made and 32 tablets were purchased for two PTA cohorts.*
4. *Professional Development Activities: 100% of faculty participated in professional development activities meeting assessed needs. Target met. Action is to continue professional development for faculty based on assessed need.*
5. *Faculty Response to Program Resource Survey: 100% of faculty agreed that program financial resources met program needs. Target met. No action at this time.*

Program Resources: Staff administrative/ Secretarial/ and technical support

1. AA completion of assigned duties: 100% of assigned duties to the administrative assistant were completed. Target Exceeded. No action at this time.
2. FWS completion of assigned duties: Most assigned duties to the federal work study were completed and no negative impact to the program occurred from maintaining a FWS position. Target Met. No action at this time.
3. Response time for IT department: 100% of faculty report no complaints with response time from IT. Target met. No action at this time.
4. IT Department Professional Development Offerings: The IT department offered 3 professional development opportunities 2019, 100% of PTA Core faculty completed each. Target met. No Action at this time.

Faculty Meetings: 100% of faculty agree that administrative and technical support meet program needs. Target met. Action is to continue monitoring into next semester

Program Resources: Space

1. PTA Faculty Meetings: 100% of faculty agree that program space meet program needs. Target met. Action is to continue monitoring into next semester.
2. Graduate Survey: 100% of students agree with question 20 on graduate survey. Target exceeded. No action at this time.
3. Advisory Committee: 0 members of the PTA Advisory Committee report inadequacy of program space. Target met. No action at this time.
4. Faculty Response from Program Resource Survey: 100% of faculty agree with question 3 on the Program Resource Survey. Target met. No action at this time.

Program Resources: equipment, technology, and materials

1. PTA Faculty Meetings: 100% of faculty agree that program space meet program needs. Target met. Action is to continue monitoring into next semester.
2. Graduate Survey: 100% of students agree with question 20 on graduate survey. Target exceeded. No action at this time.
3. Advisory Committee: 0 members of the PTA Advisory Committee report inadequacy of program space. Target met. No action at this time.
4. Faculty Response from Program Resource Survey: 100% of faculty agree with question 3 on the Program Resource Survey. Target met. No action at this time.

Program Resources: Library and Learning Resources

1. PTA Faculty Meeting: Library maintained up to date periodicals, textbooks, and online resources. Target exceeded, no action at this time.
2. Student Access to Library Resources: 0 Student Complaints were received regarding access to library resources. Target exceeded, no action at this time.

Program Resources Student Services

1. Student complaints regarding student services: 0 Student Complaints were received regarding access to library resources. Target exceeded, no action at this time.
2. Availability of PTA peer tutors: Tutoring provided for 100% of students seeking services for academic year 2018-2019. Target exceeded. Action will be to monitor for new requests in current academic year.
3. Distribution of Information Related to Student Services Availability: 0 Student Complaints were received regarding access to Student Services Availability. Target exceeded, no action at this time.

4. *Number of students receiving approved accommodations: Accommodation provided for 100% of students seeking services for academic year 2018-2019. Target exceeded. Action will be to monitor for new requests in current academic year.*

Program policies and procedures as well as relevant institutional policies and procedures meet program needs

1. *Policy and Procedure 5 Year Review: The program policies and procedures were reviewed in 2018 and 100% of policies that needed revision based on expiration or modification were updated. Target Met. No further action at this time.*
2. *Policy and Procedure Revision Meetings: 100% of faculty participate in PTA Faculty meetings and provided input on Program Policies and Procedures that were in need of discussion and possible action. Target met. No action at this time.*
3. *Institutional Meetings: 100% of faculty participated in institutional meetings.*
4. *Advisory Committee Meetings:*
 - a. *100% of committee members participate in PTA Advisory Committee meetings and provided input on Program Policies and Procedures that were in need of discussion and possible action. Target met. No action at this time.*
 - b. *100% of policies and procedures that were presented for addition, modification, or withdrawal were voted on and appropriately acted on. Target met. No action at this time.*
5. *As issues arise: 100% of issues that affect policy have been placed on the agenda for review by the advisory committee and program needs are met. Target met. No action at this time.*

B.3. Minimum Productivity Indicators:

Time Frame (e.g.: 5 year span)	Head Count	Graduates
2018-2019	17	17
2017-2018	17	12
2016-2017	16	16
2015-2016	16	12
2014-2015	16	11

B.4. Other Quantitative Measures:

- b.4.a.** *Number of courses taught exclusively for the major program for each of the last five years and the size of classes:
List or attach list of courses*

PHTA1113 ☐ PHTA 1113 Introduction to Physical Therapy
PHTA1203 ☐ PHTA 1203 Anatomy and Physiology for PTA's
PHTA1231 ☐ PHTA 1231 Clinical Orientation

PHTA1283 ___ PHTA 1283 Physical Disabilities
PHTA1292 ___ PHTA 1292 Physical Therapy Procedures I
PHTA2332 ___ PHTA 2332 Clinical Experience I
PHTA2343 ___ PHTA 2343 Physical Therapy Procedures II
PHTA2353 ___ PHTA 2353 Neurology and Pathology
PHTA2363 ___ PHTA 2363 Kinesiology
PHTA2373 ___ PHTA 2373 Therapeutic Exercise I
PHTA2413 ___ PHTA 2413 Rehabilitation
PHTA2432 ___ PHTA 2432 Clinical Experience II
___ PHTA 2442 Psychosocial Aspects of Physical
PHTA2442 Therapy
PHTA2473 ___ PHTA 2473 Therapeutic Exercise II
PHTA2482 ___ PHTA 2482 PTA Seminar
PHTA2534 ___ PHTA 2534 Clinical Experience III

Cohort size has been 16 until 2017 when the program began accepting a cohort of 17.

b.4.b. Student credit hours by level generated in all major courses that make up the degree program for five years:

TERM	COURSE ID	
2014-15	-----	
	PHTA-2534 .1004	
	15/1S	17

		17
	PHTA-1113 .2024	
	15/2S	16
	PHTA-1113L.2025	
	15/2S	16
	PHTA-1283 .2002	
	15/2S	16
	PHTA-2332 .2027	
	15/2S	16
	PHTA-2332L.2028	
	15/2S	16
	PHTA-2343 .2030	
	15/2S	16
	PHTA-2343L.2031	
	15/2S	16
	PHTA-2353 .2033	
	15/2S	17
	PHTA-2363 .2035	
	15/2S	16

	PHTA-2363L.2036	
	15/2S	15
	PHTA-2373 .2038	
	15/2S	16
	PHTA-2373L.2039	
	15/2S	16

		192 CH
	PHTA-1203 .3552	
	15/3S	14
	PHTA-1203L.3553	
	15/3S	14
	PHTA-1231 .3554	
	15/3S	14
	PHTA-1231L.3555	
	15/3S	14
	PHTA-1292 .3560	
	15/3S	14
	PHTA-1292L.3561	
	15/3S	14
	PHTA-2413 .3562	
	15/3S	17
	PHTA-2413L.3563	
	15/3S	17
	PHTA-2432 .3564	
	15/3S	16
	PHTA-2442 .3566	
	15/3S	16
	PHTA-2473 .3567	
	15/3S	16
	PHTA-2473L.3568	
	15/3S	16
	PHTA-2482 .3049	
	15/3S	17

		199 CH
	PHTA-2534 .1004	
2015-16	16/1S	17

		17
	PHTA-1113 .6274	
	16/2S	16
	PHTA-1113L.2025	
	16/2S	16

	PHTA-1283 .2002	
	16/2S	16
	PHTA-2332 .2027	
	16/2S	14
	PHTA-2332L.2028	
	16/2S	14
	PHTA-2343 .2030	
	16/2S	14
	PHTA-2343L.2031	
	16/2S	14
	PHTA-2353 .2033	
	16/2S	14
	PHTA-2363 .2035	
	16/2S	14
	PHTA-2363L.2036	
	16/2S	14
	PHTA-2373 .2038	
	16/2S	14
	PHTA-2373L.2039	
	16/2S	14

	174CH	
	PHTA-1203 .3552	
	16/3S	20
	PHTA-1203L.3553	
	16/3S	20
	PHTA-1231 .3554	
	16/3S	16
TERM	M COURSE ID	
----	-----	
	PHTA-1231L.3555	
2016-17	16/3S	16
	PHTA-1292 .3560	
	16/3S	16
	PHTA-1292L.3561	
	16/3S	16
	PHTA-2413 .3562	
	16/3S	12
	PHTA-2413L.3563	
	16/3S	12
	PHTA-2432 .3564	
	16/3S	12
	PHTA-2442 .3566	
	16/3S	12
	PHTA-2473 .3567	
	16/3S	12
	PHTA-2473L.3568	
	16/3S	12

	PHTA-2482 .3049 16/3S	12

		188
	PHTA-2534 .1004 17/1S	11

		11
	PHTA-1113 .6274 17/2S	16
	PHTA-1113L.2025 17/2S	16
	PHTA-1283 .2002 17/2S	16
	PHTA-2332 .2027 17/2S	12
	PHTA-2343 .2030 17/2S	12
	PHTA-2343L.2031 17/2S	12
	PHTA-2353 .2033 17/2S	12
	PHTA-2363 .2035 17/2S	14
	PHTA-2363L.2036 17/2S	14
	PHTA-2373 .2038 17/2S	12
	PHTA-2373L.2039 17/2S	12
	PHTA-2432 .2009 17/2S	12

TERM		160CH
2017-18	PHTA-1203 .3552 17/3S	21
	PHTA-1203L.3553 17/3S	21
	PHTA-1231 .3554 17/3S	15
	PHTA-1231L.3555 17/3S	15
	PHTA-1292 .3560 17/3S	15

PHTA-1292L.3561	
17/3S	15
PHTA-2413 .3562	
17/3S	12
PHTA-2413L.3563	
17/3S	11
PHTA-2442 .3566	
17/3S	11
PHTA-2473 .3567	
17/3S	11
PHTA-2473L.3568	
17/3S	10
PHTA-2482 .3049	
17/3S	11
PHTA-2534 .3582	
17/3S	12

180CH

PHTA-1113 .2274	
18/2S	17
PHTA-1113L.2025	
18/2S	17
PHTA-1283 .2002	
18/2S	17
PHTA-2332 .2027	
18/2S	16
PHTA-2343 .2030	
18/2S	16
PHTA-2343L.2031	
18/2S	16
PHTA-2353 .2033	
18/2S	16
PHTA-2363 .2035	
18/2S	18
PHTA-2363L.2036	
18/2S	18
M COURSE ID	

PHTA-2373 .2038	
18/2S	16
PHTA-2373L.2039	
18/2S	16
PHTA-2432 .2009	
18/2S	16

199

	PHTA-1203 .3552	
	18/3S	18
	PHTA-1203L.3553	
	18/3S	18
	PHTA-1231 .3554	
	18/3S	16
	PHTA-1231L.3555	
	18/3S	16
	PHTA-1292 .3560	
	18/3S	16
	PHTA-1292L.3561	
	18/3S	16
	PHTA-2413 .3562	
	18/3S	16
	PHTA-2413L.3563	
	18/3S	16
	PHTA-2442 .3566	
	18/3S	16
	PHTA-2473 .3567	
	18/3S	16
	PHTA-2473L.3568	
	18/3S	16
	PHTA-2482 .3049	
	18/3S	16
	PHTA-2534 .3564	
	18/3S	16

		212
TERM		
	PHTA-1113 .2274	
2018-19	19/2S	17
	PHTA-1283 .2002	
	19/2S	17
	PHTA-2332 .2027	
	19/2S	16
	PHTA-2343 .2030	
	19/2S	15
	PHTA-2353 .2033	
	19/2S	16
	PHTA-2363 .2035	
	19/2S	15
	PHTA-2373 .2038	
	19/2S	15
	PHTA-2432 .2009	
	19/2S	15

		126

PHTA-1203 .3552	
19/3S	20
PHTA-1203L.3553	
19/3S	20
PHTA-1231 .3554	
19/3S	17
PHTA-1231L.3555	
19/3S	17
PHTA-1292 .3560	
19/3S	17
PHTA-1292L.3561	
19/3S	17
PHTA-2413 .3562	
19/3S	13
PHTA-2413L.3563	
19/3S	13
PHTA-2442 .3566	
19/3S	13
PHTA-2473 .3567	
19/3S	13
PHTA-2473L.3568	
19/3S	13
PHTA-2482 .3049	
19/3S	13
PHTA-2534 .3564	
19/3S	12

198CH

1873
Credit
Hours

b.4.c. Direct instructional costs for the program for the review period:

CATEGORY	PREVIOUS ACADEMIC YEAR	ACADEMIC YEAR OF VISIT	ACADEMIC YEAR AFTER THE VISIT EVEN IF NOT YET SUBMITTED
	ACTUAL Identify AY: 18/19	BUDGETED Identify AY: 19/20	PROPOSED Identify AY: 20/21
ALLOCATION(S) TO PROGRAM			
Source: State Allocation	\$	\$	\$
Source: Tuition	\$	\$	\$
Source: Fees	\$	\$	\$
TOTAL ALLOCATIONS \$: (Amount allocated to program) (Auto-Calculates on Portal)	\$ 206,023.00	\$ 206,533.84	\$ 239, 865.00
OPERATING EXPENSES			
SALARY EXPENSES, excluding benefits	Core Faculty FTEs: <u>2.7</u>	Core Faculty FTEs: <u>2.7</u>	Core Faculty FTEs: <u>2.7</u>
Core Faculty			
Associated Faculty	\$ 184,728.00	\$ 183,533.84	\$ 218,365.00
Staff	\$	\$	\$
TOTAL \$	\$	\$	\$
FACULTY DEVELOPMENT			
Faculty Development	\$	\$	\$
TOTAL \$	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
CLINICAL EDUCATION			
Clinical Faculty Development	\$	\$	\$
Travel to Clinical sites	\$	\$	\$
Other	\$	\$	\$
TOTAL \$	\$ Line with Faculty Development	\$ Line with Faculty Development	\$ Line with Faculty Development
OPERATIONAL			
Supplies	\$	\$	\$
Communication (Phone, mail, etc.)	\$	\$	\$
Reproduction (Xeroxing, slides, photo, etc.)	\$	\$	\$
TOTAL \$	\$ 8,785.00	\$ 9,600.00	\$ 13,500.00
EQUIPMENT			
Repairs	\$	\$	\$
Acquisition	\$	\$	\$
Rental	\$	\$	\$
TOTAL \$	\$ 7,500.00	\$ 7,900.00	\$ 2,500.00
OTHER (Specify)			
1. Work study	\$ 810.00	\$ 1,000.00	\$ 1,000.00
2. Professional Services	\$ 700.00	\$ 1,000.00	\$ 1,000.00
TOTAL \$	\$ 1,510.00	\$ 2,000.00	\$ 2,000.00
TOTAL OPERATING EXPENSES(Auto-Calculates)	\$ 206,023.00	\$ 206,533.84	\$ 239, 865.00

- b.4.d.** The number of credits and credit hours generated in the program that support the general education component and other major programs including certificates:

Technical Courses for the PTA AAS do not support general education courses but do support the Certificate for Physical Therapy Aide. Those courses and the credits and credit hours produced are as follows.

Required Courses – 42 hours

PHTA111	
3	___ PHTA 1113 Introduction to Physical Therapy
PHTA120	
3	___ PHTA 1203 Anatomy and Physiology for PTA's
PHTA123	
1	___ PHTA 1231 Clinical Orientation
PHTA128	
3	___ PHTA 1283 Physical Disabilities
PHTA129	
2	___ PHTA 1292 Physical Therapy Procedures I

TERM

COURSE ID

2014-15

TOTAL 180 CH

PHTA-1113	
.2024 15/2S	16
PHTA-	
1113L.2025	
15/2S	16
PHTA-1283	
.2002 15/2S	16
PHTA-1203	
.3552 15/3S	14
PHTA-	
1203L.3553	
15/3S	14
PHTA-1231	
.3554 15/3S	14
PHTA-	
1231L.3555	
15/3S	14
PHTA-1292	
.3560 15/3S	14
PHTA-	
1292L.3561	
15/3S	14
PHTA-1113	
.6274 16/2S	16

TERM

2015-16

TOTAL 204 CH

PHTA-1113L.2025	
16/2S	16
PHTA-1283	
.2002 16/2S	16
PHTA-1203	
.3552 16/3S	20
PHTA-1203L.3553	
16/3S	20
PHTA-1231	
.3554 16/3S	16
PHTA-1231L.3555	
16/3S	16
PHTA-1292	
.3560 16/3S	16
PHTA-1292L.3561	
16/3S	16

2016-17

TOTAL 204 CH

PHTA-1113	
.6274 17/2S	16
PHTA-1113L.2025	
17/2S	16
PHTA-1283	
.2002 17/2S	16
PHTA-1203	
.3552 17/3S	21
PHTA-1203L.3553	
17/3S	21
PHTA-1231	
.3554 17/3S	15
PHTA-1231L.3555	
17/3S	15
PHTA-1292	
.3560 17/3S	15
PHTA-1292L.3561	
17/3S	15

17

TERM

2017-18

TOTAL 204 CH

PHTA-1113	
.2274 18/2S	
PHTA-	
1113L.2025	
18/2S	17
PHTA-1283	
.2002 18/2S	17
PHTA-1203	
.3552 18/3S	18
PHTA-	
1203L.3553	
18/3S	18
PHTA-1231	
.3554 18/3S	16
PHTA-	
1231L.3555	
18/3S	16
PHTA-1292	
.3560 18/3S	16
PHTA-	
1292L.3561	
18/3S	16

2018-19

TOTAL 230 CH

PHTA-1113	
.2274 19/2S	17
PHTA-1283	
.2002 19/2S	17
PHTA-1203	
.3552 19/3S	20
PHTA-	
1203L.3553	
19/3S	20
PHTA-1231	
.3554 19/3S	17
PHTA-	
1231L.3555	
19/3S	17
PHTA-1292	
.3560 19/3S	17
PHTA-	
1292L.3561	
19/3S	17

- b.4.e.** A roster of faculty members, faculty credentials and faculty credential institution(s). Also include the number of full time equivalent faculty in the specialized courses within the curriculum:

Faculty	Credential	Institution that granted degree
Kendal Repass	Master of Science, PTA	Texas AM Commerce, Carl Albert State College
Jeri Hobday	Master of Education, PT	University of Arkansas
Bill Carroll	Master of Physical Therapy, PT	Wichita State University

Add more rows if needed

- b.4.f.** If available, information about employment or advanced studies of graduates of the program over the past five years:

Program Two-Year Employment Rate is 100%

- b.4.g.** If available, information about the success of students from this program who have transferred to another institution:

Not applicable

B.5. Duplication and Demand:

In cases where program titles imply duplication, programs should be carefully compared to determine the extent of the duplication and the extent to which that duplication is unnecessary. An assessment of the demand for a program takes into account the aspirations and expectations of students, faculty, administration, and the various publics served by the program. Demand reflects the desire of people for what the program has to offer and the needs of individuals and society to be served by the program.

Address Duplication: Not applicable

Address Demand: Not applicable

- b.5.a.** Detail demand from students, taking into account the profiles of applicants, enrollment, completion data, and occupational data:

In 2019, the program received a total of 73 applications and 54 were assessed as complete applications for the admission period beginning in fall 2019. This was a 74% completion rate for application and is reviewed as a comparison each year by the program. For the cohort accepted, 17 students were admitted to the program. At the completion of the first year, all 17 students matriculated to the second year of the program.

- b.5.b.** Detail demand for students produced by the program, taking into account employer demands, demands for skills of graduates, and job placement data:

Students graduating in spring 2020 produced a 90% licensure pass rate. The current employment rate for 2019 graduates is 100% for all graduates actively seeking employment.

- b.5.c.** Detail demand for services or intellectual property of the program, including demands in the form of grants, contracts, or consulting:

The Program has determined that the three core faculty currently involved with the program currently meet the needs as all technical courses are sufficiently being taught, the office hours are being maintained, and the faculty do not exceed contractual teaching hours due to program responsibilities. Faculty resources include the offices that adjoin and they communicate daily. The full time faculty have experience that cover all major areas of contemporary physical therapy practice. The PTA facilities as a whole are adequate in providing space for the preparation of audiovisuals and other instructional aides. The Director's, ACCE's, and Core Faculty member offices have adequate space, privacy, and security for preparing instructional materials, advising students, and storing records and materials. The PTA program has two dedicated classrooms. Each room is equipped with MS Window Surface connected Presentation Monitors, mobile lap top computer lab, dry-erase whiteboards, demonstration plinths, lecterns, ADA seating, and spacious student seating at either tables or traditional desks. JH 203 is exclusive to the PTA program and 206 is a shared classroom to the Allied Health, Pre-Sports Medicine, and HPER courses; but PTA retains preference in class scheduling. The present laboratory and classroom supplies and equipment represent one of the strengths of the department and is reflective of contemporary practice.

The budget for supplies and equipment for supportive activity is adequate to develop instructional materials and maintain appropriate correspondence. Repair and inspection for safe operating condition of equipment is scheduled on a yearly basis by the Program Director. Documentation of this inspection is maintained on the respective units and on file in the PTA office. The PTA program has long had a sufficient operations budget that has exceeded the needs of the program. The program has also been awarded numerous Endowed Professorships to continue to grow and allow both institutional and program missional success.

The CASC PTA Program is comprised of three core faculty members who are responsible for the technical components of the PTA program. The core faculty consists of the Program Director, Academic Coordinator of Clinical Education, and Core Faculty member who also serves as Allied Health Division Chair. The Program Director, who is a licensed PTA, maintains 1.1 FTE for the program and a six hour per semester classroom and 12 hour office responsibility. The Academic Coordinator of Clinical Education who is a licensed Physical Therapist and maintains 1.1 FTE for the program and a 9 hour per semester classroom and 12 hour office responsibility. A core faculty member who is a licensed Physical Therapist and maintains 0.5 FTE for the program and 7 hour per semester classroom and 12 hour office responsibility completes the three core faculty. The current core faculty currently meet the needs of the program. License information for all core faculty can be viewed on their Curriculum Vitae. The core faculty to student ratio is 3:32 and includes both classroom and laboratory responsibilities between two cohorts and meets program needs. Average faculty to student lab ratio is 1: 24The core faculty workloads are within the defined workload policies as college faculty will have a contractual requirement of 30 course hours per year and 24 office hours per year. All current core faculty contractually have a lower requirement and can be evidenced with the annual appointment letter.

Clinical Education servicing the students of CASC PTA are robust and diverse. The Clinical Education Affiliations are determined based on provisions made by the site and the clinical instructors available. Student interest, Clinical Instructor Availability, In-Patient/ Out-Patient

criterion, and proximity. The ACCE will monitor the clinical contracts and maintain each affiliation contract for three years where the affiliation will be examined for usage and either renewed or omitted. The ACCE will communicate with both the student and the clinical sites to confirm the affiliation typically 3-6 months prior to the affiliation start date. The current capacity of the program is seventeen per cohort. At no single time will both cohorts be enrolled and active in a clinical experience. The program has determined that because the student will complete four clinical rotations, the aggregate of clinical contracts should reflect that. The goal of the program is to maintain a minimum of sixty-eight total clinical contracts and an additional two per student to safeguard the attendance for the student and meeting program outcomes. The current structure of the clinical education meets the needs of the program. The written agreement maintained by both the program and the clinical affiliations describes the rights and responsibilities of each entity including communication methods from the program and affiliation, student expectations to affiliation policies, acknowledgement of student liability insurance, what student information the college will provide, expectations of experiences for the student, clinical instructor qualifications, orientation for the student, availability of work space, patient care, and discrimination policies. The ACCE has complete oversight of the clinical affiliation agreement maintenance and all records are stored in the office of the ACCE. The ACCE reviews all contracts every year and updates when necessary.

b.5.d. Detail indirect demands in the form of faculty and student contributions to the cultural life and well-being of the community:

To provide essential physical therapy to underserved, underinsured, and complicit patients in the Carl Albert State College Service Area without reimbursement of services to meet the needs of the patient and the CASC Student Physical Therapist Assistant.

Patients of the Viking Clinic are recruited and sought by current faculty of the CASC PTA program as well as referred by clinical faculty and local healthcare providers. The patient census will be dictated each semester by program needs.

Patients must be qualified for therapy services by meeting the following:

- *Patients must be 18 years or older or have a parent/ guardian present during the therapy services.*
- *Patients must be willing to accept therapy services at the schedule that is suitable for the CASC PTA Program.*
- *Patients must be willing to accept therapy services from a student.*
- *Patients must present a written order for physical therapy from their provider.*
- *Patients are disqualified from receiving therapy services when they are involved in active litigation.*
- *Patients are disqualified from receiving therapy services when they are involved in seeking workman's compensations.*
- *Patients are disqualified from receiving therapy services when they are involved in legal disputes concerning disability*
- *Patients will be qualified when they have completed and submitted the liability waiver*

Patients will receive an initial evaluation from a licensed Physical Therapist. The patient will then be given a plan of care with both short and long term goals. The patient will then have the plan of care carried out by a combination of Licensed PT or PTA and student physical therapist assistants

Patients are discharged when either therapy services are no longer medically necessary, beneficial, or when the time frame for student involvement ends. The clinic manager will notify the patient of the projected discharge date or end of service timeline.

- b.5.e.** The process of program review should address meeting demands for the program through alternative forms of delivery. Detail how the program has met these demands:

Not applicable

B.6. Effective Use of Resources:

Resources include financial support, (state funds, grants and contracts, private funds, student financial aid); library collections; facilities including laboratory and computer equipment; support services, appropriate use of technology in the instructional design and delivery processes, and the human resources of faculty and staff.

The program has determined that the faculty meet the needs and expectations of the program. This is based on findings from the Smart Evals, Faculty Evaluations, Self-Evaluations, Faculty Peer Evaluations, Professional Development Activity Evaluation, and Licensure Pass Rates. Although the Licensure Pass Rate is low for the most recent cohort, there is no evidence that suggests modification in faculty should occur.

The program has determined that the financial resources meet the needs and expectations of the program. This is based on findings from the Budget Review, Budget Request, Endowed Professorship, Professional Development Activities, and Faculty Response to Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time.

The program has determined that the staff meet the needs and expectations of the program. This is based on findings from the Administrative Assistant completion of assigned duties, Federal Work Study completion of assigned duties, response time from IT department, IT Department Professional Development Offerings, Faculty Meetings. Findings from these tools indicate no modifications are necessary at this time.

The program has determined that the space meets the needs and expectations of the program. This is based on findings from PTA Faculty Meetings, Graduate Survey, Advisory Committee, and Faculty Response from Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time.

The program has determined that the equipment, technology, and materials meet the needs and expectations of the program. This is based on findings from PTA Faculty Meetings, Graduate Survey, Advisory Committee, and Faculty Response from Program Resource Survey. Findings from these tools indicate no modifications are necessary at this time.

The program has determined that the library and learning resources meet the needs and expectations of the program. This is based on findings from PTA Faculty Meetings and student access to library resources. Findings from these tools indicate no modifications are necessary at this time.

The program has determined that the student services meet the needs and expectations of the program. This is based on findings from student complaints regarding student services, availability of PTA peer tutors, distribution of information related to student services availability, number of students receiving approved accommodations. Findings from these tools indicate no modifications are necessary at this time.

Institutional Program Recommendations: (describe detailed recommendations for the program as a result of this thorough review and how these recommendations will be implemented, as well as the timeline for key elements)

Recommendations	Implementation Plan	Target Date
<i>After assessment the course syllabi were found to not be compliant to CAPTE requirements.</i>	<i>Faculty acknowledged all requirements and restructured to meet both institutional and CAPTE requirements for distribution of syllabi beginning in fall 2019</i>	<i>Fall 2019</i>
<i>After assessment of program course objectives known as Student Learning Outcomes, faculty acknowledged that current SLO's did not meet CAPTE required depth and breadth, as well as criterion from Standard 7D. Faculty also analyzed that current SLOs did not contain action verbs consistent with level of thinking skills intended for the SLO.</i>	<i>A program map of SLOs was completed and new SLOs with appropriate criterion and action verbs were installed for fall 2019</i>	<i>Fall 2019</i>

Summary of Recommendations:

	Department	School/College	Institutional
Possible Recommendations:	PTA	Allied Health Science	Carl Albert State College
Expand program (# of students)	No	No	No
Maintain program at current level	Yes	Yes	Yes
Reduce program in size or scope	No	No	No
Reorganize program	No	No	No
Suspend program	No	No	No
Delete program	No	No	No

Department/
Program Head 
(Signature)

Date 09/28/2020

Dean 
(Signature)

Date 9/28/2020

