

ADMISSIONS PROCESS CHANGES

The Admissions office has made some modifications to the enrollment and advisement processes for this semester to ensure Carl Albert efficiently serves students throughout the upcoming enrollment period. The following processes describe how each type of student will be helped:

First-Time Freshmen:

These students will be required to register and attend an Enrollment Session. During these sessions, students will create their schedule, go on an in-depth campus tour, and discuss important topics such as online resources (Vikeconnect, Blackboard, Student Email), Housing options, Student ID's, Financial Aid, and much more! Students can find the Enrollment Session registration form located on our enrollment website (www.carlalbert.edu/enrollment) and students are also sent the link in an automated email after they apply.

****If Enrollment Sessions are not offered due to COVID-19, the students will be contacted via email and/or phone to complete their enrollment. Students will be contacted closer to the date of their Enrollment Session confirming or denying the occurrence of the session. ****

Transfer and Readmit Students:

These students have the option to contact any advisor (Advisement Specialists or Faculty Advisors) to get enrolled! They are given contact information for all advisors via the Academic Advisors' list.

Continuing Students:

Continuing first-semester freshmen are being advised by Advisement Specialists through Freshman Orientation! This will now be conducted via email and/or phone. All other continuing students have been sent advisement emails containing electronic degree plans with recommendations on what classes they should enroll in for the fall semester. We have encouraged these students to contact their faculty advisor to enroll in courses and have provided contact information via the attached advisors' lists, but they also have the option of contacting our Advisement Specialists to get enrolled as well. The last option for these students is to self-enroll. CASC has provided the students with step-by-step instructions on how to complete this through Vikeconnect. The following image is an example of a detailed electronic degree plan that has been sent to a continuing student. The highlighted courses represent our recommendations for the next semester. We also include several explanations and notes throughout the email.

Associate of Arts in Sociology/Psychology Division of Social & Behavioral Science		Program Code: (037) Minimum Ret/Grad GPA2.00 Minimum Total Hours 62-64 Minimum Resident Hours15	
GENERAL EDUCATION REQUIREMENTS	(40 HOURS)	MAJOR REQUIREMENTS	(22-24 HOURS)
English Composition - 6 hours (Select Both) <input checked="" type="checkbox"/> ENGL 1113 Freshman Composition I <input type="checkbox"/> ENGL 1213 Freshman Composition II		Required Courses in Major - 15 hours (Select All) <input checked="" type="checkbox"/> PSY 1113 Introduction to Psychology <input type="checkbox"/> PSY 2113 Intro to Behavior & Adjustment <input type="checkbox"/> PSY 2123 Developmental Psychology <input type="checkbox"/> BP20 SOC 1113 Introduction to Sociology <input type="checkbox"/> SOC 2123 Social Problems	
U.S. History - 3 hours (Select One) <input checked="" type="checkbox"/> HIST 1483 Am His 1492-1865 or HIST 1493 Am His 1865-Pr		Elective Courses in Major - 7-9 hours <i>(Select two or more courses in conference with advisor)</i> <input type="checkbox"/> CJ 1113 Introduction to Criminal Justice ² <input type="checkbox"/> ECON 2113 Principles of Macroeconomics <input type="checkbox"/> GEOG 2243 Human Geography <input type="checkbox"/> SOC 2133 Marriage & Family ² <input type="checkbox"/> SOC 2143 Comparative Cultures ² <input type="checkbox"/> Approved Elective	
U.S. Government - 3 hours (Select One) <input checked="" type="checkbox"/> POS 1113 American Federal Government			
Biological Science - 4 hours (Select One) <input type="checkbox"/> BIO 1114, BOT 1114, or ZOO 1114			
Physical Science - 4 hours (Select One) <input type="checkbox"/> GPS 1214, CHEM 1115, PHYS 1114, or GEOL 1014			
Orientation - 1 hour (Select One) <input checked="" type="checkbox"/> ORI 1111 Freshman Orientation			
Mathematics - 3 hours (Select One) <input type="checkbox"/> MATH 1413 Survey of Contemporary Mathematics ¹			
Health, Physical Education & Recreation - 2 hours (Select One) <input type="checkbox"/> BP20 any HPER course, except activity courses			
Humanities - 6 hours (Select Two) <input type="checkbox"/> HUM 2113 Gen Hum. I <input type="checkbox"/> BP20 HUM 2223 Gen Hum II <input type="checkbox"/> ART 1113 Art Appreciation <input type="checkbox"/> DRMA 1213 Intro Theatre <input type="checkbox"/> HIST 1113 Early West Civ <input type="checkbox"/> HIST 1123 Mod West Civ <input type="checkbox"/> MUS 1113 Music Apprec <input type="checkbox"/> PHIL 1113 Intro to Philosophy <input type="checkbox"/> PHIL 2123 Ethics <input type="checkbox"/> RLED 1113 Old Testament <input type="checkbox"/> RLED 1123 New Testament <input type="checkbox"/> RLED 2113 World Religions <input type="checkbox"/> Any Literature Course(s)			
Approved Electives - 8 hours (Select CS 1103 and Electives) <i>Select CS1103 and any two courses in psychology, social sciences, foreign languages, & fine arts (art, music, drama) in conference with advisor</i> <input type="checkbox"/> BP20 CS 1103 Microcomputer Applications <input type="checkbox"/> Elective <input type="checkbox"/> Elective			
Totals: ----- Credit Hours: 40		Totals: ----- Credit Hours: 22-24	

Notation:

¹MATH 1413 is Math Pathways requirement. However, student should consider the math requirement of the transfer institution.

²Preferred elective choices

Students are required to complete General Education and Major Requirement courses leading to this degree. Students who complete this associate's degree are prepared to transfer and continue their education at a four-year college/university. Students should consult with their academic advisor and refer to the 4-semester by semester program planning guide to understand course sequencing.

If anyone has questions concerning the enrollment and advisement processes, please do not hesitate to contact the Admissions office. Go Vikings!