

**Degree:** Associate of Applied Science  
**Major:** Applied Technology  
**Option:** Business Services  
**Division:** Business and Technology

Program Code: (875, ATECH.AAS)

Minimum Ret/Grad GPA . . . . 2.00

Minimum Total Hours . . . . . 62

This ATECH.AAS program applies to Oklahoma Technology Center instructors or advanced Technology Center graduates who have NOCTI or national licensure/certification and work experience related to their credential. Students are required to complete General Education and Technical Support courses; CASC will award college credit for credential earned (Technology Block course credit) and work-related experience. This degree program is available by permission of Registrar's Office and verification of student's credentials.

## **GENERAL EDUCATION REQUIREMENTS: .....19 HOURS**

### **Communications - 6 hours**

1. ENGL 1113 Freshman Composition I
2. ENGL 1213 Freshman Composition II or SPCH 1113 Introduction to Speech Communication

### **U.S. History - 3 hours**

1. HIST 1483 American History 1492-1865 or HIST 1493 American History 1865-Present

### **U.S. Government - 3 hours**

1. POS 1113 American Federal Government

### **Orientation - 1 hour**

1. ORI 1111 Freshman Orientation or LIB 1011 Information Literacy I or BUS 1111 Personal Finance

### **Approved Electives - 6 hours**

1. Elective (ART, ENGL, HIST, HPER, HUM, MUS, PSY, SOC, SPCH)
2. Elective (ART, ENGL, HIST, HPER, HUM, MUS, PSY, SOC, SPCH)

## **SPECIALIZED COURSE REQUIREMENTS: .....43 HOURS**

(Business Services: Business Services)

### **Carl Albert State College -Technical Block Credits Award<sup>1</sup> - 15 hours**

1. TECH 2000 Technical Block Credits<sup>1</sup>

### **Technology Support Courses – 28 hours**

1. ACCT 1103 Fund of Accounting
2. ACCT 2103 Financial Accounting
3. ACCT 2203 Managerial Accounting
4. CS 2003 Electronic Spreadsheets
5. BUS 1013 Intro to Business
6. BUS 1133 Customer Service
7. BUS 2113 Principles of Management
8. BUS 2133 Bus Communications
9. ECON 2113 Macroeconomics
10. MATH 1523 Functions & Modeling
11. MKTG 2103 Intro to Marketing

### **Notation:**

<sup>1</sup>Technology Center national industry credential Certification or Licensure required for block credit award. Present to Registrar for verification and documentation.

Assessment: Business National Credential/Licensure; MOS Excel; Retail Management Certification; Internet and Computing Core Certificate; MOS Word