

CARL ALBERT STATE COLLEGE REGENTS MEETING  
DECEMBER 10, 2024 ~ 1:00 P.M.  
F. L. HOLTON BUSINESS CENTER – REGENTS ROOM  
1507 S. MCKENNA STREET  
POTEAU, OKLAHOMA 74953  
**AGENDA**

**A. OPENING OF MEETING**

1. CALL TO ORDER
2. PROOF OF NOTICE OF MEETING – *Notice of this scheduled meeting sent to the Secretary of State on December 8, 2023 and the agenda was published at least 24 hours prior to this meeting in compliance with the Oklahoma Open Meetings Act.*
3. ROLL CALL & DECLARATION OF QUORUM
4. ANNOUNCEMENTS AND INTRODUCTIONS
5. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 29, 2024 AND SPECIAL BOARD MEETING OF NOVEMBER 12, 2024
6. FINANCIAL REPORT (October 2024) – *President Jay Falkner*
7. INTERNAL AUDIT REPORT – *Brian Roberts*

**B. REPORTS**

1. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE 2025 CASC BOARD OF REGENTS REGULAR MEETING SCHEDULE
2. PHYSICAL PLANT UPDATE – *Chuck Lewis*
3. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE PROGRAM REVIEW SCHEDULES – *Dr. Marc Willis*
4. CASC ONLINE UPDATE – *Sarah Brown*
5. PRESIDENT'S REPORT – *President Jay Falkner*
  - a) Interim Study
  - b) Southeast Oklahoma Legislative Tour

**C. BIDS/PURCHASES**

**D. EXECUTIVE SESSION**

1. CONSIDERATION AND POSSIBLE ACTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO TITLE 25, OKLAHOMA STATE STATUTE, SECTION 307 (B) (1) TO DISCUSS EMPLOYMENT, PROMOTIONS/CHANGE OF STATUS WITH EMPLOYMENT, RESIGNATIONS, AND TERMINATIONS OF THE INDIVIDUALS LISTED BELOW IN SUBSECTION (D)(1)(A) (i-iii):
  - A. *Discussion of Personnel Matters*
    - i. *Employment*
      - a. *Kayla Smith – Recruiter/Admissions Counselor*
    - ii. *Promotion/Change of Status*
      - a. *Kyla Bailey – Project Coordinator for Serving the New Majority Grant*
      - b. *Justus Christie – Psychometrist Coordinator*
      - c. *Randy Dodson – State Assessment Services Assessment Specialist*
      - d. *Bobby Gabehart – State Assessment Services Advocacy Specialist*
      - e. *Jessica Hunt – Digital Media Instructor*
      - f. *Ashley Moore – Virtual Campus Success Coach for Serving the New Majority Grant*
      - g. *Stephen Muniz – Psychometrist Bilingual*
      - h. *Rachel Parish – Nursing Instructor*
      - i. *John Reed – State Assessment Services Assessment Specialist*
      - j. *Aletra Reynolds – State Assessment Services Advocacy Specialist*
      - k. *Mikel Smith – State Assessment Services Assessment Specialist*
      - l. *Geneva Strech – Grant Writer/Administrator*
      - m. *Michaela Thompson – Support Team Coordinator for Serving the New Majority Grant*
      - n. *Ashley Watts – State Assessment Services Assessment Specialist*
    - iii. *Resignation*
      - a. *Kerstein Rothermel – Support Team Member (effective November 15, 2024)*
2. CONSIDERATION AND POSSIBLE ACTION TO RECONVENE IN OPEN SESSION

***E. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MATTERS DISCUSSED IN EXECUTIVE SESSION***

***F. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE PRESIDENTS CONTRACT***

***G. CONSIDERATION AND POSSIBLE ACTION ON NEW ITEMS OF BUSINESS, NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING OF THE AGENDA***

***H. ADJOURNMENT***

***1. CONSIDERATION AND POSSIBLE ACTION TO ADJOURN***

*The Board of Regents may discuss, vote to approve, vote to disapprove, vote to table, vote to take items out of order, or decide not to discuss or vote on any item on the agenda. If you need disability-related accommodations or wheelchair access information, please contact: Office of the President at 918-647-1211. Requests should be made by December 9, 2024.*