

CARL ALBERT STATE COLLEGE

EST. 1933

Return this form to:
workstudy@carlalbert.edu
Office of Financial Aid
- Federal Work-Study
Business Office
- Institutional Work-Study

Work-Study Job Posting Request

Semester/Year: ☒ Fall: 2025 ☒ Spring: 2026 ☐ Summer: _____

Type of WS: ☒ Federal ☒ Institutional

Department Name/#: Stivers Center

Campus: ☒ Poteau ☐ Sallisaw ☐ Off Campus

Building: Stivers Center Office/Room #: _____

Job Duties/Responsibilities:

Cleaning equipment, running intramural games, checking students and staff in, overseeing Stivers.

Schedule:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
(Possible working hours)	<u>6:00pm</u> <u>11:00pm</u>	<u>9:00am</u> <u>11:00pm</u>	<u>9:00am</u> <u>11:00pm</u>	<u>9:00am</u> <u>11:00pm</u>	<u>9:00am</u> <u>11:00pm</u>	<u>9:00am</u> <u>4:00pm</u>	<u>closed</u>

Supervisor Name: Lexi Watson

Email: aswatson@carlalbert.edu

Phone #: 918 647 1283

Other Information (if applicable):