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Office of Financial Aid - Federal Work-Study Business Office

- Institutional Work-Study

Work-Study Job Posting Request

Semester	/Year:	Fall: <u>2025</u>	Spring: 2	2026 \square S	ummer:		
Type of V	ws:	Federal	Institutional				_
Department Name/#: Trio/ETS/Sallisaw (3014)							
Campus:	Pot	eau 🔳 Sallisa	ıw Off Ca	ımpus			
Building	g: Mayo Office/Room #: 8023						
Job Duties/Responsibilities: Filing, light cleaning, answer telephone, make copies, mailing							
Schedule:							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
(Possible working		8:00	8:00	8:00	8:00	8:00	
hours)		4:30	4:30	4:30	4:30	4:00	
Supervisor Name: Paul Marshall Email: pmarshall@carlalbert.edu Phone #: 918-776-9242 ext. 2224 Other Information (if applicable):							
Other In	iormation (i	т аррисавіе):					