

Work-Study Job Posting Request

Semester/Year: ☒ Fall: 2025 ☒ Spring: 2026 ☒ Summer: 2026

Type of WS: ☒ Federal ☒ Institutional

Department Name/#: Food Service (1100)

Campus: ☒ Poteau ☐ Sallisaw ☐ Off Campus

Building: Costner- Balentine Office/Room #: Cafe' 1507

Job Duties/Responsibilities:

Good customer service. Serve food. Food prepping and handling food safely.

Dishwashing. Clean tables. Take out the trash. Sweep and mop floors. Catering events.

Opportunities to work at different areas that brings out the best results.

Schedule:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
(Possible working hours)		7am-10 am 11 am-2pm 4:30 pm-7:30 pm	7am-10 am 11 am-2pm 4:30 pm-7:30 pm	7am-10 am 11 am-2pm 4:30 pm-7:30 pm	7am-10 am 11 am-2pm 4:30 pm-7:30 pm	7am-10 am	9:30am-12:30 pm

Supervisor Name: Thomas Vongnarath

Email: Tvongnarath@carlalbert.edu

Phone #: 918-647-1333

Other Information (if applicable):

Ability to work well with others. Team player. Willing to learn and have good

customer service. Multitasking and being mobile while at work. Following instructions

and allowing constructive criticism.