

CARL ALBERT STATE COLLEGE REGENTS MEETING
DECEMBER 9, 2025 ~ 1:00 P.M.
HOFFMAN-WILSON CENTER
1507 S. MCKENNA STREET
POTEAU, OKLAHOMA 74953
AGENDA

A. OPENING OF MEETING

1. CALL TO ORDER
2. PROOF OF NOTICE OF MEETING – *Notice of this scheduled meeting sent to the Secretary of State on December 8, 2024 and the agenda was published at least 24 hours prior to this meeting in compliance with the Oklahoma Open Meetings Act.*
3. ROLL CALL & DECLARATION OF QUORUM
4. ANNOUNCEMENTS AND INTRODUCTIONS
5. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 28, 2025 AND SPECIAL BOARD MEETING OF NOVEMBER 4, 2025
6. FINANCIAL REPORT (October & November 2025) – *President Jay Falkner*
7. INTERNAL AUDIT REPORT – *Brian Roberts*

B. REPORTS

1. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE 2026 CASC BOARD OF REGENTS REGULAR MEETING SCHEDULE
2. COSTNER-BALENTINE STUDENT CENTER RENOVATION UPDATE – *Michael Riley, Architect*
3. CASC REGENTS SUBCOMMITTEE REPORTS
 - a) Long Term Strategy
 - b) Enrollment and Recruitment
4. CONSIDERATION AND POSSIBLE ACTION ON ADULT EDUCATION PROGRAM GRANT – *President Jay Falkner*
5. CONSIDERATION AND POSSIBLE ACTION ON TITLE III STRENGTHENING INSTITUTIONS PROGRAM GRANT – *President Jay Falkner*
6. PRESIDENT'S REPORT – *President Jay Falkner*
 - a) President's Leadership Class

C. BIDS/PURCHASES

D. EXECUTIVE SESSION

1. CONSIDERATION AND POSSIBLE ACTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO TITLE 25, OKLAHOMA STATE STATUTE, SECTION 307 (B) (1) TO DISCUSS EMPLOYMENT, PROMOTIONS/CHANGE OF STATUS WITH EMPLOYMENT, RESIGNATIONS/TERMINATIONS, AND RETIREMENT OF THE INDIVIDUALS LISTED BELOW IN SUBSECTION (D)(1)(A) (i-iii):

A. Discussion of Personnel Matters

i. Employment

- a. Chastadee Bailey – Upward Bound Academic Advisor*
- b. Brooklyn Fout – Educational Opportunity Center Secretary/TRIO Administrative Assistant*
- c. Robin Spencer – Academic Resource Center/Library/Bookstore Assistant at Sallisaw*
- d. Tanner Turk – Library Circulation Assistant (Part-Time)*

ii. Promotion/Change of Status

iii. Resignation/Termination

a. Katie Allen – Student Service Specialist (effective December 12, 2025)

b. Sarah Stahmer – Student Support Services Academic Advisor (effective November 19, 2025)

iv. Retirements

a. Charles Lewis – Physical Plant Director (effective March 31, 2026)

b. Tommy Smith – Business and Technology Instructor/Division Chair (effective December 31, 2025)

2. CONSIDERATION AND POSSIBLE ACTION TO RECONVENE IN OPEN SESSION

E. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MATTERS DISCUSSED IN EXECUTIVE SESSION

F. CONSIDERATION AND POSSIBLE ACTION ON NEW ITEMS OF BUSINESS, NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING OF THE AGENDA

G. ADJOURNMENT

1. CONSIDERATION AND POSSIBLE ACTION TO ADJOURN

The Board of Regents may discuss, vote to approve, vote to disapprove, vote to table, vote to take items out of order, or decide not to discuss or vote on any item on the agenda. If you need disability-related accommodations or wheelchair access information, please contact: Office of the President at 918-647-1211. Requests should be made by December 8, 2025.