

Studio Name: First Year Drawing/2D Studio
Studio Managers: Sugey Salazar, Ian Axe
Building: Hooper - 184 Hooper Street
Room: GC21 & GC25

STUDIO ACCESS

Studio Access Hours:	Open with Building Access: daily from 7am-12 midnight. Tools and Materials in black and gray cabinets are accessible to First Year students only during staffed hours, 9am-8pm.
General Orientation and Access:	First Year Students only, under supervision of CCA shop staff. Orientations for specific materials or processes are scheduled at the beginning of the semester by Studio managers with the instructors and in conjunction with specific class requirements.
Special Equipment Authorization:	Materials or Equipment may not be removed from the building without Studio managers permission.

SAFETY REQUIREMENTS

PPE Requirements:	
Headphones/earbuds:	Use of headphones or earbuds is permitted only during open studio hours in the classroom.
Food and drink policy:	Water is allowed and should be covered and kept on work tables. Food is allowed per faculty permission and if properly discarded in the appropriate bins outside in the hallway.

MATERIALS USE

Materials Storage:	Individual materials storage for students in the 2D classrooms is not available. Students' artwork can be stored in the Faculty flat file drawers, only for the duration of the class during the semester. Faculty should arrange with the studio managers for artwork storage outside of class times (<i>for special circumstances only</i>).
Materials Disposal:	At the end of each semester, any project materials should go into the appropriate hallway trashcan: compost, recycling, or landfill as discussed during the 2D orientation. Debris that does not fit in the trash cans must be disposed of in the lidded containers located in the Courtyard next to the Hooper Building.
Banned Materials:	Spray/aerosol adhesives or paints may not be used anywhere in the Hooper building. Fiberglass may not be used anywhere on campus. Faculty need to check in with studio managers before bringing any

	materials for classroom use that may be toxic.
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