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## Application Requirements

### Licensed Volunteers

LMFT/LCSW/Licensed Psychologist

Thank you for your interest volunteering to provide counseling and/or supervision services for Community Counseling Center.

Our approval process requires us to have the following documents on file. These documents will be submitted to our Clinical Committee for review. Our Clinical Committee meets monthly. After your references are checked, you will be contacted for an interview.

\_\_\_\_\_ 1. Resume showing educational and paid or volunteer clinical experience

\_\_\_\_\_ 2. Photocopy of your current state license

\_\_\_\_\_ 3. Photocopy of the declarations page of your current professional liability insurance policy.

\_\_\_\_\_ 4. Completed "Therapist's profile and information form"

\_\_\_\_\_ 5. Three letters of reference, including phone numbers and email addresses.

Letters from professors, university supervisors and/or clinical supervisors and employers are all acceptable. (Must have letters, not just contact information)

\_\_\_\_\_ 6. If interested in supervising MFT/MSW Trainees or Interns, proof of training taken within license renewal cycle which qualifies you to do so.

**Note:** *You will be required to complete 10 hours of client contact or other volunteer work for CCC **on site** before you are able to supervise pre-licensed therapists for CCC. This is to become familiar with our clinic and how it is run.*

Thank you again for your interest. We look forward to the possibility of your working with our agency as we serve the community.

Sincerely yours,

James Statler  
Executive Director