



CENTRAL CALIFORNIA SCHOOL OF CONTINUING EDUCATION
3195 Mc Millan # F, San Luis Obispo, Ca. 93401
805-543-9123 or ccsce@ccsce.org.

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017

**MEDICAL ASSISTANT -
9 MONTHS**

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	35	15	15	100%
2017	11	9	9	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL ↓

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2016	0			
2017	0			

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	35	15	15	13	87%
2017	11	9	9	8	89%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [\(CCSCE Job Placement Coordinator is in charge of the information.\)](#)

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	13	13
2017	0	8	8

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	
2017	N/A	

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	N/A	
2017	N/A	

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	N/A				
2017	N/A				

Licensure examination passage data is available from the state agency administering the examination only in the following year. **THERE IS NO STATE LICENSE EXAM FOR THIS PROGRAM.**

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$25,001 - \$30,000	\$30,001 - \$35,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	15	13	13	0			
2017	9	8		8			

A list of sources used to substantiate salary disclosures is available from the school. ([CCSCE Job Placement Coordinator is in charge of the information.](#))

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **\$8875**. Additional charges may be incurred if the program is not completed on-time. . (75\$ is registration fee)

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
18.7%	87%	\$4,200	87 %

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau -approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement/contract and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment (whichever is later). Cancel by _____ (date) The school will remit a refund in accordance with the BPPE and USDE regulations for Title IV funding within 30 days following the date of termination. Students who have not visited the School facility prior to enrollment will have the opportunity of withdrawing without penalty within three days following either the regularly scheduled orientation procedures or following a tour of the school facilities. To cancel the contract for school, the buyer/student must mail or deliver notification to the school NOT LATER THAN MIDNIGHT of the seventh day after the first class. You may cancel the enrollment agreement and receive a refund by providing notice to Mr. Gene Appleby, Administrator, Central California School of Continuing Education, 3195 McMillan, Suite F, San Luis Obispo, CA 93401; ccsce@ccsce.org; or by calling 805-543-9123.

The student will be deemed by the School to have withdrawn from the course of instruction when any of the following occurs: (1) The student notifies the School of withdrawal or of the date of the Student's withdrawal, whichever is later; (2) The school terminates the student's enrollment; (3) Fourteen calendar days have elapsed since the student's last date of attendance. For the purpose of the Withdrawal Calculation, the date of the Student's withdrawal will be deemed to be the last date of recorded attendance. Tuition refunds will be made consistent with applicable State and Federal requirements. Students wishing to cancel their enrollment must notify the Administrator. The effective date of cancellation is the date the notice is received by an authorized school administrative officer. Tuition refund policies also apply to any student who may be terminated from the program by the administration. (U.S. Department of Education Regulation 34 CFR 668.22 - Return of Federal Student Aid): For a student withdrawing from a quarter credit hour program, the "percentage of the period of enrollment completed" is determined by dividing the total number of calendar days in the payment period or period of enrollment into the number of calendar days completed in that period as of the student's withdrawal date; (See **example** below)

Example: A student is enrolled in a program that is 60 quarter credit hours (180 days) and withdraws after completing 60 days of a 180 day program. The total institutional charges are \$7500. The school received \$3750 of \$7500 Title IV Funds.

The refund would be calculated as follows:

1. 60 (days student completed) divided by 180 (Days in Program) = 33.4% School has earned 33.4% (\$2505) of \$7500 total cost of program. 2. $\$3750$ (amount of Title IV funds received) - $\$2505$ (amount school earned) = $\$1245$; returned to U.S. Department of Education, Title IV Funds.

Refunds for students not participating in Title IV programs will be calculated identically to the example above. Refunds for students not receiving Title IV funding will also be based on the percentage of the program completed.

If you are receiving Title IV Federal Funds while you are attending this institution and you terminate your enrollment prior to completing the course of study of your choice, Federal Regulations may demand that all or a portion of the funds received be returned to the original aid programs as "unearned aid" Unpaid institutional charges will be the sole responsibility of the student. Delinquent accounts will be turned over to a collection agency.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan, plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Refund Proceeds: If all or a portion of the tuition was paid from the proceeds of a student loan, the refund will be sent to the lender, or, if applicable, to the state or Federal agency that guaranteed or reinsured the loan. The order of priority is regulated by Federal Student Assistance Guidelines. Any amount of the refund in excess of the unpaid balance of the tuition will be first used to repay any student Federal financial aid programs from which the student received any benefits, in proportion to the amount of the benefits received. Any remaining amount will be paid to the funding source. If the student has paid any monies to the School, the refund will be made to him/her. If another funding source has paid monies to the School, the refund will be made to that source. Only with written permission from the above-mentioned source will the refund be made to the student. Any overpayment of monies disbursed for indirect educational expenses will be based on the percentage of time elapsed over the total time of the award period. The student will be responsible for repayment of any such overpayment. Repayments made by the student will be made to the appropriate Federal Financial Aid Program. The School will notify the student in writing of the date on which the refund was made, the amount of the refund, the method of calculating the refund and the name and address of the entity to whom the refund was sent. Notification will be mailed to the Student within ten days of such refund. **(End of Cancellation and Refund Policy) This same information appears on the Enrollment Agreement.**